

APPENDIX A

RESPONSIBILITIES:

For purposes of this document, the positions listed below are job responsibilities and can be assumed by one or more individuals or combined as determined by the needs of the Division.

Senior Training Coordinator (STC) for the AR-MSP: The STC works under the guidance of the region's Region OEC Administrator (ROA) and the Division OEC Supervisor, or designee assigned to that area. The Division OEC Supervisor appoints this individual after consulting with the region's Region Director and ROA. It is the responsibility of the STC to manage the program for the region. This includes planning and scheduling the training sessions and final evaluations, calibration of the T/Es each season or prior to clinics, coordination with the region staff as well as the Division OEC Supervisor/Designee, executing the program, completing all documentation requirements and ensuring the program meets the requirements of the National standards.

Trainer/Evaluator (T/E): T/Es serve dual roles. During training sessions, their role is as a Trainer for the candidates where they review the written assignments and scenario results with the candidates and provide constructive feedback on execution issues. When performing the formal evaluation, the trainers become evaluators and evaluate the capability of the candidate to meet the standards defined by the National Ski Patrol to meet senior status. T/Es must be an OEC-MSP T/E in good standing and have completed the Aid Room Module of the Senior Program.

For the final evaluation, there should be a minimum of two evaluators, one of whom was not involved with training the candidates.

Instructor Trainer (IT) for the AR-MSP Final Evaluation: The IT is assigned by the Division OEC Supervisor. The IT must be an AR-MSP T/E in good standing.

Division OEC Supervisor/Designee: The representative provides evaluation quality control by reviewing the evaluation plan created by the STC prior to the evaluation and attending the evaluation to ensure that it meets the standards of the Division and the National Ski Patrol. This individual is also a key participant along with the STC in resolving pass/fail issues.

Candidate for the AR-MSP: The Senior Patroller Candidate must meet the requirements stated in the Ski Patrollers Manual. It is recommended, but not required, that the candidate complete the OEC-MSP component prior to the Aid Room component. The Candidate should discuss the optimal progression of completing the requirements for the Senior Program with their Senior Training Coordinator.