

**NATIONAL SKI PATROL
CENTRAL DIVISION Fall MEETING Minutes
September 6-8, 2013
Wausau, Wisconsin**

Friday Leadership Orientation 12:30-5:00 PM

Cheryl Raudabaugh showed everyone how to log into the new wireless router and reviewed Division plans for moving to a paperless environment, although this will also provide for group access to a staff printer. Memory sticks were available for any unable to connect to the new system.

Division Director Welcome: John (JT) Thomas

JT welcome all participants and introduced his assistant directors: Don Loerch, Chris Raudabaugh, and Tom Anderson. Then staff members and program supervisors were introduced. With so many new to their positions, JT had each participant provide a little background as well as some information about their program. Past Directors Brian Cobble, Jim Woodrum (current board member), and Chuck Martschinke were also attending and spoke for a few minutes to the group.

Presentations:

Job Descriptions were handed out by Cheryl Raudabaugh with a brief discussion about the proposal in process to integrate into an Appendix to the PnP. All were reminded to review and plan to submit yearly updates at the spring meeting. Chris Raudabaugh lead a detailed discussion of the PnP, including how they roll up and must be consistent with National. Participants received orientation on meeting procedures, by-laws, executive committee, election procedures, risk management, and membership issues. Tom Anderson led an activity related to team work and mentoring. Joe Hamel provided a review of how to track and report expenses. Kevin McQuillan gave suggestions on Civility and Respect for each other (also to be reviewed during general session). Kevin also reminded staff when they should contact him, and discussed a recent issue with patrollers being asked to sign releases that could give up too much liability coverage. JT discussed the upcoming board elections. Central Division had a 24% participation last year and we hope to far exceed that this year. It is important that all members are able to access the NSP website to vote.

JT provided a quick wrap up so that participants could prepare for the evening activities.

Friday Executive Committee meeting 9 - 11 PM

Invited: Division Director, ADDs, Treasurer, Legal, Admin Assistant, Region Directors for Northern MI, Southern, and South Central.

Attending: John Thomas, Don Loerch, Tom Anderson, Dick Jacques (Northern MI), Kevin McQuillan, Joe Hamel, Joe Riley (South Central), Chris Raudabaugh, Don Steen(Southern), Cheryl Raudabaugh, Frank Cleary.

Meeting Accomplishments:

Proposals: Eight proposals were reviewed for presentation to the board on Sat. Two proposals for the Certified Program (F13P001 and P002) were approved for presentation to the board, as were two proposals related to updates to PnP to align to current national terminology and website reference (F13P004 and P005).

One proposal to establish a process for validation of bank codes was deferred (F13P003). Joe and Dean Brandt will review options further and come up with a proposal that considers confidentiality as well as cost issues.

A proposal carried forward from the Spring meeting (S13P003) to create an appendix that will record all job descriptions was reviewed, with a friendly amendment to add text to the proposal that the job descriptions will

each have responsibility to update their descriptions annually and submit with other materials for the spring meeting. Those revisions will be combined into one proposal for amendment to the Appendix of the PnP. All concurred and this was then approved to move forward to full board approval Saturday.

Treasury: Joe Hamel, Treasurer, led a discussion of the need for an Investment Review committee to evaluate our current investment strategy and risk tolerance. This has not been reviewed for approximately 10 years. There is a financial audit schedule for this year adding to the importance of documenting our goals and strategies. JT will ask the RDs to approve a motion to create this committee, and ask the RD's to submit a list of qualified, interested members to be on that committee. (F13P006)

Agenda was reviewed for Saturday and approved with the addition of a few items of Old and New Business.

Ski School: Discussion of Ski School and effects of the change in insurance coverage now being incorporated in coverage for registered classes were reviewed. JT emphasized the need to insure that we continue to provide value to the ski school members, and to communicate that value to our instructors. Chris proposed the fee be set to \$25 as a base for the upcoming year, enough to cover program costs and all agreed that this should be presented to the board Sat.

Region Reporting Requirements: Issues continue with a few patrols not providing their financial information to the central division as required yearly. It was agreed that if they don't respond to attempts to collect information this year, that the National Office will block them from registration until they comply.

Meeting was closed at 11pm.

Central Division Board Meeting

Saturday September 7, 2013

General Meeting: "75 Years of Caring"

John (JT) Thomas call the meeting to order at 8am and welcomed attendees.

John Thomas (Division Director's Report):

2013 National Board Election

The national election happens every year now and we must educate our local patrollers on how to sign in on to our NSP website and how to vote. Election of the best officers is important to our organization. Last year 23% of our CD patrollers voted, next year I would like to see 50% voting. The other Divisions did not vote at that level. To voice our voting rights it will take each of us, as leaders, to educate our local patrollers and help them to understand the issues we face and understand who the CD board recommends. The vote starts October 15.

State of the Division

JT asked for support of our new CD staff. There will not be wholesale changes but there are many new faces and they will do their best.

Guests were introduced: Janet Glaesar National Board Member and Jim Woodrum National Board Member. Also attending from National: Jay Zedak (Outdoor Emergency Transportation Director), Darcy Hanley (acting NSP National Director), Linda Barthel (Women's Program Director), and Deb Enley (National Outdoor Emergency Care Director) all Central Division patrollers that are now working at the National Level. JT introduced his Division Staff as well.

Senior OEC: Consistent with skiing evaluation programs, the OEC program is rolling out a new program this year to review and credential Senior Evaluators. There have been 5 review sessions so far with many more scheduled to implement throughout the division.

Ski Trainer Workshops (STW): We have been conducting 3 STW's prior to Christmas. We decided to continue this year again but it is a big commitment for our CD staff. We are considering changes for next year. Wild Mountain, Boyne Highlands and Cascade (3 back to back weekends finishing Dec 22) will be the areas conducting STW's this year.

Kevin McQuillan (Central Division Legal Advisor)

Patroller Civility: We in the CD will not tolerate lack of civility among the members, which may be triggered by not passing a test, or frustration with a policy, or other reasons. Synonyms for Civility are Consideration and Respect. We must treat each other with respect, as leaders, we must set the example and step in when necessary. Kevin suggested the 24 hour rule and the 8 year old rule. So would you say the same thing if you waited and thought about it for 24 hours, and then would you say the same thing to your 8 year old at home? Keep in mind that we must conduct ourselves appropriately at NSP events and training events. You can call for advice from JT or Kevin anytime.

Releases: Some areas are having patrollers sign releases; Kevin recommended if your area is having patrollers sign releases, you can have NSP legal review the releases, as we do not want you to give up all liability while patrolling. Be sure to check that if you are asked to sign a release as part of receiving a season pass - Does the release apply while patrolling or just while free skiing? Are they asking you to "hold harmless" or a statement of "indemnity"? Release all the area's liability? These releases have been designed to be binding once signed by you. An extended release could keep even your insurance company from being able to come back to the area for subrogation of their losses. Kevin and others in Central Division and National are working within the industry to continue to address these issues, develop recommendations, and work with MSAA to resolve.

Chair Evacuation Refreshers

CD will be recommending to members that they not participate in any chair evacuation refreshers that does not have 1) a refresher protocol signed by the area, 2) area supervision of the refresher and 3) redundant safety devices. There was an issue last year with serious injury in an area that did not use redundant safety devices. The area is responsible ultimately - not the patrol. They have reviewed this recommendations with Chris Stoddard at MSAA for them to take to the owners.

Brief Break

National Board Update - Jim Woodrum and Janet Glaeser

Executive Director Search (Jim) - 45 applicants have been accepted, application process has now closed. There is a process set to review the applicants. Timing will be Oct/Nov to finalize.

New National Policy and Procedures (Janet) - first overhaul since 1997; major update which Janet chaired. 2013 version is now available and should be downloaded to any division / region websites to replace anything that is currently posted. Vocabulary has been standardized. QA process better defined. All staff should review to make sure that their assigned areas are current with National.

Code of Conduct (Janet)

Since actions will allow for removal of membership; it needs to become a more formal process. The PnP overhaul chose to leave this area out to be addressed instead by a separate committee to include social media and other newer areas. Up to this point the advice has been for the national board to Not Respond to negative comments that people might make in social media. However individual members Can respond. But sometimes you can't ignore "bad behavior" so they will be creating this new process with members across the country participating.

Jim - Quality Management

Formalizing across all programs, evaluators must be credentialed. IT's must be at each event. Central Division has led that process, now National is really endorsing everywhere. This helps to avoid EMS coming in to try to regulate us from outside.

Jim - Dues Increase

In January 2013 the National Program approved increase of \$9/yr for the upcoming season. Looking at what programs needed, and requirement to bring division program supervisors together Nationally once per year, as well as other costs - this increase was needed. Note - last division increase was approx 10 yrs ago.

Janet - Education Committee

This has been re-energized by Darcy Hanley. There are now regular telecommunications/meetings. National program directors are reaching out to the divisions to improve consistency and documentation as well as quality management.

Janet - IT Upgrades

Transition of patroller registrations to online a couple years ago, but still paper oriented on the education side. Time, risk of error, etc warrants moving this to an online environment nationally accessible as well. IT systems require significant updates for this. IORs of programs will be able to do direct updates for this.

Darcy Hanley: National Acting Director - National systems update - Major bandwidth increase is in process to allow for significantly improved access, an upgrade to IMIS 20 - will allow for better customizing as needed. A site developer coming in to work on the website - developing a whole new site, then will go live. Moving to SSR (SQL Server Reports) with the big cutover set for Sept 19th. They will be down until the 23rd. Major improvements to store ordering. Outside technical group of volunteers reviewing.

Jim - National Election

Jim addressed the importance of making sure that 1) our members know HOW to vote and have a password to get into NSP, and 2) that we get them to vote. The information that will be available will be much more concise and easier to read/review this year. It is very important we select the right people for the National Board and to do this we must vote for and elect strategic thinkers. It is important to develop direction of the NSP for the next 5 or 10 years. The CD board is going to review criteria it considers important to select the best new NSP board members. The CD Board will send out their suggestions prior to the election.

Norris Woody (NSP National Board Member Finance committee Chair) Norris lost his dad last week and Jim Woodrum took his place.

Last year there was a dues update to make balanced budgets. The increase was \$9. There are many budget cuts in addition to the increase. Many of the National directors are using phone meetings when possible. Some people have asked to post the NSP staff's salary. Currently it is felt by the NSP Board that the salaries are not public information and have not been posted. This year, some of the extra dues is being used to upgrade our IT systems and hire the best people for paid staff.

Morgan Armstrong - NSP By-Laws Oversight Committee Advisor

Reviewed the 2009 bylaws and created 22 revisions. The new Bylaws include associate members, who are non-voting members like mountain hosts and park guides. Note - nationally we are getting some internal and external attacks. As a result, this committee has set a method better defined for how we change the bylaws. This will have better controls and time limits to protect the board from these extreme attacks. Article 10 revisions allowed for the creation of the division directors group as part of the board process. The new bylaws still require a 2/3 approval vote. Patroller Enhancement Committee: This committee is working on a National sovereign immunity. In Virginia the statute has been passed offering sovereign immunity to local and visiting patrollers. This is the strongest type of immunity legally available.

Melanie Hood - NSP Director of Marketing and Events

Planning to take picture of all the Subaru cars driven to the event. This will be done at lunchtime. Melanie gave highlights of what National office does. Communications run up and down through the various programs. Four of the programs will have an actual face-to-face meeting this year. Use of all forms need to be the current year version - others will not be accepted. More online hybrid courses. Membership & Awards - online registration very successful - membership cards go out in five business days. Need to encourage all patrollers to update their online information and emails to make sure everything stays current. All transfers, new and renewals all are online now. New Membership cards this last year, so that they are not signed on the back. Took off education information as it could not be kept current through the year. To get new people on the system, they have to have paid dues. New Member Packet now goes out to all new members so they know what National is all about. Awards - 400+ awards processed this year through the national office.

NSP Catalog and Pro Deals - the catalog mails on October 1st - 48 pgs with over 600 products, 40 different companies. The item costs are listed by the manufacturer at MSRP, wholesale and MAT (or sale price). We attempt to buy at a lower price so we can sell at under MAT price. We do not allow the public to see our sale price, you should not either. This is important in order to maintain these great deals. The two people in the warehouse shipped 10,000 items last year and typically shipped each order within 24 hours. Processed 10,000 orders last year. Shipping w/in 24 hrs. Now video links to show how products work. New Online Store, similar to Amazon goes live this fall. Search option, product categories, promo codes, shipping options. New summer catalog will be out Jan 14.

New Pro Deals available including Marker and Volke, Apex, more coming. NSP Sponsors - logos on the home page - all ads are only by sponsors, pro deals page. Why Should I Buy Through the NSP? to support the NSP and get a price close to wholesale. Sponsors then contribute to us through various avenues, ads, etc. \$1mm in non-dues revenue to fund our programs.

NSP Marketing - Safety and Recruitment products will now be in the catalog. Four new posters available (smaller). NSP Magazine NEW LOOK - 3 Issues Per Year, events, medical, program updates, general interest, sponsor highlights, division info - use it for marketing to new potential patrollers also.

Sweep - emailed last Friday of the month. Sweep deals 2nd Friday of the month with sponsor info, deals, catalog specials. Direct Line - every other month with area specific information to Patrol Directors/Reps.

NSP Text Program - click the links, future coupon codes, links to info that then makes you eligible for give-aways. Just added a SAFETY to 50555 and PATROL to 50555 (to donate \$10 - of which 40% goes back to the local patrol and 20% to your division) for the general public. The form also asks which mountain they were at when they log in.

Don Loerch (Central Division ADD)

Dan Somalski Fund: Don described the fund and shared memories of Dan and of the memorial toast that took place at last year's Certified event/test. Please donate to keep the fund growing.

(Break for lunch at Noon)

Board of Director Meeting

Call to order: John Thomas 12:40 PM

Most current version of all meeting materials was available via the division router or via memory stick as needed: (Data files included: meeting agenda, Spring TC Minutes, Spring Action Item List, Supervisor reports, financial investment review, 12-13 budget variance report, 13-14 Budget, Proposals, Central Division P&P, Job Descriptions, and any submitted written reports. The division files available also included the am presentations and historical meeting materials for reference).

Board Roll Call – Roll was called:

VOTING BOARD MEMBERS PRESENT:

John (JT) Thomas

Mike Schons

Les Robinson

Dick Jacques

Bill Currier

Joe Riley

Don Steen

David Johnson

Jeannine Mogan

Division Director

Eastern Michigan

North Central

Northern Michigan

Ohio

South Central

Southern

Western Michigan

Western

ALSO PRESENT:

Tom Anderson

Assistant DD

Chris Raudabaugh

Assistant DD

Don Loerch

Assistant DD

Cheryl Raudabaugh, Frank Cleary

Administrative Assistant

Joe Hamel

Treasurer

Kevin McQuillan

Legal and Risk Advisor

DD Board Members Absent: none

Programs Representation:

+ MSAA LIAISON	Ken Meldahl
+ Legal	Kevin McQuillan
+ REGISTRATION	Dean Brandt
+ ELECTIONS	Ken Meldahl
+ SKI SCHOOL DIRECTOR	Harold Park
+ ALUMNI	Lee Stotesbery
+ AVALANCHE	Derek Werner
+ AWARDS	Gregg Reese
+ CERTIFIED	Patrick Perlman
+ INSTRUCTOR DEVELOPMENT	Virginia Rodeman
+ MEDICAL	Steve Werner
+ MOUNTAIN TRAVEL & RESCUE	John Wachter
+ NORDIC ADVISOR	Pete Wollan
+ OEC	Karen Hadden, Rose DeJarnette, Deb Allison
+ P101 (Introduction To Patrolling)	Vicki Zierden
+ PUBLIC RELEATIONS	Ty Damon
+ RUSTY PARKA NEWS	Tim Zimmerman (not present)
+ PSIA LIAISON	Dan Moss (not present)
+ SAFETY TEAM	Mike Husar
+ TOBOGGAN	Dave Bramel
+ SKILLS DEVELOPMENT	Mike Vaerewyck
+ SENIOR	Daren Lukes
+ WOMEN'S SEMINAR	Sandi Hammons
+ WEB MASTER	Kent Anderson

MEETING APPOINTMENTS:

Parliamentarian: Kevin McQuillan

Sergeant-at-Arms: Brian Cobble

Guests: Jim Woodrum, Chuck Martschinke, and Brian Cobble - all Past DDs, Chuck Polvitz - former RD

Approval on Concensus Agenda

JT asked for any revisions to the agenda provided - none.

MOTION #1: Approval of the Agenda

Move: 1st Dick J, 2nd Don S, Motion Passed Unanimously.

JT clarified that voting members are RDs

MOTION #2: Approval of the Spring Teleconference Meeting Minutes - call for any adjustments, Motion to Accept 1st Mike, 2nd Dick, Motion Passed Unanimously.

MOTION #3 Approval of the 2012-2013 Budget Variance Financial Report

Motion to Accept 1st Don S, 2nd Bill C - Note - Joe will send approved final to Cheryl, All approved; passed unanimously.

Division RD and Staff Updates**Region Directors:**

Dick Jacques - Northern Michigan, sad to announce that long term patroller, certified supporter, Ken L passed away last week of a massive stroke. New refresher to focus on hands on activity.

Mike Schons - Eastern MI - held a new patrol director meeting for all 8 PDs; have need to increase the number of senior certified evaluators. Offering more education clinics this year.

Dave Johnson - Western MI - normal operations, nothing new to report.

Jeannine Mogan - Western Region - doing online refreshers this year. Region meeting in three weeks, lots of new staff. New website rolling out soon.

Les Robinson North Central - new patrol rep meeting held in spring, STW region level scheduled - going to Marquette. They are updating their website this year.

Joe Riley - South Central - two new PRs, losing one patrol - Highlands - has shut down. Focus area this year is awards - to improve recognition of what those deserving patrollers are doing.

Don Steen - Southern - OEC kick-off, recertification held, Beta tested Skype - 51 at satellite site and 13 in Kansas City, relatively successful. Web site is currently down and being rebuilt.

Bill Currier - Ohio Region - PD meeting not held this summer - no new PDs after large mtg last year. Only patrol issue was Clearfork - no insurance coverage for patrollers so no volunteer group was provided. OEC classes moving forward.

Assistant Division Directors

Tom Anderson - getting to know all his program supervisors

Chris Raudabaugh - Peter Wollan for Nordic, just added to programs Chris attended MSAA conference and good to meet people from the areas and hear their perspectives.

Don Loerch - new talent and fresh blood coming into the division staff; all getting up to speed.

Program Supervisors:

Legal - Kevin McQuillan - call with any issues; sooner rather than later.

Skills Development Team - Mike Vaerewyck - will be having the three clinics this year as before - 1st three weekends of December. Will have senior evaluator accreditation program to continue, 4th year of this program, so some will be cycling through for a second time. Mike was asked to provide the listing of those certified to the Region Directors. 1 day program for those recalibrating, two days for new folks. ITs will have a senior training session as well. Need to know by October 15th who is requesting to attend so that they can set up appropriately. Clarification is that there will be a calibration opportunity at each event, but probably only one ASE event - which should be at Cascade this year.

Senior Program: Daren Lukes - mentoring with Jay Zedak. Will be working closely with the other members of the skills development, has selected new assistant. Goal - to improve pass rate, too low today - then when we get that up, work on improving the participation rate. Just completed a senior manual update - worked on the OEC portion, pulling information from the national manual that is now complete so that it carries through to the division correctly. Will be attending all three STW's. PSIA level I target for this fall, hopefully Level II in the spring. Continuing in the certified testing this year as well.

Ski School: Harold Park - provided some personal background - Krogers, Mgr of Policies and Procedures for the entire enterprise. Years of experience in management has taught him the importance of listening. He is planning a collaborative newsletter for ski school information, and to help folks get involved. Need to arm our instructors with some cheat sheets to help them in their instruction, and for following the same procedures. Also want to develop cards - that all can use in their teaching. He is working on new coats for the NSP ski school - starting with Patagonia. \$55 insurance fee is no longer needed as coverage available through other methods via National. Still reviewing plans as the coverage decision was just announced Thursday, but expect the ranks to change as some members were there specifically for the insurance.

Toboggan: Dave Bramel - added assistant from Ohio Region - Troy Southwick. Linked with National for monthly conference call led by Jay Zedak. Reinforcing the quality assurance used through OEC IT program of submission of a year-end report from last year and something for the upcoming year as part of their review of IT appointment.

Ski School cont. - proposal that the Ski school needs to move forward and now that the insurance is not part of this program since they will be covered via registration of SES session. Expect to have a \$25 fee to participate in the "new" Program. What's the Value? Ideas - if you take your level II and pass, we'll pay for it (or some %) Other ideas and plan to answer questions about what the new ski school will be is evolving now. The insurance coverage was just finalized and JT so plans are developing quickly to offer a newly evolved program offering. We recommend that the numbers may initially go down by the number of participants that were more

focused just on tobogganing, but registered just for the insurance. This will create more focus on those that are actually teaching.

MOTION #4 Floor Proposal: F13 P008 The Division Ski School program will have an initial fee of \$25 and use those funds to help develop the member skills of the ski school. Moved by Joe H, 2nd by Dick J. Friendly amendment: adjust the budget to eliminate the insurance portion for associated revenue and expenses. All in Favor, Motion passed unanimously.

> PnP will require change in two locations: page 24, 4th and 5th bullets can be eliminated from Administrative Reimbursement policy. B) Add a statement for inclusion of the fee.

ACTION: Cheryl - adjust PnP to document changes. Joe - adjust the budget.

2pm break

OEC - *Karen Hadden* - goal bring high quality to our programs and to provide excellent care to our patients. There are over 20 OEC classes in process right now. Have done seven senior OEC examiner clinics so far; more scheduled. They will be held every three years to remind us all how to test, and how it feels, and to make sure we are on the top of our skills. Lots of work going on senior manual and other manuals. *Deb Allison* (Assistant OEC) - goals for this year - more investigation and testing of the online meetings / recertifications. *Rose DeJarnette* (Assistant OEC) - focus this year is on our instructor force - how to improve both ITs and instructors; and to get out and gain more ideas.

Question from Joe - help in recruitment and retention - Karen - increase empowerment... by involving longer term instructors with new activities and responsibilities so that they feel they are accomplishing something to increase their excitement to get involved again. Reach out to target instructors and have them come to help/assist another instructor to get them hooked first.

JT - some divisions are fighting the senior OEC manual approval and requirements of evaluators; so they will need to find some creative solutions.

Registration - Dean Brandt

Focus on investigation of eliminating redundant data entry, making the process better going forward. Joe H commended Dean on his work through last year to help resolve many inefficiencies in the program. Questions about validating bank code issues - update from Executive Committee that the proposal has been tabled, and a committee of Joe, Joe, and Dean with review and come up with a revised solution to better consider the confidentiality required.

Elections / MSAA - Ken Meldahl

MSAA - Chris R, Kevin M, Jim W, and some RD's attended as well as Ken. Overall good meeting. New program this year with innovations and timely topic showcases. NSAA education series "What Could Possibly Go Wrong". Not as high of patrol participation as he had seen in the past. Next year will be Boyne Mountain Aug 3-6.

Elections - Ohio, Western, and Western MI have elections this year. Bill Currier will be retiring from Ohio. Western was JT so also definitely open. Dave is in his first term for Western MI. Working on enhancement to go electronically in the future. Section Chief elections in several regions this year, advise if support needed.

Patroller 101 - Vicki Zierden

Working with National to make sure that course updates get posted at National. Will be contacting regions to see if they need further information. Biggest goal is to re-write the manual which is from 1999 - will work with the national program director.

Rusty Parka News - JT for Tim Zimmerman

Please submit articles for review; your participation is important. Either get your picture taken or send one you like to Tim for inclusion in the next publication. Please support this publication through your contributions.

Website - Kent Anderson

Making updates as received for now. Removing "auxiliary" verbage throughout. Would like to document the web site so that it will be easier to forward to others.

Safety Team - Kevin for Mike Husar

You can order materials from the national site - do so early because it runs out. National team includes five patrollers and they are reviewing three accident investigation manuals. Programs for Lead By Example (pins), The Dogs on the Lift "hold on" (cards) program. Encourage the hand out of pins for those that do the right things to be safe.

Avalanche Program - Derek Werner

Plan to continue programs that had been set by Dale M for now. Reaching out to the regions for joint efforts to grow the program.

Instructor Development - Ginny Rodeman

Work on the mentoring program, Instructor application. ID hybrid program with online course followed by two hour in person class, with later emphasis on the mentoring process. Paperwork process is better emphasized. Cleaned up what happens after the mentoring program. Will go to the board in October for approval, then will be relayed out to others. There will be a tracking paper to follow through the mentoring program.

Mountaineering - John Wachter

Starting to see some good growth in a couple regions, working this year with next two. Does every region have an advisor? - all but one.

Nordic - Peter Wollan

From the SW Minnesota area. Good activity in certain places and events, not as healthy a program in others. Bierche is very well received.

Public Relations - Ty Damon

Election criteria will be covered under new business. Ty will consolidate all information out of the website, forward to the board, they can review vs agreed upon criteria, consolidate the scoring of the candidates, rank them based on the qualifications, then distribute the information. This will all be happening over just a few weeks this fall as we move through to the election. Also working on a package with RDs highlighting what the ski patrol represents to the area.

Alumni - Lee Stotesbery

New to program; building teams by contacting all the RDs to get a group together. Also a new national program director. Push to increase our alumni members.

Awards - Gregg Reese not present - setting up for awards at dinner tonight.

Finance - Joe, thanks to the regional folks we did not have to request an extension again this year. Eastern and Western will be part of audit this year. End of Brian's term will be audited. We have \$144,000 in liquid assets.

Certified - Patrick Pearlman

Held a pre-certification clinic training model today. Every region but one does have an advisor. He will work to get someone on line there.

PSIA Liaison - Dan Moss - not present; submitted written report.

Women's program - Sandi Hammons

First women's leadership training event today, looked at developing our guiding principles. Will be at Mt. Bohemia for women's clinic this year - a very challenging area, ungroomed. Will also reach out to regions to host in house women's clinic.

break

OLD BUSINESS

Follow up Action Items

JT reviewed action items from the Spring meeting. The completed lines were removed and incomplete items will be reviewed in more depth.

There will be a Teleconference meeting scheduled by JT around October 1 for the CD board to review and approve this Fall meeting minutes and review the Action Item List.

Only 50% of the CD patrols completed (TREF's) Toboggan Refreshers last year. This is an improvement, but we want every patrol to complete toboggan refreshers for every sled handler every season. Early in the season is preferable.

PROPOSALS:

MOTION #5 S13 P001 Ken Meldahl

Bylaws change - 2nd reading by Ken - Motion 1st Bill C , 2nd Don S - Motion passed unanimously.

MOTION #6 S13 P001 PnP floor Recommendation

Discussion: Kevin read the changes and Ken provided additional support.

Motion 1st Don / 2nd Bill - Motion passed unanimously.

ACTION: Cheryl to update the Bylaws and PnP, incorporating revision.

MOTION #7 S13 P003 Job Descriptions - Frank Cleary

PnP revision - to add job descriptions for all staff and move to the appendix Friendly amendment to modify each job description to add text to the statement that says "Submit year-end report and budget by March 15, including any proposed changes to this job description"

Motion 1st Don S / 2nd Dave J, Unanimously approved in vote.

ACTION: Cheryl to update the PnP, addition Appendix.

Guidelines for Dan Somalski Memorial fund

Kevin read the Guidelines to establish and maintain Dan's Fund.

Move to create the fund 1st Dick J, 2nd Mike S.

Motion to approve passed unanimously.

ACTION: Kevin will execute the memorial and Joe will transfer funds.

MOTION #8 to adjourn:

Move to adjourn 1st ALL, 2nd ALL, Motion approved unanimously.

Meeting adjourned 5:20pm

2012-2013 Central Division Banquet and Awards Followed during the evening.

Sunday, September 8, 2013 Board Meeting Continues

Chris Raudabaugh called the meeting to order at 8:00am (JT attending PD Breakfast)

1. Call to Order
2. Roll Call
 - o John Thomas Division Director Not present

- | | |
|------------------|-------------------|
| ○ Mike Schons | Eastern Michigan |
| ○ Les Robinson | North Central |
| ○ Dick Jacques | Northern Michigan |
| ○ Bill Currier | Ohio |
| ○ Joe Riley | South Central |
| ○ Don Steen | Southern |
| ○ David Johnson | Western Michigan |
| ○ Jeannine Mogan | Western |

All region directors were present.

OLD BUSINESS Cont.

MSAA Survey - Jeannine

Questionnaire reviewed with Chris Stoddard, survey given to MSAA area managers or owners, taken August 2013 at the MSAA meeting with 26 respondents - approximately 25% return. 11 questions asked. Questions included asking about who appoints Area Patrol Director, lift evac plans, accident investigation, if donations collected, equipment, release/waiver requests. The three areas that were neutral/less positive were: skiing skills, being ready for shifts, and engaging with customers. Discussion - how did this differ from the previous survey? How do we use this information? Region Directors - how do we move the ski skills efforts down to the patrol level? Lowest rating was engaging with guests - we have worked hard on ski skills, we need to focus more on this. Some areas have customer relations training. Need to talk to some of the good areas that we see out there.

ACTION: Jeannine, Ty, Tom, Don will prepare a one page bullet point summary of things we can do that are customer focused. ACTION: RDs will carry forward information to their patrols for further review.

Electronic Voting Review - Ken, Dick, Mike

Discussion on the option of moving to electronic voting vs paper voting. Dick: to test they set up a mock election yesterday with survey monkey with 15 participants. Set up two samples: pick one, vs a rank choice. System controls that you can only complete once. Free version limits to 100, just over \$200 yearly would allow for unlimited voters. So free version would work for the smaller voting type elections. Participants found the survey process easy to use. Could be incorporated even this year in the areas that will be voting for RDs. Note: PnP already allows for electronic balloting. The schedule could be adjusted. Ken will check with National to see if we can use their survey monkey; otherwise he will continue with the survey monkey purchase within his own budget.

JT Joined the meeting as of 9:10am.

Lower Michigan Consolidation Review

Dick/Mike/Dave worked on project to review service delivery within the lower Michigan area. Eastern and Western MI regions are similar metropolitan area type patrols. Northern MI is primarily destination related with patrollers living extended distances from the area. All three provide similar NSP programs. Senior events typically have 50 -100 candidates. Resorts tend to limit access in prime time on the hill which would create conflict if combining the three, requiring multiple dates. Combining Sr. OEC events would create travel problems for the Northern MI candidates and instructors. If combined regions, then increases cost of outside QA which would need to come from further away. No change to on hill training activities. Administrative costs would increase through consolidation due to travel distances. Leadership opportunities would decrease. If they were combined MI would become the largest region in the division with larger costs. Looked at program costs per patroller and found that they were less than the larger regions for the same services. Conclusion: service delivery cost would increase, leadership would be less responsive, service quality would not change, but non-division programs would suffer - so they do not want to combine the areas. Don - re-allocation of resources can mitigate some of the effects of projected cost increase.

Discussion included further review of the financials, options on how program issues could be resolved, how Northern MI needs can be addressed. Questions about what it the purpose/benefit of combining?

ACTION: JT asks that the three investigate at least merging some events for senior level activities; and find other ways to more effectively work together to provide the best services.

Break

National Board of Elections Scoring Process – Ty Damon

Historic questions about why recommendations are not provided on elections voting, Division decided to put together a process for endorsing candidates. Currently the results are manually tabulated. Plan has been now that the CD leadership will evaluate the national BOD candidates and make available to the CD membership the top 4 based on 10 criteria. Completed scoring sheet from the CD leadership is forwarded to Administrative Assistant for tabulation then that summary goes to DD for review and distribution. Discussion: review the 10 criteria (available online). Also, the letter for the membership will include a recommendation of YES for the National by-laws proposal.

MOTION #9: to accept the BOD candidate review criteria as written, including the yes vote recommendation: 1st Dick J, 2nd Don S, motion passed unanimously.

PROPOSALS - NEW BUSINESS

MOTION #10 F13 P001 Certified Manuals Update

Motion to accept Proposal 1st Don 2nd Dick

Discussion: Bill Currier - what determines how the Terrain measurements are taken, and where they start and stop, or also a variability factor? Start and stop will be from where the activity actually occurs.

P001a displays the proposed text documenting the footage requirement.

Friendly amendment: Accepted by Don and Dick

"Criteria will be verified by the certified staff from the beginning of the proposed run to the end." will be added to the proposal.

Discussion: This criteria would disqualify Ohio Region from having the testing event according to current measurements submitted. How does it benefit the division to have the Ohio Region disqualified when they have produced the most certified of any region? Ohio does still qualify for pre-qualification. Some discussion that the measurements that were previously submitted may not be accurate. Jay Zedak: concern expressed about the fairness of change to cut out a region based upon a small percentage value related to one component of program with many pieces.

There is currently no national standard on certified terrain. A set of standards for a skill based evaluation does make sense. Chuck - Note that this proposal only defines criteria, not a final determination of which region actually meets the criteria. Jim Woodrum - board members should consider if they have all the information, such as validated review of the measurements. Dick - might want to consider a tolerance level of ~1% to allow for difference for year to year snow making etc. Kevin - you have a logistical issues questioning the proposal, where you would be asked to vote without knowing for sure the results of the vote.

JT - perspective - we are taking members money from everyone in the division, so they need to be available to all in the division, so we need to be careful not to make decisions in our leadership that excludes people from participation. The Senior Manual verbiage was reviewed as well. Jim Woodrum - recommends that until all information is available a vote should be deferred. Ty comment - you should endeavor to find a way to have one area in each region.

Motion to table: Mike 1st, Bill 2nd All voted and agreed to table.

Friendly amendment to Motion - Continue to Spring meeting: Jeanine 1st, Bill 2nd, All approved

ACTION: Have Patrick go back to committee and validate the measurements; then provide a list of who qualifies. Address error of measurement on starting and ending points and variability on terrain over time, snowmaking etc.

ACTION - Add to Spring agenda.

MOTION #11 F13 P002 Certified Supervisor

Motion to accept the proposal 1st:Don S 2nd: Dick J All approved.
Proposal called to question and vote approved.

MOTION #12 F13 P004 Communications - Web Site

Chris discussed the change proposed.
Motion to approve the proposal 1st Dick J, 2nd Mike S, All approved in vote.

MOTION #13 F13 P005 Senior Manual

Motion to approve the proposal 1st Dick J, 2nd Mike S
Approved unanimously in vote.

MOTION #14 F13 P006 Investment Committee Dick J 1st, Don S 2nd

Create a committee to review Investments and our Investment policy - to be formed by Nov 1st.
JT to select the members.

ACTION: RDs are requested to submit qualified interested parties to JT.
Approved unanimously in vote..

Return to Elections discussion:

Updated letter to membership was displayed. List of criteria was adjusted to include one that the candidate meets the list of needs from the national criteria. Approved list is as follows:

- Demonstrated successful leadership experience within the NSP
- Patrolling experience and involvement in education programs
- Demonstrated commitment to serve the strategic mission of the NSP
- Vision for the future of the NSP
- Relations with the ski industry and our partners
- Commitment to dialogue with patrollers to promote learning and understand Patroller needs and issues
- Leadership experience and other life skills outside the NSP
- Vision for cost control and revenue enhancement initiatives
- Meets this year's "List of Needs" as published by the NSP election committee
- Brings a unique perspective to the BOD

All board members concurred with the letters in new format, modified from earlier approved letter.

Feedback on Electronic Meeting

JT requested input on how the RDs felt the paperless system worked so far. All RD's approved, while noting a few issues in the transition. IT saves money on paper, jump drive is good back up plan - needs to stay available. File folders could be a little different Need to always have the reference document displayed on the projector. Division should have our own projector and not use the hotel one.

ACTION: Please provide feedback to Cheryl by Wednesday about how to make the process better.

Spring Meeting

JT presented an idea from Joe H of potentially doing a teleconference instead of in person meeting. Some willing to do in order to save funds, but most preferred to be in person, especially due to the length of time and value of the interaction between members. Idea tabled, will re-visit at some point in the future as appropriate.

Floor Motion to change the PnP Elections

Dick 1st, 2nd Mike - Ken to provide wording to Cheryl. All Approved.

ACTION: Ken M to provide revised wording need in PnP to correct to actual elections to Cheryl for update.

Move to adjourn Dick, Don. ALL APPROVED 11:43am

CALENDAR REVIEW

Meetings/Dates/Locations

Oct 1 Teleconference meeting (time to be announced by JT)

Mid-winter National Meeting, Denver Area, January, 2014

Spring Division Business Meeting – Apr, 2014, Oakbrook (Chicago), IL. DoubleTree

Fall Division Meeting – September, 2014, Eastern Michigan Region Hosts – Detroit MI

Spring Division Business Meeting –March - Apr, 2015, Chicago, IL. DoubleTree

Fall Division Meeting – September, 2015, Western MI

Respectfully submitted

Cheryl Raudabaugh

Administrative Assistant

NOTE: These minutes represent the notes recorded during the meeting and are as approved by the Central Division Board of Directors in a following review completed 100113. The board meetings are also recorded for documentation and files retained.