

# Central Division Ski Patrol Staff –Action Item Log

September 13, 2009

ITEM #	ACTION ITEM	Responsibility	Target Date
1	RD's will Update Website calendar and Directory	RD's	As needed
2	Send out Action Item Log Every Two - Three months	Frank Cleary	2009
3	Add a section on the website "SKI PATROLLER'S MANUAL STUDY GUIDE", Ken to send a file to Chris	Ken Chris	10/09
4	Request National provide CD Supervisors access to National Database of patrollers and registered classes (Senior, P101, Auxiliary) OEC and Toboggan Supervisors are now the only Supervisors with access. This is needed for QA purposes.	Jim W	9/09
5	Patrols to register TES or P101 to cover refreshers	RD's	9/09
6	Post minutes electronically on website after the Board has had a week to review content.(preapproved Final)	Frank, Chris	5/09
7	Frank will update Spring Minutes with Bill C updates and repost to the CD Website	Frank Bill C	9/09
8	Send form letter supporting the charitable Mileage rate increase to Region Staff for distribution	Jim and RD's	11/09
9	Post the PnP and Bylaws with approved amendment TC P001	Frank	6/09
10	Frank will update S09 minutes with Kevin's updates	Frank and Kevin	6/09
11	Can the CD Board send out a list of NSP Board candidates to the Central patrollers that they support?	Kevin	10/09
12	Add Electronic CD Org Chart and Action Item List to the Website for use by the CD staff	Frank, Chris	5/09
13	Give consideration for proposals on how CD can support local patrol to 1) Increase skiing/riding skills of our patrollers 2) recruit new future patrollers 3) using and improving Accident Investigation 4) SES's at every area in CD	RD's and Staff	3/10
14	CD needs a Code of Conduct to protect patrols from accepting transfers of poor performing or dishonest patrollers Or from the NSP	Kevin	3/10
15	Make a recommendation on how to deal with a patroller that has been diagnosed with Alzheimer's or dementia	Kevin, Karen, Sandi	3/10
16	PnP update of minor outdated dates. Derek W, Tony W, Brian and Dan will bring a Proposal to the Fall Meeting.	Derek	4/10
17	Add Sherwin to the Bonding Insurance policy	Bev	4/10
18	Structure separate Executive Board Budget meeting for each Corporation	Jim and Bev	4/10
19	Develop and issue a disclosure for all patrollers describing the two corporations and how their dues are dispersed	Kevin and Bev	4/10
0	recruiting Send the program to RD's	Ty Damon	4/10
21	Bev to issue redistribution support checks to effected Regions	Bev	9/10

22	Review the books and assets of North Central, North Michigan and Southern to assure appropriate items are owned by Regions and Patrols – report to DD	Bev, and Kevin	6/09
23	Prepare for RD elections in 09-10 South Central, Eastern Michigan and Western.	RDs and Ken Meldahl	9/09
24	Committee to propose a new method to fairly distribute funding to the Regions	Ken M	4/10
25	Jim will take proposal S09 P003 to the National board and ask to revise the NSP Policies & Procedures: 17.4.2 A.3	Jim and Kevin	4/10
26	Update the Certified Manual as proposed and accepted by the board S09 P005, post updated manual on the website	Linda and Mike L Jones	6/09
27	Update the CD PnP with Proposal S09P009 Voting – Bylaw change first reading	Frank	10/09
28	Update the CD PnP with Proposal S09P010 Administrative Assistant job responsibilities	Frank	6/09
29	Develop a National Proposal to include DD concurrence prior to selection of division members for National Advisor or committee appointments	Linda and Jim	11/09
30	Develop a proposal for addition of job qualifications and responsibilities of the Division Election Coordinator	Ken M	9/09
31	Frank will update the CDE Bylaws with TC090630 P001	Frank	10/09
32	Place Jim Woodrum in the Division Election	Ken M	11/09
33	Put Second reading of F09 P004 - Bylaw Election Wording Change Ken Meldahl on next meeting agenda	Jim W	10/09
34	F09 P005 - Dues Elimination – Send letter to patrollers or article in RPN	Jim W and RD's	10/09
35	F09 P007 – Make Ski Card Changes to Senior Manual and post to Website	Darcy H	10/09
36	Put Second reading of F09-P009 (Bylaw) Executive Committee on the next meeting Agenda	Jim W	10/09
37	F09 P006 Sr Test Evaluators Develop a program to train non-PSIA members to become approved Senior Alpine Evaluators	Linda J and Darcy H	4/10
38	F09-P00 P006 Sr Test Evaluators Makeup changes: Make changes to Senior Manual and post to Website	Linda J	10/09
39	Investigate the payment of new candidate dues. The payment should pay cover the candidate for the first 1 ½ years so they are covered while being trained in OEC	Jim W nad Nat'l office	10/09
40	Put proposal F09-P002-A Election Cycle changes on the next meeting agenda.	Jim W	10/09
41	F09-P003 Election Cycle Dates – Make changes to PnP	Frank C	9/09
42	Make approved modification to F09-P008: Change the makeup of the National Board	Frank C	9/09
43	Submit Proposal F09-P008 to National: Change the makeup of the National Board to the Board	Jim W and Kevin	10/09
44	Post new Org Chart with OEC Supervisor as Kathy Glynn	Frank	9./09
45	Send out the new approved CD Budget	Bev	9/09

