Proposal Number: F11-P001 **NSP PROPOSAL FORM** Revised 01/97 Do Not Use Previous Versions Assigned Committee: The proposal maker(s) submit this proposal for consideration by the NSP Board of Directors in accordance with the NSP Policies & Procedures. This proposal has been researched, is submitted in final wording with all applicable boxes completed and information provided. I (We) have contacted and discussed this proposal with the appropriate National Program Director or other staff and/or NSP Department Director prior to submitting the proposal to the national office. I (We) have indicated how I (we) believe this proposal will impact the budget, both long- and shortterm. I (we) understand that incomplete proposal forms will be returned to the maker(s). Proposed by: Kevin K. McQuillan Position: Central Division Legal Date: 9/11/11 I (we) have consulted the following people in drafting this proposal: Staff comments (if any) attached ☐Nat. Office Staff: ■Nat. Pgm. Director: □National Staff: ⊠Others: RD's The following references are relevant to this proposal: ■NSP Bylaws: ■ NSP Strategic Plan: NSP Policies & Procedures Central Division Bylaws, Exh. B ☐ Central Division P&Ps I (We) anticipate the following expenses, and have attached budget details and an explanation (as necessary) ☐ Short-Term (this fiscal year): Long-Term (sustained expenses): The Executive Director: agrees with proposal expense estimate, OR anticipates the following expenses: ☐Short-Term (this fiscal year): ☐Long-Term (sustained expenses): Proposal Text (attach additional pages as necessary; for bylaw, P&P, or other amendments of existing provisions, show changes with added words underlined, and deleted words with a line through them): Proposed addition an electronic signature section to Chapter 8 Communications of the Central Division Policies and Procedures as follows: **Electronic Signature** A signature in the following format will be accepted as an electronic signature in lieu of a handwritten signature on any document requiring a signature of the submitting person. /s/ Minnie A. Dole Proposal Explanation and Justification (attach additional pages as necessary): To establish a format for an electronic signature that may be used in lieu of a physical handwritten signature. Committee Revision of Proposal (if any): Committee Action: Accepted as Drafted Accepted as Revised Rejected Withdrawn Committee Chairman Explanation and Votes: Final Board Action: Adopted as Amended Defeated Vote on Final Consideration (if vote count taken): For -8 0 Abstain -0 Against -

Frank will revise Chapter 8 of the Central Division PnP