

## CENTRAL DIVISION SPRING 2020 MEETING Minutes

April 4, 2020 - Zoom Meeting

Mike Schons called the meeting to order at 9:35 AM.

### Board of Directors Meeting

2. Roll Call – All present unless noted.

A. Mike Schons	Division Director	
B. Leon LaVene	Eastern Michigan	
C. Jim Hughes	North Central	
D. John Wiley	Northern Michigan	not in attendance or no proxy
E. Dave McKinley	Ohio (incoming)	
F. Steve Paladini	South Central	
G. Mike Vaerewyck	Southern	
H. John Donnelly	Western Michigan	not in attendance Jackie Bottomley proxy
I. Jeff Olsen	Western (incoming and proxy for Scott O’Conner)	
J. Guy Day	Assistant Division Director	
K. Anne Blaedow	Assistant Division Director	
L. Les Robinson	Assistant Division Director	
M. Allison LaVene	Assistant Division Director (outgoing Administrative Assistant)	
N. David Schwartz	Division Legal Advisor	
O. Jerry Cavellier	Division Legal Advisor	
P. Marty Jarvi	Division Treasurer	
Q. Jackie Bottomley	Incoming Administrative Assistant	
R. Chris Raudabaugh	Ohio (outgoing) – new IT Supervisor	

3. Approval of the Consensus Agenda including the Spring 2020 agenda

**Motion:** Mike Vaerewyck motions to approve the agenda, Leon LaVene 2nd, All in favor, motion passes.

4. Treasurer’s Final Report – Marty Jarvi

Marty discussed the treasurer’s final report.

**Motion:** Mike Vaerewyck moves to accept the treasurer’s report, Steve Paladini 2nds, All in favor, motion passes.

The budget for 2020/2021 was reviewed line by line. Marty provided additional details on changes to the budget. Marty will provide a final breakdown of the 2020/2021 budget with the changes. Some changes made during the meeting:

Guy Day – increased to \$2500 (\$500 for telecommunication, \$2000 ADD)

Special Funding (OEC 6 books for IT’s – 50% of cost of book. Marty will send the \$ to each Region and Regions will distribute the funds to the OEC IT’s)

Women’s Seminar – increased to \$6000 to accommodate 2 events (event is getting traction and worth the investment).

Toboggan Advisor – increased to \$2500 (Guy to justify for TES, ASDW)

Awards Advisor – increased to \$1000 to accommodate new Division award (S20P003)

ROA national meetings – increased to \$1000 for OEC 6

Certified Advisor – increased to \$4350 to improve trainers evaluating QA training

Medical – increased to \$1200 for 2 supervisors

Alumni – increased to \$1500 for 2 supervisors

Web Master – increased to \$1500 for Sr. Program and other changes to websites

**Motion:** Mike Vaerewyck moves to accept the budget for 2020/2021, Steve Paladini 2nds, All in favor, motion passes.

**Amendment to Motion:** Mike Vaerewyck adds an amendment to the above motion to include a new line item 792 for new IT Advisor position at \$2000. Leon LaVene 2nds, All in favor, motion passes.

## 5. Division Updates

### A. Mike Schons – Division Director

Mike discussed the following items:

1. Senior Registration - process moving to the website. Chris Raudabaugh and the web team are working on this and will be completed before the Fall meeting. We will announce at the Fall meeting. Marty J. expressed concern about PayPal and the limited classifications. Chris will investigate with PayPal about adding other classifications.
2. New Senior Manual – Jeff Jurcak, Sean Bennett, and Jamie Roell are tasked with creating Edition 2 of the Central Division Senior Manual. There are things we do, but don't say and things we say we do, but don't. This will be completed by the Fall meeting.
3. ICS-100 – Mike sent out the list of those that have not completed. Each Region needs to get this cleaned up.
4. Youth Protection Training – There are still Division staff that needs to complete this training. The National board will take a final vote in May to define the audience that will be required to take YP training. It is suggested that Division staff, RD's, OEC instructors and maybe PD's. This training will not be a one and done but renewed every 2 years. There are two sources to take the training (Boy Scouts and Praesidium). National has no plans to create a YP training course.
5. Outdoor Risk Management – National has not defined Outdoor Risk Management program. Mark Petrozzi is the National ORM Director. It has been requested that all Divisions select an ORM Supervisor by May 1. Mike requested the Board to submit names for this Division supervisor position. Mike will continue to share information as he obtains.
6. Volunteer Registry – Mike explained that this is not an NSP program. Every state has a registry. Michigan's registry now has NSP, OEC, OFC and ICS-100 listed on their registry. Mike continues to work with other states in the division.
7. United messaging for the RPN – discussion was opened to brainstorm on ways to streamline and have a more united, more effective and smaller newsletter that patrollers actually read. JT mentioned this has been an issue for years and we need to do multiple things. Suggestions were to use Facebook, Instagram, possibly Mail Chimp/Constant Contact with short bursts of info. The RPN is still needed. Chris Raudabaugh will provide Allison with a breakdown on hits on the last RPN.
8. Zoom – Mike has a paid Zoom account for the Division. This account can be used for Region meetings or other program meetings as needed. Just reach out to Mike.

B. ADD Reports – are located on the Google Meeting Drive for review.

6. RD Updates – are located on the Google Meeting Drive.

7. ADD Reports of Programs – are available on the Google Meeting Drive.

## 8. Old Business

A. Proposal F19P003 – another vote as this is a bylaw change. This was the second reading. There was additional discussion. This proposal relates to the conduct of candidates for elected position.

**Motion:** Mike V motioned to approve the second reading, Jeff O 2<sup>nd</sup>, Opposed, motion failed

**Motion:** Steve P motioned to reconsider the second reading of this proposal, Dave McKinley 2<sup>nd</sup>, All in favor, motion passed. The election coordinator to add verbiage regarding webinar and other social media.

B. Exploratory Committee report of moving Fall meeting to coincide with the MSAA meeting in August – Guy Day explained that after review, there were more cons than pros. We will keep Division's Fall meeting on the current schedule.

## 9. Consideration of Proposals

A. Proposal S20P001 – JT – This section would be a paragraph in section 6 under the Senior program to reinstate an alumni or non-member as Senior status.

**Motion:** no motion was submitted for this proposal, as a result it has been set aside.

B. Proposal S20P002 – Dick Jacques – to purchase a Constant Contact account for bulk email distribution services.

**Motion:** Dave McKinley motioned to pass the proposal as written, Jeff Olsen 2<sup>nd</sup>, all in favor, motion passed.

Discussion thought this was a good idea but to evaluate other options such as Mail Chimp.

**Motion:** Mike V. amended the motion to approve as a generic bulk email source, Jeff O 2<sup>nd</sup>, all in favor of amending to state a generic bulk email with best costs, motion passed.

C. Proposal S20P003 – Dick Jacques – Division award for Everyday Patroller Award. Dick discussed this award and the matrix form. This is a very needed award for a patroller who is not eligible for a National Appointment or Leadership Commendation. Minimum points to be considered is 60 points based on the matrix scale. This is a one-time award and the patroller will not be eligible for this award if they have a National Appointment or Leadership Commendation.

**Motion:** Mike V motioned to accept this proposal as written, Dave McKinley 2<sup>nd</sup>, all in favor, motion passed.

**Motion Amended:** Mike V amended the motion to limit the award to 150 participants per year. Steve P. 2<sup>nd</sup>, amended motion all in favor, passed.

## 10. New Business

A. Les Robinson – RFA to submit to National regarding awards forms to be used should have no changes after September 30. This year changes to the awards forms were made as late as March.

**Motion:** Leon LaVene motioned to endorse this proposal to be submitted to National, Jeff O 2<sup>nd</sup>, all in favor, motion passed.

B. Timely information of financial information

1. Dispute first
2. Submit and dispute
3. Consequences of late reports

Marty J. opened discussion regarding the fact that dates need to be kept for financial reporting for each Region. These dates are set to ensure our Division financials are sent to the CPA by November 15 and filed to the IRS on time. One Region was late in addition to Marty missing the deadline to ask for an extension. We may be fined for being late. Marty J. is working with the IRS to try to eliminate the fee.

**Motion:** Mike V made a motion to pay the Region that was late in filing only \$1200 and not the full amount they are entitled, Jim Hughes 2<sup>nd</sup>, all in favor, motion passed, 1 abstained.

## 11. Miscellaneous Discussions

A. FirstNet – Paul is working at getting FirstNet to our Fall meeting to present this service.

B. Bike Patrol – Mike discussed that National is looking at adding courses for bike patrols as some patrols are leaving the NSP due to lack of educational opportunities. More information on this as it develops.

C. National Board election – Guy asked if anyone would recommend or willing to throw their hat in again. Ty Damon and Bob Meyers names were suggested.

D. Central Division Store – Anne discussed the apparel store that she created for swag wear. She started this with Certified, but it can be for any program or patrol in Central Division. This store is run by Promotion Pros. There is no cost to Division to put this store together or offer the products. Meegan has provide National approval for Central Division to use any NSP logo, trademark, etc. It was suggested to update the Central Division patch soon. Allison suggested opening this up to members to design the CD patch on the Facebook page and the winner get swag.

**Motion:** Jeff O motioned to set up this store for the Central Division, Mike V 2<sup>nd</sup>, all in favor, motion passed.

- E. Each Region Director provided a brief report.
  - 1. Chris R – Region awards will be presented in the Fall.
  - 2. Dave McKinley – new Ohio RD.
  - 3. Mike V – mentioned Fall Division meeting is at Chestnut Mt.
  - 4. Jim H – working on OEC delinquent list and ICS-100 list.
  - 5. John Wiley – not at meeting as he works for GM and he was called in to work
  - 6. John Donnelly – Jackie reported we reset Award banquet to May 30 if we have it and working on replacing ROA who will step down at the end of the year.
  - 7. Jeff O – will be holding their Region meeting via teleconference
  - 8. Steve P – programs and meetings are pushed out
  - 9. LJ – good
- F. Anne and Mike suggested to keep the google calendar up to date and the RD's to keep National advised of Section Chief and advisor changes.

12. Future Meetings:

- A. Fall Meeting 2020 – Sept. 11-13, 2020 at Chestnut Mountain hosted by Southern Region
- B. MSAA Meeting – Schuss Mt. – Aug. 16-19, 2020
- C. National Meeting – Denver – January 12-13, 2021
- D. Spring Business Meeting – Chicago – April 2021
- E. Fall Division Meeting 2021 – Sept. 10-12, 2021 hosted by Eastern
- F. Most Region award banquets are pushed out to May or fall. Please advise, so a Division staff can attend.

Motion to adjourn was made by Mike V, LJ 2<sup>nd</sup>, all in favor, passed. Meeting adjourned at 2:39 pm.

Respectfully submitted: Jackie Bottomley, Division Admin. Asst, April 5, 2020