

**NATIONAL SKI PATROL
CENTRAL DIVISION SPRING MEETING Minutes
April 4-6, 2014
Doubletree Hotel - Chicago, IL**

Friday Executive Committee meeting 6:00 PM (Chicago time)

Invited: Division Director, ADDs, Treasurer, Legal, Admin Assistant, Region Directors for Northern MI, Southern, and South Central.

Actual Attending: DD-John (JT) Thomas, ADDs- Don Loerch, Chris Raudabaugh, RDs -Dick Jacques (Northern MI), Joe Riley (South Central), Don Steen (Southern), Legal - Kevin McQuillan (joining late), Finance - Joe Hamel, Admin - Cheryl Raudabaugh.

General: JT opened the meeting for discussion.

Agenda: JT reviewed planned agenda for board meeting and made changes as needed

Women's program - Sandi is discussing with the director at Schuss Mtn. This would be an adjustment to the previous rotation. Suggest a motion on Sat to proceed with Schuss.

Proposals Review:

General clarification - the spring meeting is *not* a closed meeting, but there is no reimbursement to members who wish to attend. There is nothing in the bylaws that indicate closed meeting. At executive meeting - all listed participants get a vote. The only time there would be a closed meeting would be for personnel or legal type sensitive issues.

- F13 P001 Certified Approved Terrain deferred from fall mtg.

Patrick will be attending meeting as well as Rick Barber for the presentation. JT covered some of the history of the proposal for terrain restrictions and evolution of the range finder and results of it. The national program advisor also sent an email to JT with support information from the national level. It was agreed that there is enough data to move to general meeting

- S14 P001 Elections - Meldahl

Covers language for changes to procedures in elections. One issue occurred this year about a get out the vote letter - note that if a letter is sent it should come from the current RD only. All approved to take to general meeting.

- S14 P002 Sr OEC - Currier

To amend the Sr OEC coordinators guideline to say "must be scheduled at a time when there is a reasonable expectation of snow" rather than "must" be on snow, and to remove restriction for training sign offs to be on snow. All approved to take to general meeting. Note - approval would be to take an RFA to national.

- S14 P003 Division Investment Policy – Hamel

An investment committee was established of Tim Zimmerman, Jerry Cavellier, JT, and Joe all met to review the process, goals, and objectives. Joe - we have the fiduciary responsibility for the division funds which are of a significant amount and should have more than just Joe to handle. Bonding should be expanded to include all board members. If the funds truly belong to the patrollers, we need to look at how that money is best invested and how accessible to the division. All approved to take to general meeting.

- S14 P004 Food Allowance – Hamel

Current policy is \$30/day; this recommends to increase to \$40. All approved to take to general meeting.

- S14 P005 Vehicle Rental – Hamel

There is no current policy for staff to complete a vehicle rental. Need to determine how insurance is handled. What is the legal liability vs use of personal vehicle? Kevin to review further. All approved to defer to fall meeting after more information is collected.

ACTION Item - Kevin to research with other national legal committee members.

- S14 P006 Posting of Consolidated Financials - Hamel

Proposal editing to "Parka", then ok to take to general meeting.

- S14 P007 Electronic Liability Release

Release must be accepted before registering for a course. Kevin would retain linked files between the registration and the liability file. Previous copies for STW's have been scanned and maintained by Kevin. As long as the file link and back-ups are defined and maintained, then the process makes sense. All approved to present to general meeting.

- S14 P008 Certified Rotation Proposal

Part 1 - rotates non-ski modules among all regions, Part 2 - rotates skiing among four regions. All agreed that there is enough material to take to the general meeting.

- S14 P009 Ski School Funds Retention

Purpose is for retention of fees into the next year in order to support credentialing development and other program support. After discussion it was determined that more information is necessary to determine how to best modify bylaws. A subcommittee can be established to look at how to best do this. One option within current policy would be to incorporate into the existing policy, to instead request funds for specific programs desired for the upcoming year. Note that Harold has requested additional funds already, so that can be reviewed and this proposal needs to be dropped.

- S14 P010 Ski School Name Change Proposal

Recommends change to Snow Sports School. All agreed that there is enough material to take to the general meeting.

Financials: Joe Hamel

Treasurers Report review of bank balances, some region distributions and program expenses pending. Highlights include two region audits - Eastern and Western, plus full audit from switch in division director last year. Audits recommended for regions with new directors. Annual report was filed on time for the third year in a row.

Reminder that expense reports need to be completed per policy and ADD support to review before forwarding is very important.

Budget for 14-15: Most are requesting funds consistent with previous years. Completed review of detail accounts with exec committee. Joe to clean up summary reporting to remove lines for unused accounts.

Women's Program - 2,700 women in the division - need further reach to get out to these women via the regions, to develop new leadership and other opportunities for growth. Initial target to connect to 10% this upcoming year.

ACTION Item: Joe to come up with proposed list of inactive accounts to be removed from the PnP, incorporated in a proposal for the fall meeting. Joe and Cheryl can work together to come up with list.

ACTION Item: Kevin to investigate need for Errors and Omissions Insurance policy and present to fall meeting.

ACTION Item: RD's (Don/Joe/Dick) to review the current Region Support (Acct 620) process and create proposal on how to best go forward, perhaps reducing Division by \$3 and allowing Regions to increase to net \$0, vs other adjustments. Target fall meeting.

ACTION Item: Don Loerch and Kevin McQuillan to work together to develop a program for future funding and usage annually of the Somalski Funds - by Fall meeting.

ACTION Item: Dick and Chris to develop proposal for internal Email service process - Due May 2014

OEC Program Request: PnP identifies that the Division will fund for one person from each region to attend a division clinic, vs previously funded by the regions. Requesting \$4,280. Discussion on issues related to communications roll down, who attends and need for RD's to have information as well. Defer decision to Sat meeting.

Meeting closed by JT at 10:30 PM Chicago Time

Central Division Board Meeting

Saturday April 5, 2014

CALL TO ORDER: John (JT) Thomas called the meeting to order at 8:30 AM (Chicago time) on Saturday, April 5, 2014

Meeting materials were available via the CD Intranet server as well as on memory sticks. Files included: Meeting Agenda, Fall Teleconference Minutes, updated Fall Action Item List, EOY reports and summary, financial investment review, 13-14 budget variance report, 14-15 projected Budget, Proposals, Central Division P&P, and reference materials from previous meetings

Ken explained the meeting room arrangements and plans for dinner tonight.

JT welcomed everyone to the meeting

Board Roll Call – Roll was called by Cheryl:

BOARD MEMBERS PRESENT: (except where noted)

John Thomas	Division Director
Mike Schons	Eastern Michigan
Les Robinson	North Central
Dick Jacques	Northern Michigan
Bill Currier / Guy Day *	Ohio
Joe Riley	South Central
Don Steen	Southern
(David Johnson) / Chip Knappen *	Western Michigan (Dave not present; vote assigned)
Jeannine Mogan / Jim Ruzicka *	Western (Jim not present)
Tom Anderson - not present	Assistant Division Director
Chris Raudabaugh	Assistant Division Director
Don Loerch	Assistant Division Director
Kevin McQuillan	Division Legal and Risk Advisor
Joe Hamel	Division Treasurer

ALSO PRESENT:

Ken Meldahl	MCAA Liaison
Cheryl Raudabaugh	Administrative Assistant
Jim Woodrum	Past Division Director
Brian Cobble	Past Division Director
Chuck Martschinke	Past Division Director

Other Guests:

Patrick Perlman	Certified Advisor
Rick Barber	Certified Staff Representation

PROXY ANNOUNCEMENT: Dave Johnson was unable to attend, but assigned his vote to new Region Director Chip Knappen in advance of meeting. *Per Article 1.4 of the CD Bylaws, Directors can provide written notice to the board, appointing a proxy. (or via e-mail)*

* New Region Directors effective 7/1/14, representing regions as noted. Guy and Chip present.

HOUSEKEEPING: Ken reviewed arrangements for lunch and dinner.

MEETING APPOINTMENTS:

Parliamentarian: **Kevin McQuillan**
Sergeant-at-Arms: **Chris Raudabaugh**

AGENDA: JT asked the Board if there were any additions to the agenda previously distributed.

Discussion: Several minor adjustments were made to agenda after discussion.

MOTION #1: Approval of the adjusted meeting agenda. **MOVED** Don **SECOND** Dick

BOARD ACTION: Motion Passed unanimously. (8 for 0 against)

Agenda timing adjustment; for certified proposal review

F13 P001 Certified Approved Terrain - deferred from fall mtg

MOTION #2 To take off table from Fall. 1st Dick 2nd Don Board Vote: All approved.

Patrick Perlman - reviewed update of data collection requested last year, with the purchased range finder. Many of the measurements were different. Rick Barber reviewed process of the original data collection. Bill C questioned lack of Range finder results from Center Stage of PNS and this was then reviewed. Jeannine suggested that the approved terrain manual recommendations would need to be adjusted based upon the new data.

JT clarified that the vote in this proposal would be for the Approved Terrain wording to be included in the Certified Manual as originally submitted. Don and Dick both offered to withdraw their original motion from the fall meeting, since wording request will now be different.

Jeannine Moved and Dick 2nd to modify the original proposal for the second sentence under Measuring System. Discussion - There should be some process of verifying the measurement. The text should be changed to: "Start and end points of slopes to be determined by certified staff from that region." Guy Day mentioned that the original certification would now be under a different standard than the re-certification process.

JT reviewed the history of the Avalanche program where criteria became more and more restrictive until national standards caused CD to not be included at all. We need to be cautious about establishing data specific standards on terrain that could end up highlighting CD to risk ultimately precluding CD from national standards since clearly we do not have the terrain that is out west. Rick indicated that the beta national manual is planning to give each division the ability to choose their most difficult terrain for testing. Chris asked what other divisions are using measurements; response is that no others.

Bill raised issue that establishing this criteria restricts participation in the certified program. Rick confirmed that this restriction would allow testing at 4 of the 8 regions (list allows for Northern Michigan, Western, Southern, and North Central) . He believes that including the Ohio region reduces the standards of the program. Joe R stated that these restrictions are limiting the growth of the program as economics and travel does reduce others ability to participate. Guy Day reminded board that all RD's received a note from National certified program director stating that he was strongly against any fixed criteria such as that proposed. Guy also reminded that the caliber of evaluators (PSIA level II or III) could evaluate at any area so this restrictive criteria is not needed.

Kevin - if the national program director is recommending against slope standards, why is the CD program looking to be different from the national program objectives? We need to be careful in establishing anything that is inconsistent with national programs.

In relation to the Senior Program - Chuck confirmed that the national program for Senior does include standards. To meet that standard, the senior program allows multiple runs.

Don called to question.

BOARD ACTION: Vote is 3 in favor, 5 against. MOTION Fails.

S14 P008 Certified Rotation Proposal Motion #3 Moved by Dick 2nd Don

Mike Schons presented detail of the two parts of the proposal: Part 1 to rotate non skiing modules among all areas. Certified is already reviewing this and presenting back to that group - then will create a proposal as needed based upon their results. JT recommends that part 1 be removed from the current proposal so that certified can figure out how they might implement this before presenting. Mike thinks that the board needs to provide oversight. Part 2 recommends a defined four region rotation of the ski/board events.

BOARD Vote: In favor 4, opposed 4; JT tie break vote: No as defined, this motion Fails.

Motion #4 - Mike moved to split S14 P007 into two proposals, 2nd Chip, Board vote: all agreed

S14 P008-2 To Develop a rotation among the four current approved Regions. Discussion: JT - We could develop a rotation among all CD Regions, which can then chose to host within their area or to another identified area or to decline, with that region being responsible for all event coordination regardless of location for the actual event. Chuck - have not heard a good reason why the board should be stepping in and mandating any rotation vs allowing the qualified certified staff to determine. Call to question:

BOARD ACTION: All in favor: 6, opposed 1, abstained 1 P008-2 is passed.

ACTION: Patrick to work with Chris and certified team develop the rotation schedule and present to board in the fall.

Note- Visitors Patrick Perlman and Rick Barber left at this time.

S14 P008-1 MOTION Dick 2nd Bill

Discussion: Dick - this takes the product to the customer. Joe - Certified staff is already working on this. JT - this would require the certified staff to come back with a plan. Consider moving to action instead.

Dick Withdrew motion, 2nd Bill

ACTION ITEM: Patrick will continue with Certified project being investigated for rotation of non ski/board modules and come back in the fall with status and next spring with the plan.

Brian - indicated concern about the time spent today on a program that impacts less than 10% of the membership, vs dealing with more important things that need to be dealt with.

Minutes from Fall Teleconference:

MOTION #5: Approval of the Fall Teleconference Minutes **MOVED** Don **SECOND** Les

BOARD ACTION: Motion Passed unanimously. (8 for 0 against)

ACTION: Minutes will be posted to the website.

Treasurer's Report – Joe Hamel

Joe discussed the current statement of funds as of March 24 per his report.

MOTION #6: MOVED Don SECOND Dick

BOARD ACTION: Motion Passed unanimously. (8 for 0 against)

Consideration of Additional Proposals

S14 P001 Elections - Meldahl

MOTION #7: MOVED: Don SECOND: Les

Discussion: This year there were some issues with interpretation of the guidelines about distribution of elections literature. This provides clarification to that and other minor items, mostly date related, in policy and procedures. Suggestions from Kevin: revise text to represent all communications vs just mail or distribution. Timeline for response set to within 72 hours of the request.

BOARD ACTION: Motion Passed unanimously (8 for 0 against)

Action - Kevin to provide Cheryl with modified text for PnP

S14 P002 Sr OEC - Currier

MOTION #8 MOVED: Dick SECOND: Don

Discussion: National guidelines were issued last fall; language includes requirement that the final must be held on snow or the test will be cancelled. There are approximately 100 people involved in putting on this event which triggered concern about cancellation. Also concerns about scheduling during the limited ski season. This proposal is to change the requirement that training and test "must" be on snow to a recommendation for snow based activities when available. Note - this vote would be for an RFA to be sent on to National for this change. Bill has the RFA ready, consistent with the language in the proposal.

BOARD ACTION: Motion Passed (7 for 1 against)

ACTION: JT will take the RFA forward, but noted that there is not currently support from other divisions so it will be an uphill battle.

S14 P003 Division Investment Policy – Hamel

MOTION #9: MOVED: Mike SECOND: Joe R

Discussion: Joe Hamel presented P003a which details a CD mission statement, strategies and implementation document based on work by the recently developed Investment Committee. Who "owns" the funds - the patrollers. Normally an investment time range is 10 years or longer; investment committee can work with what investments are best over time within the conservative guidelines. The investment committee also looked at how a portion of the fund income could be used to support individuals in the Central Division via the Dan Somalski Memorial Fund. Jim W. - the initial fund goal was to establish a balance to support 1 1/2 yrs needs for the CD. Further discussion about spring timing to review checking account balance and determine when to move to investment account.

Kevin - the idea of tying these together would be that unused funds from earnings on investment could go to the memorial fund. Regions can then nominate individuals for use of the funds.

BOARD ACTION: Motion Passed unanimously (8 for 0 against)

ACTION: Update PnP to replace chapter five associated text. (Cheryl)

S14 P004 Food Allowance – Hamel **MOTION #10:** MOVED: Don SECOND: Mike

Discussion: Common spending today is more than the existing \$30/day limit. This recommends increasing limit to \$40.

BOARD ACTION: Motion Passed unanimously (8 for 0 against)

ACTION: Update PnP chapter 5 (Cheryl)

S14 P005 Vehicle Rental – Hamel - Deferred to Fall Mtg by Exec Committee for lack of information

ACTION: Item for Kevin to investigate with other division legal advisors to address potential risk factors related to the use of the rental vehicle.

S14 P006 Posting of Consolidated Financials - Hamel **MOTION #11:** MOVED: Don SECOND: Bill
Discussion: This is for posting of the annual financials; currently stated as posting to the Rusty Parka (in PnP Chapter 5 under Accounting Controls), but in actual practice they are published on the website. This just updates language. Kevin expressed concern about having financial summary on the website in an unsecured area. Jim recommended instead a high level simple summary without any detail to be posted. Mike and Chuck - perhaps just show a pie chart with percentages. Return to publishing in the Rusty Parka as pie charts, which is then posted to the web site.
Don is withdrawing motion.
ACTION: Remove all financial data from the website (Chris R)

S14 P007 Electronic Liability Release
MOTION #12: MOVED: Mike SECOND: Les
Discussion: When a patroller registers for a course the online process will go to the release first, which must be scrolled through, and you then click to agree, then the process will allow the patroller to continue with registration.
BOARD ACTION: Motion Passed unanimously (8 for 0 against)
ACTION: Kent to modify electronic registration process for accommodate new requirement. Kevin will work with Kent to make sure all liability issues are addressed.
ACTION: RDs should all go back to their regions and communicate the requirement to use the division form, not the national form for their events, whether paper or electronic. Located on the CD website. due - Fall meeting.
ACTION: Kevin to follow-up with National on the use of the CD form vs national; or determine exception cases - such as at a national event.

S14 P010 Ski School Name Change Proposal
MOTION #13: MOVED: Les SECOND: Joe
Discussion: Chris reviewed the history of transition from "ski" in naming to include other snow sports, thus changing the name to NSP-C Snow Sports School
BOARD ACTION: Motion Passed unanimously (8 for 0 against)
ACTION: Cheryl to make necessary changes in PnP

Break for Lunch

S14 P009 Ski School Funds Retention - Deferred for further review
MOTION #14: MOVED: Don SECOND: Bill
Discussion: Currently ski school fees collected go into the general fund for the year. The ski school is requesting that those funds be available for the next year to use for funding of development for ski school membership. Dick - it is important to have a defined plan for what they get to do with the funds. Jim - carry over fund options in the past were dropped because of problems with use of the funds in the carry over years. Better to look at the amount collected yearly, then approve as part of the annual budget - 14-15 is submitted for \$3,500 program amount related to funds collected in 13-14.
BOARD ACTION: Motion Defeated unanimously (0 for 8 against)

National Board Update - Jim Woodrum

New National Executive Director, John McMahan, brings excellent experience, most recently as chamber president for Breckenridge. Also new chair, Ed McNamara. Jim is chair of Governance, and Ski Area Relations Committee. Most of the national program directors stayed the same. Office staff is gradually getting back to "normal", sometimes difficult for them to deal with board members that wish to get involved with daily operations.

Significant number of IT issues - brought in a new contractor to help with the old systems problems, but there are conflicts between the education database and the new database set up. Some data is correct, some scrambled. Darcy Hanley has now separately secured the education database, so she can pull information from here for RD's as needed. National continues to work through the technical issues.

Currently open time to apply for National Board positions, five are open.

OEC - last year some participated in a trial run for advance didactic work for the refresher. With success of the beta testing, there will be online activity, then about 4hrs practical onsite for fall 2014.

Onerous legal releases requested of some patrollers continue to be dealt with - working with Ski Area Relations committee to focus on this and Joint Statement of Understanding. Kevin also involved in these legal relations reviews and work on the Joint Understanding, and communications through to individual areas.

A new RFA from Division Directors, to include them as a formal part of committee for national board. Request has gone out to RDs on what are the strategic things that you want from the board, please make sure to respond to that and there will be more discussion in the future.

Contract with Subaru being renegotiated. Many are submitting pictures to show what is done with the cars: where they go, how people see them, how this is marketed. This is a significant program for both Subaru and the NSP. Ski area issues with understanding that the area is responsibility for chair evac, and continuing to expand communications.

Division Update - JT

Central Division has added a few advisors along the way this year with many new ones from beginning of year. New Alumni advisor just finalized. Reviewing all the programs and advisors. JT stopped by national office last week and took all the staff out to lunch. Apologized for any CD patrollers calling to rant about data problems etc; we continue to work on that and it will not be tolerated - problems to be flagged to JT. There is a summer catalog coming out for first time, many new vendors. Met with Cheri Overton about registration issues; working to resolve, related to the IT issues (as noted in Jim's report). Each division has different schedules and late fees - suggesting that they work together to get better consistency. CD looks pretty good in comparison to other divisions. Division Directors now being given a review power, so that if they "veto" a change, then it requires 2/3rds board members to finalize. Also starting to have an Action Item list of long term items to be addressed by board - initially proposed unsuccessfully by JT, but being pursued via committee work by Jim. Works towards the board becoming more strategic as well as positive in nature.

RD Reports

Les Robinson (North Central): .We had a good year, half dozen resorts still open. Accidents down, perhaps due to the good conditions. Two avalanche classes this year (L1), one open to public.

Joe Riley (South Central) Skier visits were down, some perhaps due to extreme cold. Incidents were also down. The Rock patrol shut down due to change in management focus. Several TES's held around region - toboggan team doing good job of getting out to the patrollers. Two new ARD's. ARD's and Section Chiefs are part of their board. New senior program and toboggan advisors. Developing a new region PnP. Upgrading their web site and Facebook to help trigger more interest. Pushing hard to revive awards process.

Don Steen (Southern): Part of his responsibilities also include hiring for paid positions which took quite a bit of time. 58 patrollers attended STWs. 21 OEC classes held. Risk Management clinic held and another scheduled for May. Looking to add Women's Program advisor.

Jeannine Mogan (Western): Also saw decline in skier visits due to cold. Four passed Senior OEC. Getting a new patrol this year - Detroit Mountain. Afton purchased by Vail last year and have implemented a new Fit to Ride program which requires all patrollers to pass an exam in order to patrol. New RD elected Jim Ruzicka.

Bill Currier (Ohio): Guy Day has been elected new RD. Ski season was better than OSU Buckeye sports success. Visits affected by severe weather as with other regions. Incident accounts may be up some, partially due to increase in terrain park availability. One Nordic patrol did not register this year. 840 patrollers registered in total, consistent with prior year. Certified prequalification clinic at PNS this year as well as the Senior S&T, and a D Team led Women's clinic. STW's held at PNS and BM. Sr. OEC test hosted by MRM (a Peak Resort area) where they also agreed to close off one run, which included being under a chair area. Visitors that Bill spoke to were very impressed with seeing the training. Six candidates became full seniors at S&T clinic. Approximately 20 patrollers attended Certified event at Marquette. SES, TES, Avalanche clinics held. New section chief elected, Dave Baumlein.

Patroller Immunity bill - Ohio bill being presented and they asked for patroller representation to testify before committee. Chris Raudabaugh, Janet Glaeser, and Chad Dworkin all testified. Approved in committee and moved to floor next.

Dick Jacques (Northern Michigan): Every patrol in Northern MI is recruiting - over 40 potential candidates, 29 now completely through training and on patrol, barely offsetting attrition. Two Instructor Development classes. Retooling Senior programs. Annual Toboggan refresher followed by a candidate clinic, improving skill sets and pass rate. Region OEC refresher used the new online portion successfully. One customer relations issue at Boyne Highlands, visiting patroller there for a client was very rude to a customer - reported to management and resulted in significant issues for the local patrol. TES clinic with 21 instructors, added entertainment included a NASTAR toboggan race. Nub's Nob won National Outstanding Large Patrol and Linda Murphy Jacobs won National Outstanding Instructor. Hanson Hills is coming into NSP, after 10 yrs independent. Seven members to be awarded 50 yr pins this year.

Chip Knappen on behalf of Dave Johnson (Western Michigan) Dave missed most of season due to shoulder injury. Held a STW and women's clinic at Crystal Mtn. Held four Region TES. Senior OEC had 5 of 8 pass. Would like to trigger more interest in the senior program.

Mike Schons (Eastern Michigan): Had a good year, visits were up in paying customers as well as injuries. TES/SES ran at 5 of 6 resorts. 17% of population participated. 45 candidates signed up for senior. 7 new Sr Alpine and 4 new Sr Patrollers. 23% of staff are women; working to increase participation. Large Sr S&T clinic, so big they brought in more instructors from other regions. Have a medical doctor doing an incident review to determine if reporting is being filled in adequately - first step. Will discuss further with Kevin, Electronic communications - found that ~6% do not have email listed with national. Of emails sent out and tracked, less than 48% open the emails sent.

Division Fall meeting - Greektown Casino and Hotel in Detroit. <http://www.nspemr.org/2014-central-division-meeting> has initial information, and there is a discount code of NSP2014 for early registration. Will have several class offerings available during the meetings. Will have large assortment of wearables to choose; orders before August 15 can be delivered to the meeting.

Chuck Martschinke, Past DD - good year, did QA in Ohio. Participated in the STW's. Recommend that board reviews the necessity of continuing the ASE program. Good programs overall; clinics went well both from participant and QA perspective. One question posed to Chuck - What's the qualification to be a QA person? How do new people get involved? Another comment that arose - Chuck's belief - when we are on the slope, we need to ski at the level we represent. Thank you to all here stepping up to the leadership roles; it is a known challenge and appreciated.

Brian Cobble - was concerned about the rat hole that we got into earlier today and would like us to stay focused on what we as a board determine is most important with our limited time resources, and only go after the niche items (such as Women's, MTR, Avalanche) after we have addressed the critical items identified.

2013-2014 End of Year Program Reports (All reports were available electronically and will be posted to the website after the meeting)

DD Direct Reports:

a. Administrative Assistant – Cheryl Raudabaugh

Focused on consolidation and security of data, introduction of Dropbox for sharing, transition this year to the paperless environment via shared fileserver and/or memory sticks.

b. Awards – Gregg Reese

Great increase in the number of awards submitted this year. Used electronic submission.

c. Legal/Risk Management - Kevin McQuillan provided confidential highlights to board on legal issues that he was involved in this year.

d. MSAA/Elections - Ken Meldahl

MSAA will be at Boyne Mountain August 3-6 for upcoming season. Did an update to the Central Division display this year. JT - working to set up a meeting with Chris Stoddard for some joint programs.

Elections - three RD positions this year. Ohio had a 83% return of ballots, Western 65% return, and Western MI was a 47% return (1 vote per member). Each region had multiple nominations this year for the position.

e. Treasurer – Joe Hamel

Success of filing the 990 on time with national, thanks to the RD's for helping to make sure regions were turned in on time. Provided region treasurers a detailed paper trail of their dues by individual patrols. Highlighted various difficulties with the new National online registration process with national; still working through issues.

ACTION ITEM: Joe to schedule audits for Ohio, Western, and Western Michigan financials after end of the current fiscal year.

f. Registration – Dean Brandt

5,934 members registered. Many system problems being addressed for next year with the new online national system.

g. Rusty Parka News – Tim Zimmerman

ACTION ITEM - Archive Rusty Parka News - what is status and how is it stored, or what would it take to get there.

Chris Raudabaugh, Assistant Division Director

A very busy season, starting the first week with a 100 degree temperature swing from FL to below 0 weather at Wild Mountain. Attended 5 STWs and a variety of region events, attended Certified prequalification and exam for CD as well as Southern Division. Visited several areas outside the CD as well as events in many regions in the CD. Attended MSAA.

- Avalanche - Derek Werner: 13 courses delivered in the division. Try to do a course out west approximately every three years. Southern did hold a level II avalanche out west early in the year.
- Certified - Patrick Perlman: One person completed the program, three new candidates added from Ohio. Next year is at Lutsen. Approximately 80 people attended the certified exam in Marquette.
- Nordic - Peter Wollan: Ran two workshops, attended Bierke
- PSIA Liaison - Dan Moss: Worked closely with Harold to assist with STW's and ski school requirements. Attended two STW's and ran SES at the Certified event. Has been fast tracked through PSIA Education Staff Team.
- Safety Team - Mike Husar: No further information; Kevin is also helping with safety.
- Ski School - Harold Park: New supervisor this year and hit the ground running. Once insurance issue was resolved, new objectives of ski school participation was communicated. Developed a new Trust program integrated into the STWs, Harold just passed his Level III this year as well.
- Webmaster- Kent Anderson: Kent now has a better understanding of the needs of the website and individual programs. National has shut down their Email blast option, so Kent will be part of a group to determine a method for CD to establish their own program.

ACTION Item - Clarify what the new procedure is now that insurance has changed and incorporate into the registration process online. Kevin, Chris, Harold need to discuss and review at fall meeting.

Don Loerch Assistant Division Director

We had a great season. Tons of hard work by the new supervisors. Skills Dev team had weekly phone meetings. Before the season kicked off Daren had the Senior manual updated. Review individual submitted reports for details on the following programs. Now that they have a year's experience they will be able to move forward even more effectively to keep the quality level high. Another issue is calibration of the Toboggan program for the upcoming year.

Alumni	Gunther Dieterle
Instructor Development	Virginia Rodeman
Senior	Daren Lukes
Skills Development	Susan Hayes
Toboggan	Dave Bramel
Women's Seminar	Sandi Hammons

Tom Anderson Assistant Division Director

(by JT) Read individual reports. Looks like there is still a need for support from Patroller 101, reach out to Vicki as you need help. Not a lot happened with MTR this year - do we need more? OEC - normal year with lots of ongoing issues, problems, and questions that the team is addressing. Karen has asked for funding for all region OEC advisors to come to the fall meeting for a full program. This could perhaps be set up to include RD's on Friday so they can stay more informed on what is going on in the program. PR - Ty helped with fall meeting communications, and developed presentation on patroller value to the area.

Intro to Patrolling	Vicki Zierden
Medical Advisor	Steve Werner
MTR	John Wachter
OEC	Karen Hadden, Deb Allison, Rose DeJarnette
Public Relations	Ty Damon

Meeting adjourned 5:15 PM Saturday by JT; Starting time for Sunday set for 8am.

Sunday, April 6, 2014 Meeting Reconvened at 8:00 AM

Open Session brought to order by John (JT) Thomas

Roll called by Cheryl - Everyone present, same as yesterday with exception of Brian Cobble

Old Business

S14 Action Item List was reviewed line by line. Completed items previously reviewed after the fall meeting were removed and new items will be added based on meeting items identified.

ACTION - Cheryl to send reminders to RD's and Program Supervisors from July/Sept/Jan to RD's to update their calendars for course/clinic information.

Comments - Joe R - recommend that regions merge into just using CD calendar instead of also having separate ones which can easily become out of sync. Chuck - also makes sense if we want to foster inter-region.

Jim W - we need to do a better job of bringing forth possible candidates for the national board positions.

ACTION - Executive Committee to meet to review possible candidates vs list of national needs and work on better ways to get out the vote; also to identify people to groom for the following year.

Jim/Mike Fall 2014.

ACTION - Call for candidate dates on the calendar. Ken Fall 2014

Region Demographics - JT

We need to make sure we are most effective with assignment of staffing, including crossing region borders as need, particularly when closer distances etc. Do we need to come up with a way to formalize the request process and deal with budgets? Could have procedures posted on the website to tell patrollers what to do to attend a course/clinic in another region.

ACTION - Mike/Jim to work up procedure and post to website and Rusty Parka.

Other Old Business

New Business

Budget Recommendations - Joe

Initial input resulted in a deficit of \$11,375, so review continued to reduce expenses planned for the upcoming year. OEC Division IT Conference request for \$4,200 to fund bringing all the OEC Advisors in for the Fall 2014 meeting for a conference. Board vote by show of hands - all agreed to include in budget to extent needed. Jim - why not have regions get them to the meeting, but Division pays expenses while there.

Budget Motions:

1. #15A: Mike moved to fund OEC with the region paying to get them to meeting and Division paying once there according to PnP plus division meeting rates, second by Don. Board vote - all approved.
2. #15B: Mike moved to fund the division expense of \$2,600 by reducing region support by the corresponding amount, Chip 2nd. Board vote - all agreed

3. #15C: Jeannine Mogan moved and Dick 2nd to take 310-2 to \$0 for possible EMS BOD. Board vote all agreed.
4. #15D: Dick moved and Don 2nd to move 310-1 to \$0 for National meeting requirements. Board vote - all concurred.
5. #15E: Don moved and Chip 2nd to move 795 Elections to \$300. Board vote - all concurred.
6. #15F: Bill moved and Les 2nd to removed \$250 each from lines 705, 730, 750.1, 760, 766, 766.1, 767, and 769 which produces a total reduction of \$2,000. Discussion - do we want to review each in more detail? Board vote - all concurred.
7. #15G: Bill moved and Don 2nd to adjust 317 to \$1,000, 351 to \$750, 710 to \$2500, 750 to \$3500, 735 to \$500 Board vote - all approved.

SUMMARY MOTION #15: Accept the 14-15 Budget as prepared by Joe and the Executive committee, and modified by the motions listed above. MOVED: Don SECOND: Dick
BOARD ACTION: Motion Passed unanimously (8 for 0 against)
 Joe H. will update and distribute the new budget.

Annual Process of confirming Patrols, Section Chiefs, RDs with National – JT (Brandt)

ACTION: Cheryl will send out report to the RD's for the procedure to update for new positions. Updates should be sent to Joe, Dean, and Cheri, copied to JT. Check on this in the fall. (find notes from Dean's email)

Mass Email Process – JT

National is out of the ebblast business, so Central Division needs to develop a process which will be led by Dick and Chris over the next month. Dick - could have a temporary process running within the next week if JT can provide a download of the full CD database. JT will do this.

National Board - Jim Woodrum

Jim needs a note from each RD on what their top three priorities are. Looking at the national board - what would be the ideal governance? Jim reviewed some of the history of changes in board structure over time. So now as we look at 5 yr strategic planning, what would be best going forward? How does NSP remain a viable entity for the ski areas? Jim also reviewed pros and cons of various options, the role of division directors, and what his governance committee is doing. He will be going to the NSAA meeting later this month.

Dan Somalski Funding

Don L reviewed set up of the trust and desire to sponsor two individuals initially, and growth of the endowment to become self funding to produce income yearly to support without use of principle. Plan is to look at interest from this year plus any end of year surplus to move out to this fund; hoping to secure a goal of \$3,000 in the fall meeting this year. Deadline of end of July for applicants to apply for funding from this year.

ACTION: Investment committee plus Don L to prepare a plan to present to the Fall Meeting.

Review of ASE Program as part of Senior Evaluation.

JT - Chuck mentioned yesterday that we should review this program - opened to floor for discussion. Chip does not feel that everyone needs to be PSIA, as there are some great instructors that are not PSIA but we don't want to lose them. It is also expensive to go through the PSIA. JT - not all ASE's

teach to the PSIA level II standard of movement analysis and methods for correction. The ASE program requires program duplication to support and maintain something that is already done by PSIA. So how do we get the ASE folks to truly be at the PSIA Level II instruction standard?

Jeannine - JT comments are valid - we don't duplicate CPR as there is another group for that, but we do OEC and it is a large, supported expense. Don L - PSIA Instructors do not only evaluation, but the training throughout the year. Jim - if we keep ASE, what do you also do for continuing ed? Dick - ASE is critical for Northern as there is not enough time to fit in PSIA certification requirements on top. They use the local ski schools to help with training. Why not do more of that? Chip had used PSIA sign off of instructors in patrol previously but did not work as well for them. He feels that the ASE program is at the right level. Mike - they put on the largest S&T clinic in the division and only have 10% PSIA; just not reasonable to go after that. Don - their ASE experience has not been as good, agrees with ASE that those folks don't have the teaching skills needs to go with the movement analysis. Chuck - the arguments still are relative to why ASE was created for existing evaluators in the first place. We need a group to review this and give input on the program, and to determine the needs for new training vs just having evaluation at a certain level.

ACTION - Have the skills development group with Don Loerch look at this program - both the evaluation side and the teaching side, and make a recommendation on how to go forward by Fall 2014. Dick, Mike and Don S will also be on the team.

Proposal that the women's program be held at Schuss Mtn for the upcoming year. Moved by Dick, 2nd by Don. Call to question. Vote: 7 for, 1 abstained. Proposal passed.

Program Performance Feedback - JT

JT sent out the performance data request to RDs, please be sure to return those so that we can get more information about what is the RD experience with the various programs and communications from the program.

Next Meetings/Dates/Locations

<u>Region Banquets:</u>	<u>Where</u>	<u>When</u>	<u>Staff Attending:</u>
Southern	Drury Inn, St. Louis	May 2,3,4 , 2014	JT
Northern Michigan	Schuss Mountain	May 3, 2014	Chris
Western PR Retreat	Spirit Mtn, Deluth, MN	April 25-26 , 2014	-
Western	Bemiji Minnesota	Sept 26,27, 2014	JT
South Central	Devils Head Resort, Merrimac, WI	May 3, 2014	JT
Western Michigan	Crystal Mtn. Resort	May 3 , 2014 5:30pm	Don L
Ohio	Snow Trails, Mansfield, OH	April 26, 2014	Chris R
North Central	"Waters of Minoqua", Minoqua, WI	April 26, 2014	Tom Anderson
Eastern Michigan	Ore Creek Grill, Mt. Brighton	May 10 , 2014	Chris R, Don L, Cheryl R, Jay Zedak

Fall Division Meeting – September 5-7, 2014, Detroit, Eastern MI Region
 Spring Division Business Meeting – April 10,11,12, Chicago, IL
 Fall Division Meeting – September, 2015, Western MI
 Fall Division Meeting - September, 2016, South Central

MOTION #: TO ADJOURN MOVED: Les SECOND: Joe
BOARD ACTION: Motion Passed (8 for 0 against)
Meeting Adjourned at approximately 12:30pm.

**Respectfully submitted,
Cheryl Raudabaugh
Administrative Assistant**

NOTE: These minutes represent the notes recorded during the meeting and have been approved by the Central
 Division Board of Directors via electronic/email voting completed April 22, 2014.