



Gift Acceptance Guidelines

1. NSP gift acceptance guidelines dated 2/3/15 will be followed (attachment 1).
2. All gifts that are received will be entered in the system within 24 hours of receipt.
3. Every gift will receive a thank you letter within 48 hours, unless the office is closed for more than 3 days, at which time the letter will be sent out upon return to the office.
4. Every gift that is over \$250, the fundraising chair will be notified. The chair of the committee will then call the donor and thank them for the gift. This call should be a stewardship call—thanking, and asking probing question about their interest in the NSP. After the call is made the fundraising chair will send the notes of the conversation to the office and those notes are to be entered in the system for that donor.
5. Every gift that is over \$500 that is received, the donor will receive a call of stewardship from the Executive Director. After the call is made the fundraising chair will send the notes of the conversation the office to be entered in the system.
6. Every gift that is over \$1,000 will receive a call from the Chairman of the Board. After the call is made the fundraising chair will send the notes of the conversation the office to be entered in the system.

In addition to the above, the donor will be recognized in the following fashion:

Any donation greater than \$100 donation will receive Ski Patrol Magazine for one year following their donation (non-member).

\$250 + Name on the sled at National Office and a subscription to the Ski Patrol Magazine.

All donations greater than \$25 will be listed in the stewardship issue of the magazine.