

Central Division Ski Patrol Staff –Action Item Log

Sept 11, 2010

ITEM #	ACTION ITEM	Responsibility	Target Date
1	RD's will Update Central Division Website calendar and Directory	RD's	As needed
2	Send out Action Item Log Every Two - Three months	Frank Cleary	2010-2011
3	Request National provide CD Supervisors access to National Database of patrollers and registered classes (Senior, P101, Auxiliary) OEC and Toboggan Supervisors are now the only Supervisors with access. Continue to check with the National IT manager - Scott	Jim W	2011
4	Patrols continue registering TES or P101 to provide record of attended refreshers (other than OEC)	RD's	9/10
5	Post minutes, proposals, Action Items and TC09 Minutes on website after the Board has had a week to review content.	Frank, Chris	9/10
6	Post the PnP with approved amendments	Frank, Chris	9/10
7	Give more consideration for proposals on how CD can support local patrol to 1) Increase skiing/riding skills of our patrollers 2) recruit new future patrollers 3) using and improving Accident Investigation 4) SES's at every area in CD 5) adopt Helmets usage by patrollers	RD's and Staff	4/11
8	Send out approved amended budget to RD's and post to website	Joe, Chris	9/10
9	Document a recommendation on how to deal with a patroller that has been diagnosed with Alzheimer's or dementia	Kevin, Karen, Sandi	4/11
10	Review the books and assets of South Central and Eastern to assure appropriate items are owned by Regions and Patrols – written report to DD'	Kevin	4/11
11	Review the books and assets of North Central, North Michigan and Southern to assure appropriate items are owned by Regions and Patrols – provide written report to DD	Kevin	4/11
12	Prepare for RD elections in 10-11 Ohio, Western Michigan and Western.	RDs and Ken Meldahl	12/10
13	Report on the accomplishments of two teams of NSP-C Ski School instructors that attended Vail Ski School Training	Brian, Darcy, Linda	4/11
14	Jim will take proposal S10 P002 (Make Senior Electives consistent) to the National board	Jim	1/11
15	Jim to ask National to track Senior Continuing Education credits and yearly refreshers and report to CD Board	Jim	4/11
16	S10 P007 - Jim will inform our agent, Jack Lawson, that proof of insurance is necessary and will follow-up so patrollers have cards in hand by the beginning of the season	Jim	10/10
17	S10 P007 – Jay to insure all insurance payments received and insurance commencing before season starts	Brian, Jay	10/10
18	Kevin to send out instructions on attaining Legal help and maintaining 'Attorney - Client privilege' to RD's - By email	Kevin	5/10
19	Kevin to look for a tax consultant and, if necessary, not-for-profit consultant to solve corporation issues	Kevin	4/11
20	Dan will talk to OEC Supervisors to make sure all IT's make sure the Senior tests are ran properly with toboggans to the site.	Dan	10/10
21	Process to identify top NBOD Candidates, Jim to send out forms to RD's. RD's to rank and send to Frank	RD's Frank Jim	12/10
22	Create a PnP section appendix for new code of conduct forms and submit proposals to Frank	Kevin	4/11

23	All Region OEC IT's attend one of two Conferences for 5th Edition Rollout	OEC IT's	12/10
24	All local PR/PD's PR's attend a meeting at Fall STW's Meeting – Round Table Discussion with Jim, Linda and RD's to schedule the meetings	PR/PD's Linda Jim	11/10
25	Frank to change the Website to List Joe as new Treasurer	Frank	9/10
26	Jim to send Frank Joe's contact information for website update	Jim	9/10
27	RD's to send Nordic patrollers and their instructors to Pete Wollan	RD's	10/10
28	Eastern Southern and Western RD's to send Senior ASE potential patroller list to Darcy	RD's	10/10
29	Linda to review the ASE program content and prepare a program for each STW this year	Linda and Don	11/10
30	Jim will discuss the current audit schedule with the new Treasurer to see if next year we want to continue auditing Regions	Jim Joe	10/10
31	Bev listed the NSP-C fee as \$60 and not \$55, Jim to discuss with new Treasurer	Jim Joe	10/10
32	Jim will review the need to audit the Region books on a 3 year rotation using an outside consultant with the new Treasurer	Jim Joe	10/10
33	Send presentations from the Fall CD General meeting to Frank, Frank and Chris to post to CD website	Jim Frank Chris	9/10
34	Check the start dates of the 2011 OEC classes ad inform Deb Endly/ Kathy Glenn	RDs	10/10
35	Develop lists of people to attend STWs and forward to Don Loerch	RD's	10/10
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