

<b>NSP PROPOSAL FORM</b> <i>Revised 01/97</i> Do Not Use Previous Versions		Proposal Number: S16 P004
		Assigned Committee:
The proposal maker(s) submit this proposal for consideration by the NSP Board of Directors in accordance with the NSP Policies & Procedures. This proposal has been researched, is submitted in final wording with all applicable boxes completed and information provided. I (We) have contacted and discussed this proposal with the appropriate National Program Director or other staff and/or NSP Department Director prior to submitting the proposal to the national office. I (We) have indicated how I (we) believe this proposal will impact the budget, both long- and short-term. <b><i>I (we) understand that incomplete proposal forms will be returned to the maker(s).</i></b>		
Proposed by: Cheryl Raudabaugh	Position: Administrative Assistant	Date: 4/1/16
I (we) have consulted the following people in drafting this proposal: <input type="checkbox"/> Staff comments (if any) attached <input type="checkbox"/> Nat. Pgm. Director: <input type="checkbox"/> Nat. Office Staff: <input type="checkbox"/> National Staff: <input checked="" type="checkbox"/> Others: CD Supervisors and Staff		
The following references are relevant to this proposal: <input type="checkbox"/> NSP Bylaws: <input type="checkbox"/> NSP Strategic Plan: <input checked="" type="checkbox"/> NSP Policies & Procedures:		
I (We) anticipate the following expenses, and have attached budget details and an explanation (as necessary) <input type="checkbox"/> Short-Term (this fiscal year): <input type="checkbox"/> Long-Term (sustained expenses):		
The Executive Director: <input type="checkbox"/> agrees with proposal expense estimate, <b>OR</b> <input type="checkbox"/> anticipates the following expenses: <input type="checkbox"/> Short-Term (this fiscal year): <input type="checkbox"/> Long-Term (sustained expenses):		
Proposal Text (attach additional pages as necessary; for bylaw, P&P, or other amendments of existing provisions, show changes with added words underlined, and deleted words with a line through them):  See attached updates to Appendix C of the Central Division P&P for Staff Job Descriptions.		
Proposal Explanation and Justification (attach additional pages as necessary):  When Job Descriptions were added to the P&P in the fall of 2013, it was agreed that staff would review and provide updates as needed each spring.		
Committee Revision of Proposal (if any): Board meeting discussion identified two revisions to initial draft, which were incorporated, then revised appendix approved for PnP update		
Committee Action: <input checked="" type="checkbox"/> Accepted as Drafted <input type="checkbox"/> Accepted as Revised <input type="checkbox"/> Rejected <input type="checkbox"/> Withdrawn		
Committee Chairman Explanation and Votes:		
Final Board Action: <input type="checkbox"/> Adopted as Reported <input checked="" type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated		
Vote on Final Consideration (if vote count taken): For - 8 Against - 0 Abstain - 0		