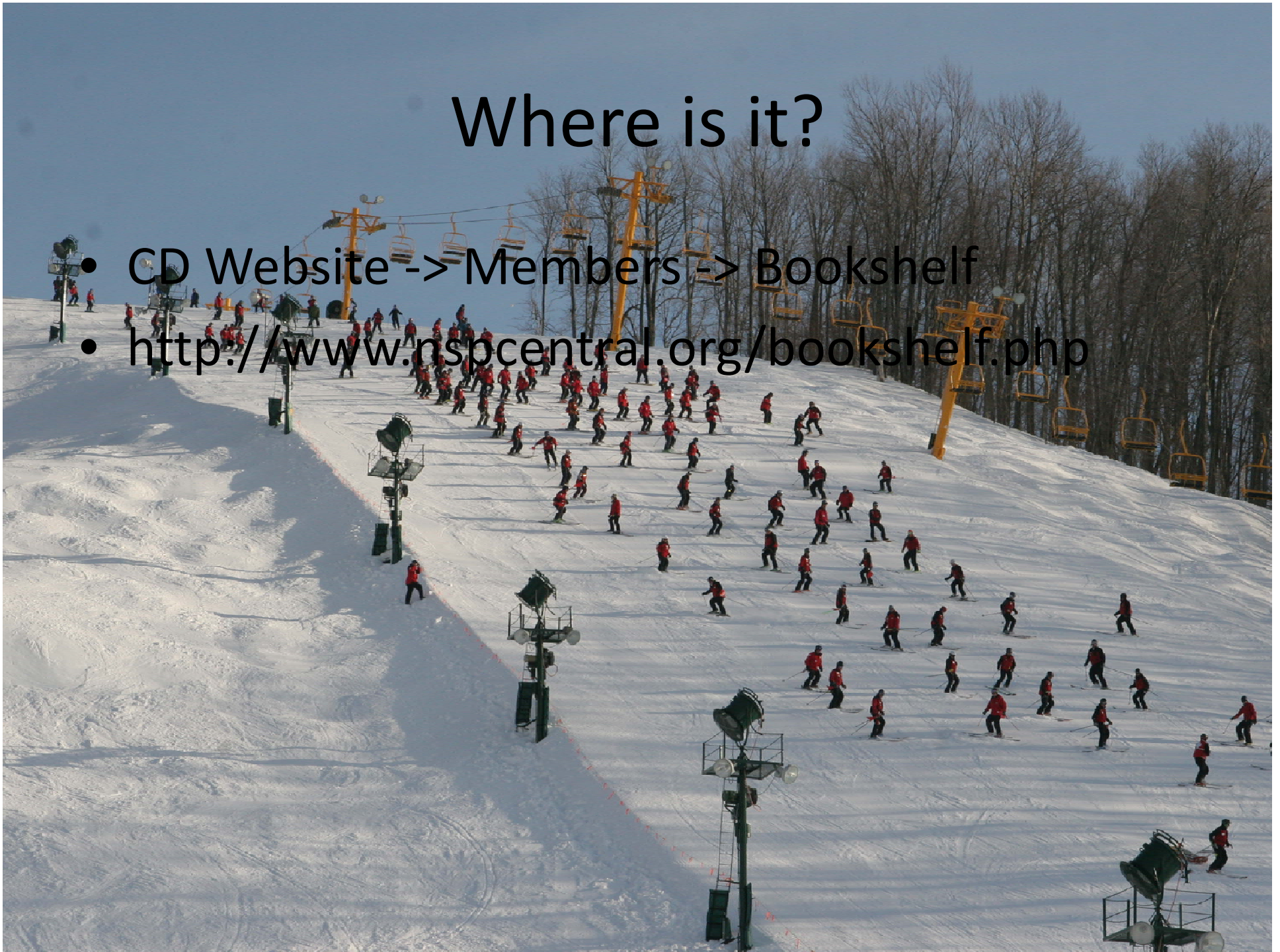




Central Division Policy and Procedure Review

Where is it?

- CD Website -> Members -> Bookshelf
- <http://www.nspcentral.org/bookshelf.php>



By-Laws

By-laws (Appendix A)– '10,000ft view' of how the Central Division is organized and managed

- BOD
- DD Authority
- ADD Authority
- Meeting Closure
- Executive Meeting
- Legal Advisor
- Meeting Order
- By Law Changes
- Division Dissolves
- Fiscal year
- Selection of Division Leaders

Central Division Policy and Procedures

- BOD
- Leadership Qualification & Responsibilities
- Division Elections
- Registration Process
- Treasury Operations
- Programs
- Risk Mgt
- Communications



Central Division Policy and Procedures

- BOD
 - Meeting
 - Timing
 - Exec Committee



Central Division Policy and Procedures

- Qualifications and Responsibilities
 - DD
 - Admin Asst
 - ADD
 - Program Supervisors



Central Division Policy and Procedures

- Division Election

- Election Coordinator

- Appointed
 - Administer election process

- Timing

- SC – When a section is up for an election
 - RD – When an RD is up for election
 - Dates are outlined on the election process
 - DD
 - Election Review Committee – RD Rotation
 - Applications and information sheets for candidates

Central Division Policy and Procedures

- Registration Process
 - Calendar outline of the registration process
 - Patrollers of out of business ski areas
 - Handling of active military patrollers
 - Administrative Patrol



Central Division Policy and Procedures

- Treasury Operations
 - Tax exempt Number
 - Reporting Guidelines
 - Audit procedures
 - Budget Guidelines
 - Reimbursement Policy
 - Program Fees
 - Patroller Assistance Fund
 - Investment Objectives and restrictions
 - Account numbers and expense report



Central Division Policy and Procedures

- Programs
 - Outline reimbursement policy (Division versus Region Request)
 - Policy on recording a Division Event
 - Programs
 - Avalanche
 - MTR
 - OEC
 - Patroller 101
 - Senior
 - Awards (types and descriptions of awards)



Central Division Policy and Procedures

- Risk Management
 - Liability Release
 - Duties of IOR



Central Division Policy and Procedures

- Communications
 - Electronic Signatures
 - Web policies



Central Division Policy and Procedures

- Appendix B - Procedure for Suspension or Revocation of NSP Membership

