

APPENDIX G - COMPLETION FORMS REQUIRED

At the completion of the evaluation, the STC is required to send the following Final Evaluation completion paperwork:

- OEC–MSP Final Evaluation Record (Appendix G) –This form provides pertinent data for the date and location of the evaluation and T/E support for the Evaluation. **A copy of this form must be sent to your Region OEC Administrator (ROA) and the Division OEC Supervisor.**
- OEC–MSP Final Evaluation Form (Appendix G) – This form summarizes the patroller information for each candidate participating in the evaluation and the final results. **A copy of this form must be sent to your Region OEC Administrator (ROA) and the Division OEC Supervisor.**
- NSP Course Completion Record – This form is provided by NSP on its web site, www.nsp.org. This form provides pertinent data on all attendees pass or fail, to enable the NSP database to be updated. **This form must be sent to National as well as your Region OEC Administrator (ROA) and Division OEC Supervisor.**
- Division Quality Assurance Form (Appendix G) - This form is also required. The purpose is to provide a mechanism for consistent evaluation continued quality in all OEC –MSP events. It is to be completed by the Division OEC Supervisor. A copy is to be forwarded to the STC, ROA, and Division Supervisor upon completion.