

CENTRAL DIVISION SPRING MEETING Minutes

March 31-April 2, 2017, Lisle, Illinois

Friday Executive Committee meeting 6:00 PM (Chicago time)

Invited: Division Director, ADDs, Treasurer, Legal, Admin Assistant, Region Directors for Western Michigan, North Central, and Western.

Actual Attending: Division Director John "JT" Thomas, Assistant Division Directors Julie Stone (joined later), Tom Anderson, and Chris Raudabaugh, Legal Kevin McQuillian (joined later), Finance Marty Jarvi, Administrative Assistant Cheryl Raudabaugh covering for Laurel Van Soest, and Region Directors from Western Michigan (Chip Knappen and John Donnelly – future RD), North Central (Les Robinson) and Western (Scott O'Connor serving as proxy for Jim Ruzicha)

General: JT opened the meeting for discussion at 6:00pm, and roll call was taken by Cheryl

Agenda: JT reviewed planned agenda for board meeting and made changes as needed

Motion to approve agenda to tomorrow: Tom, 2nd by Chip. Vote: All in favor

Initial Financial Review: Marty Jarvi

Marty provided highlights of the current financial positions, new interest bearing accounts opened this year, summary of year-end accounts completed on time as needed (with filing extension).

Budget Review:

Dues - Marty needs further information to out-sort Alumni dues information JT to provide. Registrations come in by month based on the new system.

Proposal will be made to adjust accounts to move between 700 and 300 accounts and several other items to be split out will be prepared by Marty and submitted Saturday to the board for approval (S17 P004).

Discussion continued on various expense categories with review of current programs and actual YTD information vs plans going forward. Advisor Expenses – need further discussion about program expenses vs advisor expenses, with additional accounts and support provided as needed. Advisors should not visit region program offerings without being invited by the region. In general advisor expense plans were reviewed and considered appropriate.

Alpine Snowsports and NSP-C – when the insurance requirement was dropped, it was board approved to keep a small fee for the school, which would then run clinics each year to help participants train for PSIA level 1, 2, & 3.

Safety Discussion – this committee role has been enlarged to a more marketing based role, additional budget area to be set up to support program needs.

Motion to move budget draft to full meeting Sat. Kevin, 2nd by Les, Vote: All in favor.

Proposals Review:

S17 P001 Low Angle Rescue – Eric Gesteland, Les Robinson, Steve Paladini

This proposal is to break low angle rescue out from MTR to be a standalone NSP program. Could attract patrollers from certified, toboggan, local patrols. Discussion – perhaps this could just become a separate class within MTR also. Also see supporting letters.

Motion to move to meeting: Tom, 2nd by Chip.

Discussion: Add something to this proposal that is this is approved, before it goes to national, we need specific bullet points defined for the value of this program separation and the value of the program to the members. Will also need to define who will do this.

Vote: In favor 9, Against - 1

S17 P002 Job Descriptions – YAP Supervisor – Julie Stone

Motion to move to meeting: Les, 2nd Chris,

Discussion: YAP is a newer program, needing a job description to add to the P&P. Revision needed to open to any instructor position.

Vote: All in favor.

S17 P003 Senior Manual Version 7 – Rob Carpenter

Motion to move to meeting Chris, 2nd Julie;

Vote: All in favor

S17 P004 Accounting Adjustments for Program and Advisor Expense Categories – Marty Jarvi

This proposal will be developed for the board with list of new and modified accounts for the Sat meeting.

Other Discussion:

Central Division current policy requires that a QA person be from outside the area being evaluated. It is a Central Division Policy that Quality Assurance for any NSP program is provided by a person that is not a member of the Patrol that is being monitored unless pre-approved by any combination of 2 of the following: Region Director, Division Supervisor, or Division Director.

This includes OEC refreshers, OEC Classes, all instructor sign-offs and instructor recertification's.

What is really needed checked as part of QA, and is having someone from outside the area actually making the process better? Further discussion about the logistical problems of meeting the needs of having QA at all the events. QA overall is getting more and more difficult. Problem is: how do we insure that all instructors know how to open and course and do other course requirements.

Vote of group – all voted No to forward as a proposal to full session.

Additional discussion item brought forth by JT – need to provide a registration unit for patrollers whose primary service to the NSP is in ski/ride instruction, rather than providing hours within a regular patrol. How can these members stay in NSP? Could modify the administrative patrol that is currently in place. Several ways that the board might address this? Note – alumni could still be part of NSP-C.

Les provided motion to put to board for further discussion Sat, Chris 2nd Exec Vote on motion: 6 for, 4 against.

Meeting closed by JT at 9 PM Chicago Time Tom and Les move to adjourn. Vote: All in favor.

Saturday, April 1

Board of Directors Meeting – 8:00 AM - 5:00 PM Cyprus Conference Room

Open meeting by JT at 8:00AM

1. Roll Call (All present unless noted) taken by Laurel
 - a. John Thomas Division Director
 - b. Mike Schons Eastern Michigan
 - c. Les Robinson North Central
 - d. Dick Jacques Northern Michigan
 - e. Guy Day Ohio
 - f. Steve Palidini South Central
 - g. Don Steen Southern
 - h. Chip Knappen Western Michigan
 - i. Scott O'Connor Western (Proxy for Jim Ruzika)
 - j. Tom Anderson Assistant Division Director
 - k. Julie Stone Assistant Division Director
 - l. Chris Raudabaugh Assistant Division Director
 - m. Kevin McQuillan Division Legal Supervisor
 - n. Marty Jarvi Division Treasurer
 - o. Laurel VanSoest Division Administrative Assistant
 - p. John Donnelly Incoming Western Michigan (effective July 1)

Welcome and introductions. Thank you from JT.

2. Meeting Appointments
 - a. Parliamentarian – Kevin McQuillan – accepted and willing
 - b. Sergeant – at – Arms – Tom Anderson – accepted and willing
3. Introduction of Guests
 - a. Jim Woodrum, Brian Rull and Chuck Martschinke – welcome and thank you for being present.
4. Approval of the Consensus Agenda Including

Motion: Guy Day moves to approve agenda. 2nd: Mike Schons

Vote: All in favor. Motion passes.

- a. Treasurer's Final Report – Marty Jarvi
 - i. *Treasurers Report Spring Budget BOD Meeting 2017*
 - ii. *FSC Securities National Ski Holdings 170327*
 - iii. *Division Budget 2017-2018 for Spring BOD meeting V2*

Marty reviews the report noting that he moved all money into one checking account. Reviewed the budget and the current holdings. Updated on changes to new accounts to get better interest and reviewed the pros/cons of those changes. Reviewed investment accounts.

No questions.

Summary of the year: Set up new interest bearing accounts, moved money to 5 year CD, Stopped ACH transfers, Reconciled income to NSP billing statements and started tracking program expenses for division funded programs.

Future: help region treasurers, continue to remit expenses as soon as they are approved. Improve reimbursement process.

JT: Reimbursement – If a supervisor needs to submit a form, it needs to go through the ADD – which is how it should be done per the PnP. Account number should also be correct and name and address should also be present.

Motion: Don Steen moves to approve treasurer's final report. 2nd Mike Schons and Chip Knappen

Vote: No questions – all in favor, motion carries.

Marty reviewed Revenue, membership and the budget for all Division programs, supplies, and regions. Reviewed additional budget requests and discrepancies regarding the different documents received.

JT: Discussion needs to be had regarding changing the budget for the Women's Program to \$9000.00. Guy Day presents question: Does the women's program make the determination on where the event will be held or do they report to the ADD? How is this determined? JT: they have a rotation based on region and this is decided based on the region. All 9 regions are in this cycle – they rotate every 2 years to be on west or east side of the lake. There is a set rotation schedule. Mike Schons – how many participants are there for the 13 instructors? Further discussion was had.

Motion: Don Steen motion to accept as submitted for increase of budget to \$9000.00. 2nd by Dick Jacques.

JT, Mike, Chip, Guy, Tom, Julie, Dick, Kevin and Marty discuss the program and its current cap, barriers, history of events and locations, and the instructor/student ratio. The past years budget and cost and the budget increase were discussed as well as ideas and options as to how they could make the program more self-sustaining. A discussion was also had about the instructor/student ratio as compared to other division events and the discrepancy of it being 2-1 vs. 6 or 8-1 like other programs. Additional discussion was had about the amount being asked for in the new budget as well as the number of people that money would benefit.

Vote on the previous motion to increase the women's program budget to \$9000.00: All opposed – motion fails.

JT: Keep the budget at 2800.00 – Tom will need information to return to Kerstin.

Guy presents and informal discussion about the amount being asked for: asking for 6000.00 – should we split the difference.

Motion: Guy Increase women's program budget to \$4000.00 Mike 2nds

Discussion continues with Chip noting this amount should include a note that it should be at minimum a 5-1 ratio). Continued discussion was had about providing budget/income/etc. Do we raise the registration fee, etc. Questions were asked about who can raise the fee. Chris reports that Kerstin would have to set the fee based on the budget that is presented. Again, further discussion was had regarding the cap in number of participants allowed to attend, the location and instructor/student ratio. It was noted by Tom that is is a commitment to the staff and that should be considered. Questions were also asked about if the areas that are hosting the event may be limiting the number of people who can attend.

VOTE on the motion presented to increase the women's program budget to \$4000.00: All in favor – motion passes.

Discussion was had regarding the budget and the process for National paying dues to the division and regions. Further discussion will be had at a later time.

iv. Snow School Sports increasing budget changes:

Tom: Reviewed budget request for the snow school sports – used to have 2600 – suggested moving 1000 from advisor budget to event budget to allow for more events to be held. Increase to 3500 with 1500 being an advisor account.

Review: improved reporting to more accurately as to how this money is being spent. The only argument is the whole “self-funding” of a program. Is this program fully self-funded – no, but we also recognize that we want to have better skiers and riders. There is no current change to the budget in amount of money but the finances have been distributed differently in the past.

Motion: Les Robinsons to change as suggested. Don 2nds.

VOTE: All in favor – motion passes.

Review: Fees – advisor sets fees. Do we need to change the 25.00 fee, is it a money grab? Les: has gotten feedback that is seems like a money grab. Chip: our region pays this fee to support it and finds the fee to be alright. Mike: Their region has gotten feedback about it being a money grab as well. Have also heard in the past this is to help the region but the regions are not seeing the benefit. JT: If you want staff to come and help – which is a good thing – bringing in new eyes and new people is a good thing. Regions need to be better about asking for the benefit instead of expecting the division to just provide it. Chuck: That fee was set up in the beginning to pay for insurance – so for the instructors to pay this may appear as a money grab but maybe the event fee should change instead of burdening the instructors to pay for this. Guy: already paying event fees in the Ohio region and they pay a 75 dollar/day stipend. Steve Palidini – they also do this but it is based on their level of training (\$30/60/90 for level 1/2/3). JT: What do you do to promote increasing a level? Guy: what is beneficial – Chris – exposure to examiner’s is key. Examiner’s generally want 250 plus travel expenses.

Further discussion was had regarding the pros/cons of the programs and supporting different levels. Mike reviews keeping the budgets the same. No motion needed for the fees – feedback was provided on the fee structures.

Review of the budget continued as noted.

Motion to increase budget for the advisors:

Chip: Last night – region advisors need to be invited? JT had suggested that at the region activities the Division director should be invited. Will to toboggan advisor/and other staff be invited to these events – GUY says yes – the more staff we can have the better.

Motion: increase budget to \$2500.00 for toboggan by Mike. Guy 2nds

For: Guy, Mike

Against: Scott, Dick, Chip, Les, Steve, Don

NOT passed budget will stay at current level due to need for further information needed as to how this money will be spent.

Break from: 9:35-9:45.

Continued review of the budget.

Motion by Dick: increase OEC ROA budget to \$2500 (line item 750) Mike 2nds.

All in favor – motion passes

Line item 769: Budget increase for the Division Safety team.

Motion: Les to approve budget increase. Mike to 2nd.

Kevin – discussion about need for face to face instead of on the phone. JT: reviews that at National Level the committee things were changed to a more marketing focus. There is a discussion about creating a program to have a continuing focus on safety in Eastern in Central Divisions to educate the public and patrollers on safety issues within the divisions. This proposal is still in the works. This will be developed within the next few weeks. Will need vote over the summer. Mike Husar will need funding to support this. Dick reviews changes and supervisors request for meetings. Review of the history of this by Dick: Identified the need for the supervisor teams need to get together face to face starting with the OEC.

Steve: Is the 1200 strictly for the travel or is it for other items? JT: Belief it is for the safety kits as well. Kevin: This is for Mike to attend the MSA meeting and the Division meeting. Chuck M.: Of the 1200 leave that there for Mike to do the job and take the remainder and put it under the supplies. JT: All advisors have a number for “personal travel” and any money to support their programs would go under the “400 or 600” line item request. 400 supplies and programs, 500 special meetings, 600 programs. Kevin suggests making a change to put \$300.00 under a 400 line item.

Return to increase budget to 1200.00:

Vote: Don opposes – all others approve. Motion carries.

Senior advisor (766 and 766.1) the money was re-allocated to allow for better quantification of the money, no change in the budget noted.

Motion to accept these changes by Les. 2nd Steve

All approve, motion carries.

All other items in the budget are the same. The end results were reviewed with a profit noted per Marty.

Motion to approve budget: Don Steen, 2nd Chip Knappen

All in favor – motion carries.

Securities Holdings: Review with Ken if at all needed and ask Marty with questions. Overall securities increased by about \$5000.

Motion by Dick – move/reallocate \$300 dollars to a “400 account” for safety packages.

Mike schons 2nd

Dick amends motion to \$400.00., Mike 2nds.

All in favor – motion carries.

This is an additional \$400 dollars for the safety packages. Total for the safety supervisor budget will then increase to \$1600.00 with this change.

5. Division Updates (10 Minutes Each)

a. National Board

10:00AM Jim Woodrum: Review of current status.

10:42AM Brian Rull: Review of current status.

b. Division Update

10:52AM JT: We need to work with people and encourage people to run for positions. Update on division. June 1st, before 4:00PM (mountain time) applications are due for Positions on the National Board.

c. RD Updates

i. Mike Schons Eastern Michigan

Submitted to the year end report. 2 Certified candidates added to the region. 4 more will be putting in their names for next year.

ii. Les Robinson North Central

Submitted to the year end report. Overall good year, ran a combined evaluator calibration with South Central that worked well. Recommends this for cost savings as well as it was ideal size. One certified recertification as well as few added. More to come next year.

iii. Dick Jacques Northern Michigan

Report to be submitted. Season started well other than Boyne Fire. 100% open for Christmas. Ran calibration and ASE recert this year. 12 participants in SES/TES, womens program went well. On and off hill Senior events. OEC passed 3 candidates. Will address OEC training issues. 3 OEC classes total. Candidates served as the patients for the senior evaluation and found this to be very helpful.

iv. Guy Day Ohio

Good year, one resort had to close every Tuesday/Wednesday because of weather. 7 Senior candidates injured. Otherwise senior program is doing well. Certified – new candidates. Some continued on and some will continue. One PSIA Level III added. Aid room module will be updated for Senior. Good participation in the Region Skills Development Workshops. Outstanding success with the first women's program. Focus was on development, empowerment and leadership with some leadership. Full report to come.

v. Steve Palidini South Central

Posted: High points – Steve took over August 1st. Lost an assistant Region Director and this was filled. Other open positions have been filled. 3 avalanche safety and one other position still open. He continues to look for young leaders. Attended 9/13 OEC refreshers. 10 events held this season. Attendance is down for the events so working on this. Pushed awards this season, total of 33 awards pending national approval to hand out in April. Will work on mentorship for programs this coming year. Senior on-hill results are posted on the Division site. This was a modified approach. This had positive feedback. If others would like to try this it needs Division Director approval.

vi. Don Steen Southern

Report to come. Season started late due to weather. Attended division OEC meeting this summer. Held their own leadership training with 55 people attending. This included OEC and leadership sessions. Continued issues with Dues. Attended 12/14 refreshers. Elections were pushed this year. Spent some time at the Ski Sale. Will continue to assess this and hopefully work to improve this. Attended the SES/TES and women's clinic. Senior hill/OEC attempted to do both in one weekend but there was no snow for this. These candidates were allowed to go up to the Western Region – 4 attended and all 4 passed. Visited 9 regions. 950 Hours of hill time for the season.

vii. Chip Knappen Western Michigan

Report addition – first certified in a long time. More interest in SES/TES classes. More senior involvement as well. Short season for the year. John Donnelly will be taking over the upcoming year.

viii. Scott O'Connor Western (Proxy for Jim Ruzika)

Scott O'Connor taking over. OEC candidates. 18 refreshers. 2 new PSIA Level II.

d. Division Advisor Appointment Review (JT/ADDs)

e. DD Review of Direct Reports (JT)

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| i. Administrative | Laurel VanSoest |
| ii. Awards | Martin Fahje |
| iii. Legal/Risk Management | Kevin McQuillian |
| iv. MSAA/Elections | Ken Meldahl |
| v. Treasurer | Marty Jarvi |
| vi. Rusty Parka News | Katie Flanagan |
| vii. Social Media | Darcy Hanley |

JT presented updates for the following: Refer to Year End Report for details. Keep submitting nominations for awards. Keep submitting the articles for the RPN. Social media, send items to Darcy for the Facebook page.

Legal: Provided update verbally. Maintained Colorado License. Dealt with various issues throughout the division. Directors should be covered by National insurance.

Break for lunch at 12:00PM

Re-convene at 1:00PM

MSAA/Elections: Review report – this coming August – Devils Head in Merrimac. No contested RDs elections for the past season. Two new (Scott O'Connor and John Donnelly) and one continuing (Guy Day). Next year there will be Northern Michigan, Southern and North Central Region Director Elections. Will attempt to move to an electronic ballot this next year. Feels treasury budget should change so that the elections/MSAA is always at the meetings and/or for the contested ballots. Can wait until a change occurs. Position statements should be on the web for what amount of time? Update to remove position statements after 30 days.

Legal: Patrollers have been testifying as “expert witnesses” against ski areas. The PnP states you can not do this so please be aware of this.

f. Assistant Division Director Reports of Programs

g. Tom Anderson:

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| i. OET (Toboggan) | Troy Southwick |
| ii. Instructor Development | Virginia Rodeman |
| iii. Women's Seminar | Kerstin Hammarberg |
| iv. Skills Development | Cheryl Raudabaugh |
| v. Senior Program | Rob Carpenter |
| vi. Alumni | Mark Holtan |
| vii. Telecommunications | Paul Botnen |

Tom reviewed programs: Skills –Cheryl, Troy, Marty and Rob have spent time (monthly) talking about the programs for the skills team and are keeping up with their information. Discussed travel and programs and the season. Reviewed Gretchen Besser and her induction into the Ski Hall of Fame.

h. Julie Stone

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|-------------|---------------------|------------------|
| i. | OEC Lead | Susan Hayes |
| ii. | MTR | Michael Walenta |
| iii. | Public Relations | Russ Livermore |
| iv. | Patroller 101 | Jodie Fuller |
| v. | Medical Advisor | Steve Werner |
| vi. | Young Adult Program | Jane Bickerstaff |

Julie reviewed programs: OEC meeting currently and will update later. Medical advisor – new things coming on the horizon regarding quality of care with the OEC programs. How are we assuring quality of care for the different patrols. Encourages each region to make sure they have quality control procedures. This is still very new. Discussion was had about past conversations and how some patrols are or are not willing to share their injury statistics and the goals from a legal/national standpoint. Further discussion was had regarding the oversight for medical treatment of the patients with OEC.

Review of Patroller 101 and change in advisor from Brian Ulrich to Jodie Fuller. Her NSP Bio is available in the Year End Report. Mike Schons requests that recommendations for committee members for the patroller 101. Further review of the program was had and the structure of the Patroller 101 program. Guy clarifies if they are looking for at least one person from each region to assist with this committee. This would be the goal for all regions to have input but this can vary.

YAP is continual but has no issues.

MTR program – psychosocial issues have impacted the program. Note there may be errors but the ADD and MTR are working together to get things caught up and fixed appropriately.

Julie re-iterates the importance of all of her supervisors improving contact with their region advisors and has made this a goal for each.

i. Chris Raudabaugh –

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|-------------|--------------------|-------------------|
| i. | Snow Sports School | Marty Blaszkowski |
| ii. | PSIA Liaison | Dan Moss |
| iii. | Avalanche | Dan Hamilton |
| iv. | Certified | Patrick Perlman |
| v. | Safety Team | Mike Husar |
| vi. | Webmaster | Kent Anderson |
| vii. | Nordic | Peter Wollan |

Chris reviews his personal activities including SES, certified, ASE events. He will be attending PowderFall. He attended a wounded warrior event. Reviews other personal growth opportunities.

Chris continues to review the aforementioned programs and discussed the progress. Highlights Dan Moss PSIA Liaison report expressing the need for the experience instead of getting the information.

Certified: Patrick Perlman will be ending his position and Ron Gerdes will be taking over.

Webmaster: More time will be spent this summer on switching the website to WordPress.

Nordic report was reviewed as well. Peter Wollan is looking to step down and has an advisor in mind.

Discussion was had regarding the importance of utilizing forms/applications and getting the right person in for the job as open positions are being filled. Board discussed the process for this and any need for change.

Dale Mahuta will be stepping into the Avalanche position for the interim.

Discussion was had regarding the avalanche course, module 1 due to terrain. This is an ongoing discussion.

6. Old Business

a. Follow-up and review of Action Items

Item 3: Reviewed and note needed education for new/incoming staff for division calendars and websites.

Item 7 and 7a: Note discussion of the liability release forms and how we can retain these forms. Eastern Michigan is currently using "SmartWaiver" their forms.

Item 8a: Discussion of keeping meetings more centrally located. Does moving meetings to a central location decrease the ability for the outliers to be able to come.

Item 17: Face to face in the spring meeting and programs will rotate unless a specific need for them to meet in the fall. Safety team will be the exception and will meet at the Fall meeting to prepare for the next meeting. Snow sports, Women's, Nordic and Safety team have asked for space to meet at the fall meeting.

Motion: Mike has asked for 1600.00 dollars from investment fund for a face to face meeting. Dick Jacques motions with Les 2nd.

Vote: All except Chip (obstain from vote) approve. Motion carries

Discuss happened on how to define the \$1600. Mike would have to manage the \$1600.00 appropriately.

Item 27: Do we just include the registration fee as a part of the division registration for the meetings or is this too complicated for the registration process. Leave as is.

b. Registering Members/IT System Update

Everyone will have to go online to register. If the region or patrol is going to pay some or all of the members registrations, this will deduct this amount from that of the patrollers registration. This will allow them to only pay the same amount for each patroller. The process for each member to register will be exactly the same. This will then send a bill to the Patrol Rep to pay the amount. Patrol Reps should have this in sometime after the update to the website. Potentially in August 1st. Patrol Reps will continue to have to add them to the roster prior to the season. Patrollers themselves cannot currently update their status from patrols they were formerly a part of. Lifetime members under 50 will be included in this new release. Division Dues are still due by December 1st. Updates to the whole system will happen at different intervals throughout the summer with some sites being down for periods of time for updates.

c. Review of noted items

No additional items noted.

d. Minutes to Approve

i. Votes happened for the following and were approved via email

- 1. Boyne Hylands** (Previously approved by: Mike Schons, Guy Day, Steve Paladini, Jim Ruzicka, and Chip Knappen, Don Steen)
- 2. Ski Hall of Fame** (Previously approved by: Mike Schons, Guy Day, Chip Knappen, Les Robinson and Steve Paladini, Don Steen).

Don: Move to approve minutes from these two meetings (Chuck notes from a parliamentary standpoint: Make an amendment to the meeting minutes from last fall and update for any action that became part of this, include in the fall meeting).

2nd by Steve

All in favor – motion carries.

7. Consideration of Proposals

a. S17 P001 – Low Angle Rescue

- i. *AV Letter, BOHO support letter, Cascade Letter, DH Letter, Division LAR Proposal_Spring 2017, GP Letter, Tyrol letter*

Don Moves to accept, Les 2nds

Explain: LAR is being proposed as being its own program instead of being a part of MTR. In order for this to be official there must be an MTR instructor present. Mike S. notes from Darcy Hanley that OET or MTR can teach it. Les continues to explain that OET manual does not include any LAR information. The fix is to make this a break away program. There is a need for additional bullet points to get it to where it really needs to go including what's the value to the organization. Brian R. asks if this similar to the areas chair evacuation where it will be dependent upon the area. Should we include this as part of the "high angle rescue". Additional discussion continued regarding this program and how it would impact and/or be compared to other programs. The goal of this is to provide the best care in the safest possible way. Further discussion and research is needed to identify what/where this program goes before it moves forward. Is LAR a form of moving a toboggan or is it a specialized rescue – deciding where this fits may help determine where this information fits.

Vote: Chip abstains – all others in favor. Motion carries.

b. S17 P002 – Job Descriptions

- i. *Julie Stone – YAP Central Division Job Description, Proposal form 2017 Spring – Job Descriptions*

Don moves to accept as noted.

Les 2nd

Discussion had about this being for division – YAP to change qualifications: include Nordic, current instructor in any discipline instead of just OEC, recommend modifications instead of just modifying themselves. Don Accepts modifications

Vote: All in favor – passes.

c. S17 P003 – Senior Manual

- i. *Central Division Senior Program Manual 7th Edition DRAFT 5 – Final, Central Division Senior Program Manual 7th Edition DRAFT 5 – Track Changes, Proposal form 2017 – Senior Program Manual 7th Edition V3*

Les moves to accept as noted, Guy 2nds

Chip provides suggestions as follows:

Page 15 (tracked version) - ASE leave as "either/or" so there are not 2 signatures required. – Guy opposes (Mike and Chip For, not other votes). Redundancy due to it being a difference of opinions between one person and someone else. Chuck notes that it is important for checks and balances to have "and". No motion for change, no vote.

Page 16 – Moot point to include the NSP-C ski school. PSIA/AASI certified – why? Chuck clarifies that it is important to be a part of this for continued training. Kevin arguments that there not be any "recommended" but that it should be required. Chip would remove the first 2 bullet points of this. Chip moves for change as noted above. No 2nd, no vote.

Page 16 – Clarification on the budget and how it will be part of the normal budgeting process. Chip proposes capping the budget for this or do we set aside a line item for this in the budget. Again, no motion, no vote.

Page 28 – “they will be a clinic format.....” Why do we include “with practice” as a part of this? Discussion occurred, no change needed.

Argument/Suggestions from Mike:

Page 63 – the senior patroller is not required to attend any senior OEC. Why is the continuing education different for the ski skills if there isn't a requirement for OEC. According to the national PnP once you are a senior you are a senior and you do not need to maintain your skills. How do we enforce the level of skills? Discussion continued.

Motion by Chip: delete page 28 “senior alpine continuing education” as this is already a part of the National PnP. Mike Schons 2nds. Further discussion was had about the national requirements.

Vote: Scott, Dick, Mike and Chip vote FOR change. Les, Steve, Guy and Don vote against change. JT votes to leave as is. No change required.

Page 61 - bullet points reviewed as to the same information being presented on page 66 – why are they different (noting that the “Division Patroller Supervisor” is included on page 66 (QA form) but not on page 61. Discussion was had about the “Division Patroller Supervisor” even means.

Motion by Steve to remove the Division patroller supervisor from the QA form on page 66, Chip 2nds.

Discussion about what the difference between these two pages are, clarification that one is more direction and that page 66 is the actual QA form.

Vote: Don opposes, all others in favor. Motion passes.

Page 68 – this is too hard to follow per Mike Schons. Toboggan under the “Senior Toboggoan Evaluator” is new – if you only have so many slots as to how you can attend and make this happen. How do you accommodate the number of people as well as this is a current change in the program and do we have division funds to cover the change in the process. Tom – clarifies this is simply a “typo” instead of it being a change to the program. As an additional argument is the frequency of attending every ASDW on the last box too much. Again, Mike brings discussion back to the budget and how we adjust for the change and the influx of people needing to do this. JT clarifies this is why we had a 3 year window to update this. Mike continues discussion about the “calibrator” and do we have any of these. JT reviews history that the goal is to provide equal and fair evaluation for each person in their experience. JT notes there is a need to build the program and build the skills so we can push this down to the region level instead of having to do this at the Division level continually. No motions presented.

All to approve the document to approve the document with all noted changes above, all in favor, motion passes.

(see original motion by Les to approve document, Guy 2nd)

d. S17 P004 – Budget Accounts

Marty notes line items 378 - advisors, 790 and 798 up to advisor, 162 and 662 to be split and add face to face 500 line item from previous discussions.

Don moves to adjust as noted. Chip 2nds

All in favor – motion carries.

8. New Business

a. Finalize Budget 2017-2018 and Review as needed

b. Snow School Sports - *NSP-C Snowsports School Patrol-Marty Blaszkowski*

JT: reviewed purpose of this document. Discussion before creating an official proposal. Guy asks about how this came about during previous tenures. Does this administrative patrol have a purpose. This document provides a specific criteria for maintaining your status. Chip is not in favor of this as he feels working 7 days or 56 hours is not adequate and would recommend increasing this 14 days (112 hours) without travel time. Guy is also not in favor of this but the idea is great but it comes down to each individual area and how they work to stay in good standing. Additional question as to how this is going to be regulated. Dick asks about does this then start to move into other areas for instructors to “hide”. JT clarifies that alumni can teach OEC. Should we include this in the other areas. Kevin clarifies that to stay a member of the NSP – per national – there are specific requirements. So would this matter in the long run. Julie asks about holding specific positions may interfere with this due to the “labor intensive” duties of that position. Ultimately the national PnP states that to be a member you must be affiliated with an area. Kevin also clarifies that to be covered under the insurance one must be a member of an area.

Guy – clarify what things can we go back to the writers of this with to tell them why this is not being allowed. JT: these people still want to provide value to the organization and remain in contact with this but their lives are no longer allowing them to remain part of the NSP.

Guy would it be better to have them sign up with a patrol unit that will count their travel and teaching as meeting the requirement of that patrol instead of them staying with a patrol that doesn't allow them to count that participation as meeting the requirements.

Would an alumni be able to do this. Does it being a registered as an event cover them as an instructor. Tom: review the requirements.

Mike: Primary patrol would be the this patrol – they could register secondary at another hill. Kevin notes they have to be affiliated with a patrol, whether that is primary or secondary.

JT: Continue to think about this and continue to do so over the summer – to review over the summer.

Motion to recess until Sunday 4/2 at 8:00AM by: Chip and 2nd by Mike All in favor: Motion carries. Meeting recess at 5:00PM

SUNDAY 4/2 – 8:00AM Called to order by JT.

c. Guy Day – New Candidate classes – when can/do they register with National?

Guy asked the question about how and when new candidate classes, that start before July 1st, they will have to re-pay their dues again after July 2nd to remain a current member. How should they go about registering as far as their “season” goes if they are starting before the end of the year. JT clarifies that there are discussions at the National level about this same issue but there is no current resolution. Several people contributed to the discussion offering suggestions as to how to logistically make this more feasible for the regions/division. Dick identifies that the only date that matters is that the classes need to be registered 2 weeks before the end of the class. Jim Woodrum suggests having them start the on-hill ski starting January instead of beginning with the OEC. He also reiterates that the membership is on a calendar year January through December but National is on a Fiscal year going July through June. Clarification that if they start after January 1st their dues are good for the

18 months. Kevin clarifies that in order to be a member you must be registered in an OEC class or hold OEC credentials. Discussion with National will need to occur in order to clarify this.

Motion by Don to fund ASE for \$500 for 2 events per year. Dick 2nd.

This will need a new line item in the budget.

This will cover program costs/assistance for candidates/instructors. Discussion was had regarding if this money will cover instructors or at least help them cover costs.

VOTE: all in favor – motion passes.

Motion by Don to take \$25 from PSIA ski school money to help candidates attend PSIA. Noting that level 1 would get \$50, level 2 would get \$100, and level 3 would get \$150 dollars to attend these events. Les 2nd.

Julie clarifies what this would help to cover and Mike Schons asks do we have enough money to fund this. Les clarifies that you would have to be a member of the ski school to get the money. Discussion and review of if this would only qualify for those who pass and get to the next level. Marty reports that this is a “bad” fee that should probably be eliminated in the first place and that it would make more sense to fund this out of the general budget instead of the ski school fee.

Les – if we are going to continue to charge the \$25 there should be some benefit of being a part of the ski school.

Tom – if we are going to continue to charge the \$25 fee having a purpose for that money would be a good incentive for people to continue to work on moving through the levels.

Mike asks if regions and/or patrols are helping to reimburse for these.

JT asks that we figure out which programs we are going to fund. ASE or PSIA. Which program would be of more benefit to the patrollers who are going to use it. Are we going to support our members or do we continue to fund and support both blindly. Chuck clarifies that ASE only accredits one to become an evaluator NOT a trainer so PSIA in this regard is of more benefit in the training process.

DON withdraws his original motion and restates with:

Motion to have the Central Division help a PSIA candidate in the amounts of \$50, \$100, \$150 dollars for levels 1,2, and 3 respectively upon successful completion of the event. Les 2nds.

VOTE: Dick abstains. All others in favor. Motion passes.

JT: How many dollars are we putting in this per years budget.

Discussion was had that approximately 10 level 1s, 4 level 2s, and 4 level 3s participated this past season. Suggestion of \$1200.00 was made for this years budget line item.

Motion Don moves (see above), Guy 2nds

VOTE: Dick abstains – all others in favor. Motion passes. Marty Blaszkowski would need to be monitoring this. Tom suggests that they would need to “register with Marty” to be included in the eligibility for the money.

Motion by Les motions remove \$25 fee for the ski school. Don 2nds.

VOTE: All in favor – motion passes.

JT asks that Chris speak with Marty as to the “flow” and/or process for doing this. Chris in agreement and will work with Marty to create a plan for this.

Jim Woodrum reports that there is also the Smigalski fund that could help support them with these fees. Guy suggests that a team help Marty create this flow.

a. Senior OEC Format – Presentation by Sue Hayes

Sue reviews the OEC ROA meeting over the past few days. OEC met and would like to continue to meet yearly. Ken reports on the cost of this weekends meeting.

Motion by Guy to keep having OEC group (OEC supervisor and Region ROA) attend the spring meeting. Dick 2nds.

Sue: discussed pass rate on basic OEC (53 classes held) pass rate was 92%. The emphasis has been on objectives, skills checkoff list and using the online hybrid. The challenge continues to be getting candidates on the NSP website and enrolling them in a course. Each region also showed/told/demonstrated how they refreshed their instructors. Feeling was there was some good consistency with this. They also discussed how they can improve quality of the OEC instructors and started a proposal for adding a process to the PnP (See below). They discussed changing of the QA forms to make them more user friendly, accessible and uniform. They will continue to discuss senior OEC as the pass rate went from 63% to 54%. 60% (approximately) has been the average over the past few years. Brian asks what the drop (10%) would equal out to as far as the number of people, this was unknown at this time.

Kevin applauds the progress and work done and asks clarification regarding the uniform standard of training and asks if having 1 PowerPoint for instruction make sense or if it is even possible? Sue reports that the PowerPoint she used has been used in most Regions with the exception of Ohio as they do their recertification process differently.

Motion re-iterated (see above):

VOTE: All in favor – motion passes.

Proposal of change the PnP: Sue “The expectation is that the final observation and sign off for a new OEC instructor be by an OEC IT from an outside patrol. Any exceptions to that must be approved by a candidates mentor in discussion with the ROA and the RD”. OEC team that met this weekend worked together on the wording and are proposing that this be added to the PnP.

Dick motions for this change, Chip 2nds.

Kevin wants to know who signs off the IT. It is noted that in the moment the ROA does but then this Sue as the Division Supervisor ultimately gets to sign off. This does create uniformity. JT clarifies that he is the one who is ultimately signing off but that he has delegated this authority to the program supervisors to allow them to manage their programs more effectively.

Sue clarifies that technology could be used to achieve this (such as watching via skype or FaceTime) – but there are no “emergencies” in needing to sign off an IT and thus the change in wording should not be a major issue. Not that this change would fall within chapter 6 of the PnP.

This is noted that the ROA's have agreed with the wording of this. Julie also reports that for some regions this is easy and others find this to be very challenging. She reports that this does not always mean someone has to travel and stay overnight but again notes that technology can be used to Skype/FaceTime/etc. to allow for the sign off. This can also be done in the context of other meetings/events/etc as well. Note that there is no motion needed to include the use of technology in the PnP.

VOTE: All in favor – motion passes.

JT thanks the OEC team for the work.

JT notes there will need to be a line item for the budget.

Chip moves to update the 650 line item to include 3000 for the spring meeting to allow the OEC team to meet annually. This was motion was modified to be line item under the annual meeting. (522.1 line item). 2nd Mike S.

Vote: all in favor – motion passes.

- b. Action Item – need to review Job Descriptions to assess need for update.
- c. Face to face ED Budget
- d. Smigalski Fund Review

Tom Anderson: 1050 dollars was dispersed to the Division fund to get and ASE off the ground. The goal was to fund something in a specific region to promote the fund. This paid for the registration fees of 5 participants as well as travel expenses (some not all) for the instructors. They also funded 3 YAP at \$150 per person to attend PowderFall this year. This money still needs to be dispersed. One other person applied for a grant and this person was given a \$100 grant to attend PowderFall. The fund is at approx. \$24,500 dollars at this time. The fund will continue to grow and the family has continued to be supportive. Additional information and any relevant proposals will be presented at the fall meeting.

JT update and discussion as to the importance of the Division and the need to promote our ITs in helping and being active. We should not be keeping people who are not active in the role. Dick re-iterates this and Mike also agrees. Further discussion was had about this and how the division can be better about this. JT also notes that there is a need to send list of all approved ITs and that this is due to National by July. This is a responsibility of the program directors. We still need to figure out the problem and get it fixed but we can't fix it if we don't know where the miscommunication is happening.

Julie reports the OEC group did discuss this within the OEC program and how do they go about managing this without over burdening any specific person. But bigger, the division supervisors need to keep the ADDs in the loop.

Steve reports the difficulty with the lists and being updated as to who is and is not an IT. Further discussion was had regarding the current computer systems and JT reports he would like to be able to work with the RDs more to identify the different views they have as compared to what he is able to see, and what people are needing/wanting to have access to. Steve reports he would like to be able to see the age/birth date in the new computer update – JT notes this may be coming in the next update. He also asks for a "secondary" registration list. JT reports that this is a long term goal and most likely won't happen with any of the currently scheduled computer updates.

Additional Notes:

Next meetings/Dates/Locations

Region	Date	Location	RD	CD Staff Attending
North Central	April 29-30		Les Robinson	
Nothern Michigan	April 29(-30)	Boyne Highlands/Nub's Nob	Dick Jacques	

Ohio	April 29(-30)	Mad River Mountain	Guy Day	Chris Raudabaugh
Southern	April 29-30		Don Steen	Julie Stone Jay Zedak JT
South Central	April 29(-30)	Little Switzerland	Steve Paladini	
Western Michigan	May 6	McGuire's, Cadillac, MI	Chip Knappen	Julie Stone
Eastern Michigan	May 13		Mike Schons	Jim Woodrum, Ty Damon
Central Division- Hosted by Northern Michigan	Sept 8-10		Dick Jacques	
Western	September 23		Scott O'Connor	

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- Powderfall – April 6-8, 2017, Aspen Snowmass, CO
- MSAA Meeting – August, 20-23, 2017 – Devil's Lake Resort, Merrimac, WI
- Fall Division Meeting 2017 – September 8-10, 2017, Northern Michigan
- Spring Division Business Meeting – April 13-15 (tentative), 2018 – Lisle, Illinois
- Fall Division Meeting 2018 – September, 2018, South Central
- Fall Division Meeting 2019 – September, 2019, Ohio

JT: Brief review of the budget noting that two programs went over budget. – Women's over by about \$300 dollars –

Motion: Mike moves to approve covering the overage – Les 2nds.

Discussion as to the reason – sent multiple people to the programs and due to travel and housing they went over budget.

Vote: all in favor – motion carries.

2nd program overage was the OEC QA over by a couple hundred dollars. - Les motions to approve covering the overage, Dick seconds. All in favor, motion carries.

Budget to add senior toboggan evaluator for the cost and change – Mike. Wants to discuss. Any cost by a change in program will be funded by the division instead of the regions. \$45 dollars that is being charged to attend the ASDW. JT: do we eliminate the fee for this? Guy – Why would we eliminate this fee? His money went to fund this program. Mike: this was not actually approved as a change until this meeting. The division should be covering this, not the region. Guy clarifies – the idea is that because we have this new piece the division will need to pick up the cost for this new piece – so this needs to be a change in the accounting practice or are we changing the fee. Mike continues to identify that the regions should not absorb the cost. Guy asks if all regions are paying or is this a choice for Mike's region. Mike continues to identify that the change in program has to be covered by the division instead of the region. Marty reports that they are not charging the region they are charging the individual and that his region is choosing to pay the fee for that individual. Continued discussion was had about who is ultimately responsible for paying the fees. Les argues that there was not actually a change in the program, it was a change in the name and process for who is going and when. All of the components are still the same, it is just under a new heading (per Les and Guy). Mike continues to note this is a change.

Mike continues to ask how the division will accommodate all of the toboggan senior evaluators within the next 3 years to get them "credentialed".

Intent – the first time to become a ski evaluator you have to be calibrated you have to attend a division event and then attend one every 3 years. NOW in order to have the credentials for TOBOGGAN evaluator you have to attend within the next 3 years you have to attend a division ASDW – and then attend each year. This has a 45 dollar fee. JT notes this will need to be eliminated for the current senior toboggan evaluators to "re-do" their credentials. Guy – there needs to be 2 : an existing toboggan and a "new" toboggan evaluator. For the existing the division would need to cover the cost.

Dick: motion that the skills team come back with a plan for the Fall 2017 meeting as to how they will get all of the current/existing toboggan evaluators through this program

Mike 2nds

Les asks for clarification – we are making this harder yet for the senior OEC we made this easier. JT: we are making small steps to get the training down to the region level. Julie argues that the OEC is not easier but it is already an existing program with robust training where this has not been developed in the ski/toboggan area.

VOTE: All in favor – motion carries

*** Jim updates that no CD hall of fame nominations were received at the National Level. ***

Dick moves to adjourn at 10:51AM

Ken asks about cost of the meeting and is this fitting our needs. Do we want to change anything for meals/continuous coffee/ etc. Are guests invited to join for meals for board and ROA? Ken suggests going to more of a box lunch instead of buffet. He could also change the style of meals to make it cheaper. Tom suggests keep it the way it is and don't worry about the cost. JT: spouse should be invited as they pay the price for their significant other to be busy. Be aware that Ken should be aware of the numbers.

2nd by Guy

All in favor – motion carries – adjourn at 10:57.