

CENTRAL DIVISION FALL 2018 MEETING MINUTES

September 7-9, 2018, Chula Vista Resort, Wisconsin Dells, WI

Friday, September 7th

- **8:30 PM Executive Committee Meeting** Sierra Vista Room (2nd Floor)
- Meeting called to order at 8:45:
 - Invited attendees (all present unless otherwise noted): JT Thomas, Julie Stone, Tom Anderson, Chris Raudabaugh, Marty Jarvi, David Schwartz, Laurel Oetjen, Guy Day, Steve Paladini, Mike Vaerewyck.
 - Review of Agenda: David and Tom are both in agreement to continue with their roles as parliamentarian and sergeant at arms.
 - Discussion of Treasury information that will be included in the meeting discussions. Treasury has reviewed information and done audits, this information will be presented in more detail during the board meeting tomorrow. Meeting will continue with program reports. Aaron Hislop will not be able to attend until Sunday and will require time to discuss bike patrol as this is a new area and each region as different needs. Updates from the board and region directors. Will review action items. Review of lifetime membership.
 - Review of the Proposals: Guy motions to review each proposal individually – Tom 2nds.
 - F18 P001: Goal is to combine info. Chris motions to review, Guy 2nds.
 - Chris motions to accept, Guy 2nds, all in favor.
 - F18 P002: Review of what is being updated. Guy motions to review, Chris 2nds.
 - JT has an issue with Skills Development – “to work with National Office” however National office doesn’t recognize this area as a program. Discussion was had to leave as is.
 - Guy has question regarding Senior Program: To hold an “ASE Exam”. What is the status of this program at this time.
 - Chris motions to accept, Tom 2nds. All in favor.
 - F18 P003: Guy motions to review, Julie 2nds
 - Steve motions to accept, Guy 2nd, All in favor.
 - F18 P004: Guy motion to review, Steven 2nds
 - Julie motions to accept, Chris 2nds, all in favor.
 - F18 P005: Guy motions to review, Steve 2nds
 - Chris moves to accept, Mike 2nds, all in favor.
 - Discussion was had regarding adding additional items to discuss Code of Conduct, EMT/OEC, and Instructor Sign-offs.
 - Code of Conduct issues were discussed and the process was reviewed. David discussed the importance of a thoroughly documented investigation including the notice to the individual being accused. Discussion was had regarding having all PD/PR attend risk management classes.
 - Further discussion was had regarding the need to discuss the PR/PD expectations and/or responsibilities.

TOM motions to accept agenda, Guy 2nds, All in favor. Tom motions to adjourn, Guys 2nds. All in favor.

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Saturday, September 8th

12:300 – 5:00PM CD Board of Directors Meeting Sierra Vista (2nd Floor)

1. Call to Order by Division Director – John Thomas

Meeting opened at 12:00PM.

2. Roll Call by Administrative Assistant – (All are present unless noted)

- John Thomas Division Director
- Mike Schons Eastern Michigan
- Jim Hughes (proxy – Les Robinson) North Central
- John Wiley Northern Michigan
- Guy Day Ohio
- Steve Paladini South Central
- Mike Vaerewyck Southern
- John Donnelly Western Michigan
- Scott O’Connor Western
- Tom Anderson Assistant Division Director
- Chris Raudabaugh Assistant Division Director
- Julie Stone Assistant Division Director
- David Schwartz Division Legal Advisor
- Marty Jarvi Division Treasurer
- Laurel Oetjen Administrative Assistant

3. Meeting Appointments

- Parliamentarian – David Schwartz - Accepted
- Sergeant-at-Arms – Tom Anderson - Accepted

All parties are in agreement.

4. Introduction of Official Guests

- Chuck Martschinki

Introduction of guests and those present.

Approvals of:

Fall 2017 Meeting Agenda

Mike Schons moves to approve the agenda, Guy 2nds, all approve.

- Note – Spring meeting minutes were approved via email

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Division Staff Updates

PROGRAM Updates:

Skills Development Cheryl Raudabaugh

Cheryl presents and discusses information from the skills development team that includes Rob Carpenter (Senior), Troy Southwick (OET), Marty Blaszkowski (Snow Sports School), Tome Anderson (ADD) and the additional participants of Chris Raudabaugh, Harold Park, Jeff Jurcak, and Phyllis Sano. She continued to highlight the ASDW events that were held and what will be presented this year. Dec 7-9 in Boyne Highland and Dec 14-16 at Big Snow Resort. Cheryl continues to discuss the purpose and goal to mentor new patrollers to continue to move forward with skills. Registration will change this year to better identify the sub-groups of those attending. Budget requests will remain the same. Registration should be done by Sept. 30th (RDs should decide who they want to attend) and submit those names on the central division website.

Senior Program Rob Carpenter

Rob is unable to attend the meeting and provided Chuck presents information and review of proposal (See proposal section). Mike V. motions to review this proposal, and Mike S. 2nds.

F18 P001 – Senior Combined Scorecard and update to Senior Manual – Rob Carpenter (presented by Chuck Martschinki)

Chuck reviews the information regarding this proposal that it is to update the score card to combine all types of equipment and to integrate the form into the Senior Manual. All in favor and motion passes.

Snow Sports School Marty Blaszkowski

Marty discusses the difficulties with getting people at the ASDWs for next year and allowing more people to attend, and identifying additional opportunities for people to attend if they can't attend those in December. Discussion was had regarding holding this event at the end of January which is the same weekend as the Women's program. Cheryl discusses possibly doing an additional add on for those women who may want to attend both. Further discussion was had regarding the difficulty in scheduling for the division as we only have a number of weekends available and multiple programs that want to host events.

OET (Toboggan) Troy Southwick

Troy identified video library as being an area that needs improvement and that the plan is during this upcoming season at the ASDWs to get more videos of senior level standards. He also identifies the tail rope procedures as being an area that is different from all other divisions. This will be explored this upcoming season and new standards may be presented based on this. Further discussion was had

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regarding the pros and cons of the different styles of tail roping. Others also identified the need to change regarding our terrain, what is effective, our conditions, etc. The idea is to be the secondary brake and it matters that we are effective. The goal of Troy's idea is to explore the options. Troy goes on to note that the individuals who should be attending are those who you want to be running the region events, then those who need to be recertified. There will be 3 courses: IT cert/re-cert, Senior examiner cert/re-cert, and a Hybrid. Still looking for an assistant on the west side of the lake so if anyone has someone who would be interested

Telecommunications **Paul Botnen**

Paul presented his information regarding conversations regarding telecommunication and the benefits of renting vs. owning equipment. There are some questions regarding upgrading to the digital equipment (DMR) vs. staying with the analog equipment. He discusses pros and cons of the different types of equipment. Some radios have the ability to text message radios, keep track of location of patrollers, and some other apps that are available. He also discusses the licensing of the radios and other use issues. He also reports there are some new ways to integrate licensing. Mike Schons discusses benefits and issues that come with Bike Patrols and the options available. Additional discussion was had regarding the national office assisting with licensing to decrease cost for the areas as well as the other rules and regulations regarding "public safety" licensing and frequencies.

Alumni **Mark Holtan**

Mark discusses the current goals and discussions of the Alumni program and the discussions that are being had at the national and division levels. The goal is to continue to grow the program due to the attrition rate of those individuals who are leaving the patrol as active patrollers who still would like to remain involved. National office has done mailings to former patrollers with the hopes of keeping people involved. Those who are registered as an Alumni are registered with the Division but they can remain registered as a secondary at their patrol but the PR/PD can still register them as a secondary. There are some resources that are being made in order to promote the program. There is an application under the Alumni program on the website, as well as the renewal form. Each region should have a region alumni advisor and Mark is requesting that each of the region directors let memberrecords@nsp.org if they have someone and who that person is. Mark also requests that he gets that information at marko@iphouse.com. At the national level there is also going to be a survey that will hopefully help improve this program. He also provides additional information regarding the goings on of the Alumni group. Mark discusses the face to face meeting of the Alumni advisors prior to powder fall as well as other meetings and alumni events. Discussion of the Alumni program being open to any member who may need a break was also had. You will need to maintain your OEC refreshers each year and could return at any point in time, and could maintain their toboggan, instructor status, etc. as well.

Women's Seminar **Kerstin Hammarberg**

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Rusty Parka News

Kate Flanagan

Katie reviews the information regarding the hard copies and the electronic mailings. Oct. 4th, Jan 25th, June 1st are the upcoming due dates for the next year of the newsletter. She is asking for ideas to figure out who is reading the newsletter and how we could change this to make this better. Chuck presents an idea of including headings or the top 5 articles that are included. Bill Finley identifies utilizing other options for sending out the emails in other forms to get open rates or to see how many people are clicking on different links. Other options were also identified. Tom also identifies the options to include advertising as a potential as well. JT proposes that Katie discuss with the region newsletter organizers discuss what is and is not working. Katie will also explore other options for emails to present the "highlights" of the newsletter.

Avalanche

Dale Mihuta

Dale discusses the issues with avalanche program and the difficulty with keeping instructors. He identified that the National Avalanche committee and they advise the national supervisor. The only instruction is limited to the level 1 module 1. It is possible to continue with "recreationist" classes. He identified the other avenues for education. He reports that he is glad to see that certified is adapting the protocols well.

Instructor Development

Virginia Rodeman

Ginny reports she will continue to work with the instructor development goals and the hybrid. The book is still under review to be updated. There is the hybrid class, the 2 day class, and the 8 hour class. She emphasizes the need to continue with mentoring.

MTR

Jon O'Dell

Jon discusses reviewing information with the region advisors to consolidate and update the instructors and to make sure all instructors are up to par with their teaching. He will continue to incorporate the MTR manual with the Freedom of the Hills manual and to include the Rescue information. He is also wanting to include the NIMS information (100 and 700 courses). He identifies communication as a barrier but he will continue to work on getting information out. Julie notes that Jon has moved this program a great distance in the year that he has been in the role.

Medical Advisor

Steve Werner

Dr. Werner discusses his conversations regarding merit stars, his participation in his own patrol and the changes that are coming down regarding the backboarding/SMR information. He reports OEC6 will be coming out in spring of 2020 but he has not been asked to provide information at this point in time.

Nordic

Jeff Schmidt

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Jeff presents information regarding the Nordic program. He identifies weather and lack of snow as a barrier and then discusses the upcoming events for the Nordic program. He provides information on different events that are generally done. He also notes they have been a part of the women's program for the first time and they will be doing some additional education for the Nordic Master's program and will continue to build the programs as appropriate.

Meeting Coordinator **Don Steen**

Spring meeting is set for April 12-14 at the Hilton in Lisle, IL. Room cutoff date is March 23rd. He reviews his role for the meetings. He reports that the OEC ROAs as well as the Senior OEC individuals will be attending the spring meeting. MSAA will be held at Grand Geneva next year.

Treasurer's Financial Report – Marty Jarvi

Marty provides his information regarding the current financials and standings regarding the current balances and expenses. Region checks were sent in June. Marty has been doing random audits and reviews that have been enlightening. He explains the importance of using the Division EIN. Patrols are also ordering uniforms from National instead of the individual ordering this. Marty spent time reviewing information regarding legal implications of how the patrols, regions, etc. are spending money. Discussion was had about continued review of those that are not coming away from clean audits and doing more audits on a year to year basis. Patrol Reps should be notified and if they continue to break the rules there will be consequences.

Chapter 6 of the P&P does discuss the rules and the process to follow if people are not following those rules. Bill Finley identifies that one of the questions that often comes up is regarding fundraisers then giving that money to a for profit institution (like a ski area) to get equipment that they are in need of. Patrols need to understand the rules and regulations prior to doing anything. It is also important to recognize that each patrols use/misuse of these rules/regulations does affect NSP as a whole.

Budget should stay the same as noted from Spring as there have not been any proposals for change.

John motions to accept the treasurers report, Guy 2nds. All in favor.

Division Update – John Thomas

JT notes there have been several code of conducts that have been going on. JT discusses to rules and regulations of this process. JT is also serving as the chair of the business process committee. He discusses his role on the Nominations committee as well.

Region roles and other items are available on the "Officer and Leader" report or "Officer and Leader report by committee" on the Members Resources. Any changes can be sent to memberrecords@nsp.org.

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Legal – David Schwartz

David reviews the information regarding the recent code of conduct issues that have come up and reviewed this information further. He discusses the importance of reading and understanding the policies and procedures. He also discusses other common issues that have arisen.

Additional:

Jay Zedak spoke to the board to review information regarding the chair evac information presented in the general session. He showed different ropes and how to help identify if the rope is the correct rope. There is an identifier rope inside that is repeated every 18 inches and will identify what it was manufactured to do, when it was manufactured as well as other information. This would help to identify that the rope was manufactured for "Life Safety Purposes". Life expectancy of that rope is 10 years.

Assistant DD's

Julie Stone

Julie thanks everyone for supporting her in her role and continuing interest in the National Board. She has attended more meetings and been able to interact with the program supervisors and other events as well. Julie has also been able to attend meetings at a higher level as well and is grateful for the experience. She continues to work in the region and local level as well.

Tom Anderson

Tom reports he has been helping the Skills Development team and has continued to meet monthly. His group continues to do well with their roles and they continue to work on growing and improving their individual programs.

Steve motions to adjourn until tomorrow, Guy 2nds. All in Favor, meeting with reconvene tomorrow at 8:00AM.

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Sunday, September 9th

8:30AM – 12:00PM Continuation of the BOD meeting

Meeting called to order at 8:10AM.

8:30 Phone call with Richard Yercheck

Richard addresses the board and discusses his years on the patrol, his current platform and his goals for being on the National Board. He discusses his past experience as a patroller and his background that he would bring to the board.

9:00 Phone call with Bill Sinykin

Bill addresses the board to discuss his points of view and to provide his platform and goals for being on the National Board. He discusses his past experience as a patroller and his background. He answers questions as appropriate from the board.

Julie Stone

Julie addressed the board to discuss her points of view and provide her vision for the national board. She presented her background and experience as well as her goals for the national board.

Continuation of Reports:

Patroller 101

Jodie Fuller

Jodie has completed the patroller 101 manual and is wondering who would like to review it at this time. Most of the updates have included updating language and current information. Each region and ADDs will review as appropriate. David Schwartz would like to review as well for legal and risk management purposes.

Chris Raudabaugh

Chris reported his involvement in banquets, meetings, and national level meetings as well. He continues to be engaged in the Skills Development Team and his programs. Ron Gerdes continues to be engaged with the national certified manual. He is very encouraged by the Nordic program working on the Master Nordic program and would like to work with the Certified program on getting these two programs working together. Kent Anderson continues to work on updating the website and including the region data. Chris asks the RDs to assist in getting their webmasters involved so all calendars can be integrated. Kent is also setting up some guidelines for adding information in a specific format so that all calendars look more uniform.

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Region Director and Other Updates

Eastern Michigan **Mike Schons**

Mike discusses current happenings in his region including legal issues.

North Central **Jim Hughes/Les Robinson (Proxy)**

Les reports they are working on website issues and will continue to address this. They will be holding an ASDW this year and are looking forward to the ski season.

Northern Michigan **John Wiley**

Region continues to have good staff involvement and retention of those staff. Senior continues to be successful and OEC, Basic and Senior are both doing well. They are talking about cross regional events and will continue to engage in the activities over the season.

Ohio **Guy Day**

Changes in section chiefs and patrol directors. Plans for the division meeting are coming along nicely. This will be done at the Hilton in downtown Cleveland. They have rooms for breakout rooms. Other events are being formulated at this time. There is a bike host unit as well as a bike patrol unit that are both up and running in the Ohio region as well.

JT notes that bike units need to have an MOU with each land manager of the areas they are patrolling. This becomes especially important as some bike patrol units are covering more than one area.

South Central **Steve Paladini**

Meeting has been successful this year. There have been some changes in the region regarding staff. There continue to be some open positions. Senior programs are scheduled, as is the Women's clinic. The awards banquet is also scheduled.

Southern **Mike Vaerewyck**

Mike is working to build his staff and is working with the different areas for OEC, First Aid, Bike Patrols and other programs. He is in the midst of planning the 2020 Division meeting.

Western Michigan **John Donnelly**

John reports update on his staff positions including Alumni advisor and a marketing person. There are 5 OEC refreshers as well as 5 OEC classes. They have region meetings scheduled and they will continue to work with areas to get bike/Nordic patrols figured out for their areas.

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Western Scott O'Connor

Scott reports his current status updates for patrollers, classes, Region meetings. Continued difficulties with legal happenings and he discusses the loss of patrollers due to the legal issues.

Administrative Laurel Oetjen

Laurel will continue to address any administrative issues and will also continue to work on gathering and storing information and coordinating meetings as appropriate. Will work on finalizing the "Welcome Packet" for new staff coming in.

F18 P002 – Update of Job Descriptions in P&P – Laurel Oetjen

Steve motions to accept proposal, Scott 2nds.

Mike asks why Senior Job description includes that they must be a OEC instructor. John Wiley motions to remove that statement. Discussion was had regarding whether or not the Senior supervisor should keep tabs on the OEC or not. Mike 2nds motion to remove this. All in favor, this will be removed.

All in favor to accept the job descriptions. Motion passes.

All other reports were provided by ADD or in written form.

Awards	Martin Fahje
Certified	Ron Gerdes
PSIA Liaison	Dan Moss
Public Relations	Russ Livermore
Safety Team	Mike Husar
Social Media	Darcy Hanley
Webmaster	Kent Anderson

10:30 Mountain Bike Aaron Hislop

Aaron addresses the board and identifies that the biggest question is how to get bike patrol (IMBA) with getting involved in the OEC or OFC classes. There have questions on how they can get involved to be qualified to patrol. A person who is OFC qualified does not need to stay with an OEC qualified patroller in order to provide aid. There are a lot of issues that will need to be addressed however in the process Aaron continues to work with JT to manage issues as they arise.

Other issues from a division standpoint are the finance issues for travel and other educational opportunities.

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Aaron reports that the other questions regarding the patrol coverage. He notes a lot of areas are identifying the benefits of having the bike patrols but being understaffed continues to be a big issue. There is no recruiting campaign currently so Aaron is asking for support or ideas that can assist in getting more patrollers.

The MN state High school Cycling league has also approached Aaron and JT to be a "course marshal" for their races. Welch Village and Spirit Mountain will do a "test run" this season. Other areas that have been asking for assistance as well (such as marathons) who would like to have patrollers on bikes that would be willing to assist.

Going forward Aaron would like to be able to get out to other region events so he can start to identify other area issues and to identify how other areas are using the bike patrols.

Aaron is open to feedback, questions, ideas, etc. His email is aaron@houseofhislop.com.

Board suggests an increase to \$1500.00 for the budget. Guy motions to increase the Mountain Bike Advisor budget from \$750 to \$1500. Mike S. 2nds. All in favor. Motion passes.

Old Business

Follow-up/Review Action Items: Review of the action items and update as appropriate. Discussion was had regarding bringing other programs to the spring meeting of 2020. Discussion was had regarding bringing MTR, Nordic and Avalanche programs together at that time. Tom will explore this as an option.

New Business

Life Time Patrollers – JT Thomas reviewed information regarding the current lifetime patrollers. Those members do not have to pay Region, Division or National Dues. The PR gets a pin and a patch to give to that individual.

EMT/OEC: Background – there were a few patrols that have patrollers who were qualified EMTs and have been attending OEC refreshers but had not formally taken OEC classes. The change was made to grandfather in those individuals who have been attending the OEC refreshers. This does not apply to those EMTs who have not been attending refreshers. They have also changed how an EMT can challenge the OEC test in that they do not need to take the written test but they still need to pass the practical exam. They will also need to continue to attend OEC refreshers regularly to maintain their qualifications. Each area can also dictate if they are going to require the OEC class completely or portions of it.

Code of Conduct – As noted in other discussions.

PR/PD Responsibility/Expectations – as noted in other discussions.

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Instructor Sign Offs - The board was in agreement a number of years ago that to sign off instructors that person must be signed off by someone outside of their area. There continues to be issues with this process. JT is asking if we need a change. Guy reports that it is not working for his region, Mike V. also reports that it is also an issue in his region. Additional ideas were brought forward to identify alternative strategies for improving this process.

Consideration of Proposals - Proposals were all discussed in the context of the report being given. Please see above for specifics on reports.

5. Next Meetings/Dates/Location Reviewed.

- Women's Clinic – January 25-27, 2019
- MSAA Meeting – August 19-21, 2019
- National Meeting – January 10-12, 2019
- Powderfall – April 3-7, 2019, Snowbird, UT
- Spring Division Business Meeting – April 12-14, 2019 – Lisle, Illinois
- Fall Division Meeting 2019 – September 6-8, 2019, Ohio

Guy motions to adjourn at 11:35, Mike 2nds. All in favor. Meeting closed at 11:35.