

Directions for use of this Worksheet

The purpose of this worksheet is to assist in gathering the information needed to complete the NSP Memorial nomination. The worksheet is designed to assist with sections 1 through 6 of the form and additional documentation needed. The more you can identify on the worksheet, the more likely the nomination will be approved by Region, Division, and National Award Committees.

The **NSP Patrollers Memorial** may be awarded to any patroller who has lost their life as the result of injuries sustained while performing ski patrol duties. These activities may include but are not limited to the following:

- Injuries sustained or events that occurred during scheduled on-the-hill duty and/or training.
- Injuries sustained or events that occurred while performing search and rescue activities under the direction of area management.
- Injuries sustained or events that occurred while performing avalanche control work under the direction of area management.
- Injuries sustained or events that occurred while performing lift evacuation under the direction of area management.

The death of the patroller does not mean patroller died immediately from the injuries. If the death occurred as a result of the injuries sustained while performing their duties, it is sufficient. The actual time of death may occur after any amount of time after the incident.

Sections 1-3 – Nominees Information

The nominees contact information and Patrol registration should be filled out accurately. Use the Patrollers name as it is registered in the National database. **Do not use nicknames.**

Section 4 – Family Contact

The nominee's family contact name and address. Since this is a Memorial the nominee is deceased, and the nearest family contact is requested to receive the award in honor of the nominee.

Section 5 – Sending and Signatures

The Send the awards to and address to send to must be a valid mailing address. **Do not use a PO box.**

Date Needed

Should be a date at least a week before the anticipate presentation date. Normal processing varies by Region but always includes review and approval by a Region Committee and review and approval by a Division Committee. After approval by the Division, the award is sent to the National Awards Advisor checked and forwarded to the National Office. Normal processing once the award reaches the National Office can take 45 days. Review at the Division level can take a couple weeks and Region review could take couple more. Therefore, Applications submitted to the Region at least 10 weeks before the planned presentation date. NOTE: Nominations for this award can be submitted to the National Awards Advisor at any time during the year.

Public Posting Date

This is usually the date the award will be presented. After which the award will be entered on the Patrollers profile in the National database.

Approvals & Signatures

The appropriate Approval names and Signatures list the correct hierarchy. The only exception is when nominee holds one of these positions. In this case print Nominee in the appropriate field.

Section 6 – Sponsor’s Recommendation

All nominations must include the Sponsor’s recommendation.

The nomination must describe in detail the situation and events that lead to the injuries, as well as the nature of the injury sustained by the patroller.