

<b>NSP PROPOSAL FORM</b> <i>Revised 01/97</i> Do Not Use Previous Versions		Proposal Number: F14 P006
		Assigned Committee:
The proposal maker(s) submit this proposal for consideration by the NSP Board of Directors in accordance with the NSP Policies & Procedures. This proposal has been researched, is submitted in final wording with all applicable boxes completed and information provided. I (We) have contacted and discussed this proposal with the appropriate National Program Director or other staff and/or NSP Department Director prior to submitting the proposal to the national office. I (We) have indicated how I (we) believe this proposal will impact the budget, both long- and short-term. <b><i>I (we) understand that incomplete proposal forms will be returned to the maker(s).</i></b>		
Proposed by: Joe Hamel and Cheryl Raudabaugh	Position: Finance and Administrative	Date: 09/01/14
I (we) have consulted the following people in drafting this proposal: <input checked="" type="checkbox"/> Staff comments (if any) attached <input type="checkbox"/> Nat. Pgm. Director: <input type="checkbox"/> Nat. Office Staff: <input type="checkbox"/> National Staff: <input type="checkbox"/> Others:		
The following references are relevant to this proposal: <input type="checkbox"/> NSP Bylaws: <input type="checkbox"/> NSP Strategic Plan: <input checked="" type="checkbox"/> NSP Policies & Procedures:		
I (We) anticipate the following expenses, and have attached budget details and an explanation (as necessary) <input type="checkbox"/> Short-Term (this fiscal year): <input type="checkbox"/> Long-Term (sustained expenses):		
The Executive Director: <input type="checkbox"/> agrees with proposal expense estimate, <b>OR</b> <input type="checkbox"/> anticipates the following expenses: <input type="checkbox"/> Short-Term (this fiscal year): <input type="checkbox"/> Long-Term (sustained expenses):		
Proposal Text (attach additional pages as necessary; for bylaw, P&P, or other amendments of existing provisions, show changes with added words underlined, and deleted words with a line through them):  <p>Complete Revisions to Central Division Chart of Accounts as outlined on following pages, Revise Policy and Procedures manual accordingly.</p>		
Proposal Explanation and Justification (attach additional pages as necessary):  <p>Current accounts listing is outdated and includes many accounts no longer applicable to current operations. Inactive accounts will mostly be removed, or in some cases just hidden from current reporting for better efficiency.</p>		
Committee Revision of Proposal (if any):		
Committee Action: <input checked="" type="checkbox"/> Accepted as Drafted <input type="checkbox"/> Accepted as Revised <input type="checkbox"/> Rejected <input type="checkbox"/> Withdrawn		
Committee Chairman Explanation and Votes:		
Final Board Action: <input checked="" type="checkbox"/> Adopted as Reported <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated		
Vote on Final Consideration (if vote count taken): For - 7 Against - 0 Abstain - 0		

**Exhibit A**

**Division Financial Accounts**

**INCOME:**

**110-Registration (Total receipts including national, division dues, etc.)**

111-Membership

112-Alumni Dues

114-Late Fees REMOVE

**120-Donations:**

121-NSP Organizations Hide for active reporting

125-Corporations Hide for active reporting

126-Individuals Hide for active reporting

127 Dan Somalski memorial fund

*(S13 Floor Motion #10)*

129-Donations for the Promotion of Patrolling Hide for active reporting

**130-Fund Raising (Total sales and other income from fund-raising activities)**

133-Sale of Shirts REMOVE

**140-Sale of Supplies (Receipts from sale of patches, manuals, belts, etc)**

143-Alpine Manuals REMOVE

149-Information REMOVE

**150-Meetings: Income from meeting registration fees**

**160-Program Fees (Income from fees charged for tests, classes, insurance, etc.)**

(see current approved CD Budget for the approved charges per person) *(F10-P001)*

162-Alpine – Division pre-season clinics

163-Avalanche-w/manuals

163.1 Avalanche PSIA REMOVE

*(S13 Floor Motion #10)*

164-Mountain Travel & Rescue

165-Certified

166-Division Sponsored Alpine SES REMOVE

167-Division Sponsored Nordic SES

169-Instructor Trainer Conference Hide for active reporting

170-Division Snow Sports School Instructor's Insurance Policy

*(F10-P001)*

171-Women's Seminar

**180-Other Income (Interest and miscellaneous income)**

181-Special Programs

182-Interest, Savings REMOVE

183-Interest, Registrations REMOVE

184-Interest, Patroller Assistance Fund REMOVE

185- Interest, Investment REMOVE

188-Advertising REMOVE

Un-categorized Income Hide for active reporting

**Expenses:**

**200-Registrations**

210-Membership

211-National Dues

212-Region Dues

213-Section Dues REMOVE

214-Patrol Dues REMOVE (S12 Floor Motion 5)

**300-Administration (Phone, office, mail, travel expenses of NSP Registration Unit officers)**

310-Central Division Director

310.1-Central Division Director Expense for National Requirements (F05)

310.2- Expense for national board meeting (S13 Floor Motion #10)

310.3- Expense for special meeting (S13 Floor Motion #10)

315-ADD

316-ADD

317-ADD

318- Past Central Division Director (S13 Floor Motion #10)

346-Administrative Assistant

350-Treasurer

351-Registration Coordinator

351.1- Online registration cost (S13 Floor Motion #10)

355-Legal

356-Ski Area Liaison

365-Flowers and Memorials

375-Security bond

376-Tax Preparation

**400-Forms and Supplies (NSP equipment, supplies, publications, etc)**

410-Stationary REMOVE

440-General Office HIDE

441-Avalanche REMOVE

450-Rusty Parka News

460-Skills Development Publications REMOVE

461-Snow Sports School Publications REMOVE (S12

Floor Motion 4)

470-Awards

495-Supplies REMOVE

**500-Meetings (Costs of running or hosting NSP meetings)**

510-National Meetings

520-Division Meetings

521-Fall Board of Directors Meeting

522-Spring Board of Directors Meeting

525-Executive Committee Meetings REMOVE

526-Special Meetings – (Support - travel & meeting expenses called by Central Division) REMOVE

**600-Special Program Support and Region Funding**

610-Board Travel Expenses (Region Directors) REMOVE

620-Operating Expenses (Region Support Check) REMOVE WITH F14 P002 passage

630-Region Advisor Travel REMOVE

640-Special Advisor Travel REMOVE

645-Special Funding RETAIN - FOR USE WHEN BOARD APPROVED

646- Dan Somalski memorial scholarships (S13 Floor Motion #10)

649-Women's Seminar

650-National IT Conference CHANGE TO DIVISION OEC IT CONFERENCE

651-Division Snow Sports School (insurance and other operating expenses) Change to Division Snow Sports School Education

652-Avalanche Level II (Patch Course) REMOVE

664-Skills Development Quality Assurance REMOVE

**700-Advisors (Supervisors' / Advisors' expenses and costs of their programs)**

705-Toboggan Advisor

710-Alpine Snow Sports School Advisor

711-Central Division Snow Sports School Director CHANGE TO PSIA LIAISON

712-Instructional Development Supervisor

713-Snowboard Snow Sports School Advisor REMOVE

715-Awards Advisor

720-Risk Management Advisor

730-Avalanche Supervisor

735-Public Relations Advisor

750-OEC Supervisors

(S12 Floor Motion 4)

750.1-OEC travel for Quality Assurance

(S13 Floor Motion #10)

760-Mountain Travel & Rescue Supervisor

764-Skills Development Supervisor

764.1-Skills Development travel for Quality Assurance REMOVE (S13 Floor Motion #10)

765-Certified Advisor

766-Senior Advisor

766.1-Senior Advisor travel for Quality Assurance (S13 Floor Motion #10)

767-Patroller 101 Advisor

769-Safety Team Advisor CHANGE TO DIVISION SAFETY TEAM

(S13 Floor Motion #10)

775-Medical

780-Women's Clinic Advisor CHANGE TO WOMEN'S SEMINAR (S10 M15)

781-Alumni

785-Nordic Ski School Advisor

790-Rusty Parka News Editor(s)

791-Web Master

792-Telecommunications Additional Account for new program area.

795-Elections Advisor

**800-Fund Raising (Cost associated with fund raising activities) REMOVE**

**900-Other Costs (Bank charges and miscellaneous expenses)**

902-Promotion of Patrolling (Reference Line Item #129 under INCOME)

980-Contingencies

985-NSF Checks/Losses

998- Check and Bank Charges

Un-categorized Expenses