

# Central Division Membership Registration Report 2012

## Submitted at the Central Division BOD Annual Fall Meeting 2012

Central Division Membership Registration processed the membership registration for 5988 patrollers. The number of patrollers per Region are as follows:

- Ohio - 842
- Eastern MI – 550
- Western MI - 510
- Northern MI - 346
- North Central - 577
- South Central - 971
- Southern - 887
- Western - 1305

The Registration process was again completed 100% through the electronic process both the membership registration via the NSP Website and the dues receipts and payments via electronic banking using ACH. Central Division was the only Division that completed the entire registration process via electronics and continues to lead the way in moving the entire system into the use of current technology.

The benefits were similar to last year with continued improvement in all areas:

- Increased efficiency in members receiving their cards.
- Reduction in errors and the time it took to correct errors.
- Reduction in the overall time it took to manage this program.
- Reduction in costs of the registration process.

Here are the primary issues to remember and emphasize for the coming year:

1. Only one person is given access to the registration materials for each patrol. This person is automatically the Patrol Director unless he/she designates another person by e-mail to Cherie Overton and me. Please provide name and patroller ID.
2. Dues payment of amount on Calculate Dues Page is authorized when the Patrol Director submits 'Submit'. Since I have access to the Registration Materials submitted including the Calculate Dues Page, there is no need to send it to me.
3. The Division Late Fees are still not calculated by the National Database although per a recent conversation with the National Office they hope to have this accomplished by December 1, 2012. I will keep you posted.
4. **Registration Deadline remains December 1, 2012 after which the Division Late fee is assessed.**

Since Central Division is moving the Registration account to Wells Fargo, the Authorization Form is being updated to include the patrol Bank Account # and the bank Routing #. It is only necessary to resubmit this Authorization Form when the Patrol changes accounts or the bank changes the routing number. Registration submission will not be processed until this form is submitted to the Registration Coordinator. It will also make the transfer to the Wells Fargo ACH system more efficient.

An interesting issue arose last year. It seems that some Patrol Directors have found the system so easy that, after their initial submission of the patrol, they submitted multiple single late registrations rather holding for a period and submit them together. The issue is simply that it creates additional work and record keeping for National and for Division Registration Committee. So, if possible, please combine submissions as much as possible.

I will make myself available at the Division Meeting to meet with anyone that wants training or assistance with any problems that they have been having.

Finally, I want to reiterate to all involved in this registration. **If you have any questions or problems, please either send me an e-mail at [svanklompberg@gmail.com](mailto:svanklompberg@gmail.com) or call me at 231-881-8585 (c). It is a lot easier and less time consuming to prevent problems this way than to correct problems later. Please do not call the National office.**

Again, thank you for your support and for this opportunity to serve you.

Sincerely,

Sherwin Van Klompberg  
Central Division Registration Coordinator