

CENTRAL DIVISION FALL 2017 MEETING AGENDA

September 8-10, 2017, Boyne Mountain, Boyne Falls, MI

Friday, September 8th

- **7:00 PM Executive Committee Meeting** Graz A&B – Mountain Grand Hotel
 - Attendees to be DD, ADDs, Staff (Legal – Kevin McQuillian and David Schwartz, Finance – Marty Jarvi, Administrative – Laurel Oetjen), 2017-2018 RDs: Western Michigan (John Donnelly), Ohio (Guy Day) and Southern (Don Steen – Proxied by Ken Mehdahl)

Meeting opened by JT at 7:00 PM.

Roll call by Laurel – All present as noted above – Guy attended via phone due to travel.

Discussed Kevin's promotion and David Schwartz being new legal and risk management advisor. Discussion of the National board members who will be present at the meeting. Discussion was had as to whether or not email votes to approve minutes or other items are allowed. Per Kevin there is no formal policy currently. Board discussed this information and identified that utilizing this for approving minutes and other minor items will continue to be allowed as needed. Program updates fine to include the agenda as well as the review of action items, Somalski Fund update, Discussion of the PSIA information and other new items. Discussion was held regarding the proposals. Snow sports proposals: Chris – this proposal came from snow sports school discussion and action item. There is a specific spot in the P&P that discusses the fee – proposal is to remove this section from the P&P as it was discussed and approved to stop charging this fee in the spring meeting. Motion to accept this proposal from Tom – Kevin 2nds. All in favor – motion carries.

Motion to approve agenda Ken Mehdahl – Julie and Guy second. All in favor. Motion carries.

Further discussion regarding adding a line item under new business to discuss fall meeting locations. Difficulty is that in the past 10 years there have been 2 switches in the locations which would alter the traditional 8 year rotations. Ken will present this as part of his report during the Program reports. Motion to approve agenda still stands – no changes needed.

Tom motions to adjourn, Ken 2nds. All in favor. Motion carries. Meeting adjourns at 7:30PM.

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- Matt Chaffin
 - Melanie Hood Marketing Director
 - Meegan Moszynski NSP Executive Director

Noted – none present at this time.

5. Approvals of:
 - Fall 2017 Meeting Agenda

Don motions to approve meeting agenda, Steve 2nds – all in favor Motion carries.

- Treasurer's Financial Report – Marty Jarvi

Marty discusses his report and current standings as noted in his treasurer's report. Marty advises the board on the current standings regarding assets. Region support checks were sent out in June. Region dues were sent out twice. Marty asks for guidance noting that every month he is sent information from National, but is 2 times per year OK for sending these checks out. Board is in agreement and this process will happen as it has been done historically – once in January and once in June.

JT reports that there are still a few areas that will be done in bulk unlike the majority of regions that will be paid individually. JT will work with Bill Finley to ID these regions. Further discussion was had on the process of how bulk processing will be done. Coupon codes will be utilized for this in the future. This process is still under some development due to the issues with IT. JT advises that if a patrol is not going to pay for their patrollers they should be under the individual pay plan vs. bulk pay.

Marty continued with his report discussing specific finances. Financials will be due to the Government, this is due to Marty by October 15th, so that the CPA can prepare them November 15th. JT notes to remind all Patrol Reps that this is due. All assistance checks will be withheld until this is in. Please have supervisors/staff send their information to the approver and then the approver should forward all documentation with their approval to Marty.

Original motion – to create line item, no amount noted by Steve. This was rescinded and new motion to create a line item to fund the Mountain Bike Patrol Supervisor at \$750.00. Steve motions to create this, Dick 2nd. All in favor – Motion carries.

- Note – Spring meeting minutes were approved via email

This was discussed – debatable motions should allow for discussion through email or through verbal discussion. Minutes would not be considered a debatable motion. This can be done electronically. If anything is open to debate this should be done in an open forum. Kevin and David note that this should be fine at this time. Current National standards will be reviewed.

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- Instructor Development Virginia Rodeman

Ginny reports that she is busy with instructor development in this season. She reports National is working to make changes. Continuing education has been done differently but there has been some growth and some struggles with this as well. She asks for assistance in identifying needs of the different disciplines instructors.

- Medical Advisor Steve Werner (not present)

Steve unable to attend at this time, he submitted a written report to the board.

- Mountain Bike Aaron Hislop

Aaron introduced himself. He will work on creating a job description with Julie and will work on any of the new patrols that would like to develop a bike patrol. The fact that this is a newer area and not all those volunteering to patrol are seasoned bike riders has created some issues. There are Mountain Bike instructors who can do clinics but Aaron can be a liaison to assist in creating this. The bike patrol does not have to be a separate thing from the ski patrol. There is a new classification is due to some bike areas not being associated with a ski area. All bike patrollers will be listed at this point in time as "Patroller" and are eligible for all patrol awards. There are legal issues for this as well and coverage should be noted. Patrol Reps should be listed under the insurance policy. Aaron asks that if anyone is aware of any bike patrols that are being started please let him know so he can help.

- MSAA/Elections Ken Meldahl

He attended MSAA and this coming year it will be in Boyne Highlands. Ken utilizes a display board at these meetings. The pictures on this display board are outdated and he would like to get new pictures to use for this. Ken asks for any pictures that show our programs (OET, OET, ETC) so he can make and update the display board.

Ken has asked to step down and JT has found a few others who are interested, and this new position will be split into 2 areas – Don Steen will do the MSAA and Dick Jacques will be the new Elections. Ken will work with these 2 get updated throughout the next season.

Elections – no contested elections this past year, no ballots had to be done, he did verify the candidates. Next year may be different, as North Central, Northern Michigan and Southern are up for new elections. Spring Registration will need to include these 3 additional people.

- MTR Michael Walenta (Resigned)

No report submitted as Michael Walenta has resigned.

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- Nordic Peter Wollan

Good season in January and February. Birkebeiner was cancelled this year due to weather. Continue to do well with the activities done in Nordic. Increased number of SES in the division and these continue to go well. Improvements are needed in the communication in the regions/divisions. Peter invited all of the Region Nordic Advisors to attend this meeting and he is working on improving their communication and participation. He is also hoping to improve instruction and get more instructors. He is there is a policy on how to register instructors under the "Website Facts". Peter is stepping down and Jeff Schmidt will be taking over effective now. Peter notes the Nordic team is also hoping to get a wilderness chapter added to OEC-6. He reports this has not been going well thus far but he is hopeful. The National Director is pushing for this. It is recommended to make this an official proposal to the National Board.

- OEC Lead Sue Hayes

OEC has created a fillable QA form and this has been distributed. The ROAs should be forwarding this to their regions. There is one in the works for the Senior OEC. Discussed the requirements for signing off the OEC instructors. The changes discussed at the senior meeting have been implemented. 2 ROA conference calls have occurred, and they plan to meet at some point during this meeting. Other staff changes have been made and discussed. They also developed a road map for new instructors. Sue also discussed her goals for the next year. Sue encouraged the RDs to look for and help support new OEC instructors and ITs. JT re-iterates there is a 2 week window to close courses after completion.

Chris asks the question of how the new Hybrid version is impacting this process. Teaching skills does count just the same as teaching a lecture. JT notes the goal of the OEC-6 will be to move more towards electronic learning with the class time being OEC.

Steve – Senior Aid room – is there a guideline. Sue: other Divisions have put together information but there is no formal resources at this time. Guy notes there needs to be more information and discussion about this.

OEC staff/ROAs will meet again at the Spring meeting in IL. Sue and Ken will work together to make sure there is enough space and/or resources are available.

- OET (Toboggan) Troy Southwick

Refer to discussion under the Skills Development Team.

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- Patroller 101 Jodie Fuller

Jodie introduced herself. Her goals include updating the manual to include the most up to date information, better define the use of the program, and define a reasonable time for the courses to be open. JT: Jodie is in an instructor in OEC and Instructor Development and an IT in both. She is a senior patroller as well.

In further discussion. The board notes anyone who was not completed their candidacy in one year should be counted as an incomplete for that year and signed up again for the next course, however other areas allow the candidate year to be one over 2 years. Further discussion was had whether or not we need to put a timeline on the amount of time we allow for courses to be open. Patroller 101 is different course. Guy suggests that we work to get Jodie access to the needed information and to reach out to those specific RDs that have issues.

- PSIA Liaison Dan Moss (after 4:00PM requested)

Last year was a tough season for several reasons but it is a good reminder to remain very aware and be intentional when working with those looking to get credentialed. Dan invites patrollers to come do some earlier season training in November and plans to attend 4-5 events over the next year in the Central Division. He wants to maintain personal and professional ethics and re-iterates that it is important that this must be earned, no shortcuts allowed.

- Public Relations Russ Livermore

No report given during meeting. Please refer to written report provided.

- Rusty Parka News Kate Flanagan

Hard copy and Electronic copies. Katie reviewed the stats on the fall, winter and summer newsletters. The next articles will be due October 1st, Winter will be due January 19th, and summer will be June 1st. She requests a better system for emails.

- Safety Team Mike Husar (no report needed)

No report submitted or required at this time.

- Senior Program Rob Carpenter

Refer to discussion under the Skills Development Team.

- Skills Development Cheryl Raudabaugh(1:00PM Requested)

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Cheryl: Skills team has the same members. Tom, Cheryl, Rob, Troy, Marty and then additional members of Chris, Jeff, and Phyllis. The division instructors are also really important. There will be 2 events in December.

The 3 main objectives were reviewed. There are six sessions for this. There are now better descriptions of the sessions to allow people to know what to expect. Cheryl reviewed the new sessions, noting the purpose and focus will be on higher level skills.

Overview of the budget request that was presented in the spring. Note the budget was different than expected for this past year because of the events at Boyne Highlands.

Cheryl continued to report on the workings of the website.

Registration process this month (September), Cheryl needs to know who is going to be attending these meetings/sessions. This is a google document and will automatically save allowing for improved communication. She reviewed the process of this with the board. Once she receives this information, she will send emails to those individuals with the official registration process.

JT: will be discussing the PSIA education information. JT would like all staff members to take education prior to the event. This should be released in the next few weeks. Dick feels that having the board and/or staff take this prior to rolling it out to all staff would be good. Tom seconds this and feels it would be appropriate. Julie also agrees and discusses other benefits of this program.

Motion: Dick motions to have all division staff take the course. Guy Seconds (Cheryl will need to collect the PSIA Certificate). All are in agreement. Motion carries.

- Snow Sports School Marty Blaszkowski

Refer to discussion under the Skills Development Team.

- Social Media Darcy Hanley

No formal report provided. Please refer to written report.

- Telecommunications Paul Botnen (not present)

Not present, written report was submitted to the board.

- Webmaster Kent Anderson

Kent was able to add links to all of the regions calendars and rosters. He will work to clean up the website regarding links that don't go anywhere as well as getting rid of old sponsors. The website has been converted into Word Press (about 75%). He will continue to work on this.

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Dick has requested that the division roster be integrated into the website. JT asks that this be held until the National website is updated. Further discussion was had regarding the Pros and Cons of this process and other options for this.

Kent reports that he has also been working on integrating all the region calendars so that all region events are on the division calendar.

- Women's Program Kerstin Hammarberg

Kerstin discusses the past years successes with the Women's Clinics and program. She discusses the hope to include more snowboard instructors as more people are getting involved in snowboarding not just Alpine Skiing. She discusses the need for improvements in electronic registration, more on-snow time, improved skill level sessions and increase staff ratio from 2-4 staff to participant to 2-6 staff to participant. She continued to discuss her goals for the upcoming season.

January 26-28, 2018 – Women's Clinic will be at Lutsen Mountain.

- Young Adult Program Jane Bickerstaff (1:00PM Requested with young adult participants Thomas and Ashley)

Jane discussed her program and her successes. She started with having the kids take the OFC to get them involved and get them started in the patrol. Once they got in and started to enjoy it they had more motivation to be involved in the Ski Patrol and were able to make an informed decision. This worked well to introduce them in a more non-threatening way. Ashley is 17 and Thomas is 16. They both participated this past year and have been successful with the program. Ashley notes that she feels this program was helpful and helped prepare her for her future. Thomas seconds this.

- Any Other Supervisors Attending can address the Board

Jim Grundstrom: From Marquette Mountain. Would like to share an opportunity with the board. Michigan University Medical Education Program will include OEC on a person's transcript through their university. He reports this is done in Marquette. He reports that they have discovered that most of these individuals are interested in skiing and riding and choose this campus partly because of this but he reports many of these candidates are becoming candidates and moving towards Alpine Patrollers. As 3rd and 4th year Medical students they continue to work with Ski Patrol but then move into their residency and they are losing their memberships in NSP due to timing and the business of

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their lives as well as the locations of their Residencies. Jim is wondering if there is a “waiver” process in place that they can use for this scenario, similar to the deployed soldier waiver. He is hoping that the board and other staff will continue to think and discuss this as an opportunity.

JT: notes that the alumni system would be helpful in this process to allow them to retain their membership as a first step. Then we need to get the National Board thinking about this. JT also suggests looking into the “Medical Associate” better. JT is willing to do some research into this classification further.

- Division Update – John Thomas

As noted in other areas.

- Assistant DD’s
 - Julie Stone

Julie shares her report and identifies how important it is continue to travel and support programs. She reports there are a lot of changes happening in programs and other areas as noted in other’s reports and information.

- Tom Anderson

Has been working with the Skills Team closely. There is a need to keep events small enough that people aren’t struggling to pick between important or needed courses. Other programs are taking care of themselves.

- Chris Raudabaugh

Chris shares his report and discusses the successes with Powderfall this past season. He discussed changes with his staff and the changes within the Safety Team.

- Legal – Kevin McQuillan (David Schwartz)

Kevin will be stepping out of his role to move on to the National Legal position and David will be stepping in. David was welcomed to the group.

7. National Board Update and Questions (National Board Members Present)

No board members present at this time – item deferred.

- Job Descriptions (removal of “Registration” and update of “Safety Team”)

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Discussion was had regarding what we do with positions that are dismantled at the Division Level as things change at the National Level or the Local Level. As an example, the Safety Team has been going through changes. Discussion was to dismantle the position at the Division level but regions are able to continue to utilize their own safety teams.

Dick motions to eliminate the Division Safety Team supervisor and budget. Steve notes it may be easier to leave it open for the time being in case this changes. There does not need to have a motion at this point. There is no motion needed as each region can manage this appropriately on their own.

8. Region Director Updates

- Donald Steen – Southern

Don reports his region is trying something new to save money and do testing for senior ski and OEC in one day. The western region assisted by allowing those candidates to test in their region and OEC was done a different day. He is working through staff changes in his region as well. Don will be stepping down after this season.

- Mike Schons – Eastern Michigan

Reviewed his report. Discussed the efforts of the YAP. He also discussed closing of a hill for a season for renovations/new water lines. Notes he has an advisor for the Bike Patrol already.

- Guy Day – Ohio

They will try a “senior weekend” to include all events on one weekend following the structure of the certified program. One Patrol Rep has changed, they continue to promote the certified program. He also reports women’s program is doing well with 25 women who participated. They are focusing on leadership instead of skills development. They also changed the P&P for their region to allow all PRs to be voting members of the board as well as Section Chiefs and Region Staff – for a total of 17 members. All advisor positions that are open are posted on the region website and there is a standardized form to allow form more success in applications being sent. They filled 7 advisor roles due to this. He encouraged other regions to do this.

- Steve Paladini – South Central

Steve provided overview of his report discussing staff changes, and new staff. He provided an overview of their new OEC instructor Trainers. He again identifies looking at new younger staff. A hill will be re-opening under new management and they are working on identifying how the patrol will work. He reviewed upcoming events for the season as well.

Motion to adjourn at 4:55 by Dick Jacques. Don 2nds. All in favor – motion carries.

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Sunday, September 10th

- **8:00AM – 12:00PM Continuation of the BOD meeting** Graz A&B – Mountain Grand Hotel

Meeting opened at 8:05 by Chris Raudabaugh.

- John Donnelly – Western Michigan

John started in this position July 1, 2017. He has been working to get his team together. They were able to get their Section 3 and other positions filled. John also has another hill being closed. He will continue to work on proficiency and has worked with Chip Knappen to assist in this. They are working to get their YAP program up and running with a new leader. He discussed other staff appointments. He reviewed the other upcoming events in the region.

- Scott O'Connor – Western – Proxy by Chelsi Low

Chelsi reports nothing specific for Western Region. There are a few openings for region positions. Will work on better advertising for those positions. The women's program is up and running, as is new Mountain bike trails. Certified mini-clinics are up and running as well.

- Les Robinson – North Central

Les reviews his regions happenings including a hill closing. They continue to sponsor STW and TTWs in the region. Last year they tried a new way to run these by breaking away the Senior group. They are looking at this upcoming years plan. His region will continue to sponsor these. Les reports his term is up this coming year and he has one person interested in the position.

- Dick Jacques – Northern Michigan

Meeting planning has been good, and this meeting was a success. One OEC class has been completed. There were a number of people interested in the Bike Patrol class as there are a lot of bike trails and races with more being added. They are looking to implement more bike patrols. There have been some changes to some hills in owners. John Wiley is present and may be running for the RD position. He is currently the ARD. Dick commends the Michigan regions for working together so closely.

9. Old Business

- Follow-up/Review Action Items

10. New Business

- NSP Snow School Sports Awards.

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Chris and Marty Blaszkowski discussed the award process as discussed in the spring meeting. Marty reviewed the process and the awards as to how they can access these awards. Applications must be submitted by December 1st of that season. These awards are given for passing the test not just trying. Discussion was had regarding

Don motions to support the Snow Sports School Certification Award Program. Les 2nds this motion.

Tom notes that this needs to be written up as a formal proposal. Julie agrees with this. Referring back to Spring 2017 meeting minutes noting “Motion by Don to take \$25 from PSIA ski school money to help candidates attend PSIA. Noting that level 1 would get \$50, level 2 would get \$100, and level 3 would get \$150 dollars to attend these events. Les 2nd”.

Julie clarifies what this would help to cover and Mike Schons asks do we have enough money to fund this. Les clarifies that you would have to be a member of the ski school to get the money. Discussion and review of if this would only qualify for those who pass and get to the next level. Marty reports that this is a “bad” fee that should probably be eliminated in the first place and that it would make more sense to fund this out of the general budget instead of the ski school fee.

Les – if we are going to continue to charge the \$25 there should be some benefit of being a part of the ski school.

Tom – if we are going to continue to charge the \$25 fee having a purpose for that money would be a good incentive for people to continue to work on moving through the levels.

Mike asks if regions and/or patrols are helping to reimburse for these.

JT asks that we figure out which programs we are going to fund. ASE or PSIA. Which program would be of more benefit to the patrollers who are going to use it. Are we going to support our members or do we continue to fund and support both blindly. Chuck clarifies that ASE only accredits one to become an evaluator NOT a trainer so PSIA in this regard is of more benefit in the training process.

DON withdraws his original motion and restates with:

Motion to have the Central Division help a PSIA candidate in the amounts of \$50, \$100, \$150 dollars for levels 1,2, and 3 respectively upon successful completion of the event. Les 2nds.

VOTE: Dick abstains. All others in favor. Motion passes.

JT: How many dollars are we putting in this per years budget.

Discussion was had that approximately 10 level 1s, 4 level 2s, and 4 level 3s participated this past season. Suggestion of \$1200.00 was made for this years budget line item.

Motion Don moves (see above), Guy 2nds

VOTE: Dick abstains – all others in favor. Motion passes. Marty Blaszkowski would need to be monitoring this. Tom suggests that they would need to “register with Marty” to be included in the eligibility for the money.

Motion by Les motions remove \$25 fee for the ski school. Don 2nds.

VOTE: All in favor – motion passes.

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JT asks that Chris speak with Marty as to the “flow” and/or process for doing this. Chris in agreement and will work with Marty to create a plan for this.

Jim Woodrum reports that there is also the Somalski fund that could help support them with these fees. Guy suggests that a team help Marty create this flow. **“. Discussion was had regarding the difference in fees noted. Don rescinds his motion and Les rescinds his 2nd.**

Guy motions to increase the award dollar amount for level 3 to be 300.00 instead of 150.00. Les 2nds this.

Dan Moss asks if people are still able to apply for additional assistance through Somalski or other funds. This was clarified to note they are allowed to apply to any/all other funds. The increase in the amount for level 3 is helping to include preparation, travel, expenses of the test and other needs as this is more intense than other tests.

All in favor – motion passes.

Dick moves to amend the P&P to include the steps as outlined in the document “1. Applicant must join the Central Division Snowsports School prior to Dec 1st of the season the candidate will take the certification test. 2. Applicant must fill out the Certification Award application prior to taking the certification exam and submit to the Central Division Snowsports Director. 3. Upon passing the certification, a copy of the certificate and expense report will submitted to the Central Division Snowsports Director with the appropriate award. This will then be forwarded on to the Assistant Division Director for final approval.” Mike 2nds. Tom asks what the purpose of the application is. Marty clarifies that the payment comes from passing the test. Chris clarifies that Marty would have to approve the application. It was discussed that the person would have to be involved in the patrol. Guy suggests to have the Patrol Rep signature on the application.

Dick amends his motion to note that the Patrol reps approval must be included in these steps. Guy 2nds. All in favor – motion carries.

VOTE to include in P&P – All in Favor – motion passes.

Discussion was had regarding how to stay within budget. Discussion of the likelihood of this occurring was had. Mike notes that we are comparing this and putting a cap on this unlike any other program.

- Dan Somalski Fund Update – Tom Anderson

Tom reported a short report on the Dan Somalski fund. Family continues to be actively involved in the fund. Marty will have direct access to this. Checks can be written to the Dan Somalski Fund or to the Central Division with Dan Somalski Fund written in the Memo line. Tom will research how this can be

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tax deductible. Last season there were 3 YAP awards given to attend Powderfall. There are a few applications in the process.

Tom also encourages people to attend and support the Ski Hall of Fame. Tom reviewed how the process works for the Ski Hall of Fame and how people can put in nominations. JT encourages people to continue to submit nominations for the NSP Ski Hall of Fame as well.

Alumni Advisor/Supervisor Report:

Mark Holtan addresses the board briefly. He is currently a part of the Alumni after serving for 50 years on the patrol. He advises as to where is his with the current process and his plans for the future. He asks for all areas to promote the Alumni to their regions and to appoint an Alumni Advisor for the Region as well as the Patrols. He advises that this program can also help serve for those who are only able to provide limited coverage or have limited time due to their life status. Further Discussion was had regarding the role of the Alumni Program vs. inactive patrol. JT reiterates the importance of getting this information out at the Patrol Level as they will have the most access. Mark again asks that the Region Directors assist with getting the Alumni Advisors in each region and would like to get all contact information to him. JT has also suggested that we also create an Alumni Weekend.

- PSIA Learning Management System/New Instructor – JT Thomas

As noted in previous discussions.

- Legal Advisor Status – Welcome David Schwartz – JT Thomas

Welcome David Schwartz to the team.

- Board and Supervisor Responsibilities

JT reviewed the responsibilities of the board and supervisors.

- Job Descriptions (Removal of “registration” and update of “safety team”)

Laurel will work on updating and present a proposal at the Spring Meeting.

- Mountain Bike Budget

As noted above in Aaron Hislop’s report.

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- Consideration of Proposals
 - F17-P001 Snow Sports Fee

Don moves to accept – Mike 2nds All in favor – motion passes.

- F17-P002 Meeting location additions

Don moves to accept – Les 2nds

Dick asks if it would be good to just “continue with the rotation as noted”. Discussion was had that it is helpful to have years and locations listed. All in favor – motion passes.

11. Next Meetings/Dates/Location Review

- Womens Seminar
- Mid-Winter National Meeting – January, 2018
- Powderfall 2019 - Location to be announced.
- Spring Division Business Meeting – April 13-15, 2018, Lisle, IL
- Fall Division Meeting 2018 – September, 2018, South Central
- Fall Division Meeting 2019 – September, 2019, Ohio
- Fall Division Meeting 2020 – September, 2020, Southern

Dick would like to form a committee to discuss OEC organization with Sue and Julie to discuss this further in the spring meeting.

Don motions to adjourn Guy 2nds. All in favor – motion carries. Meeting closes at 11:05.