

Template Instructions – Central Division Lifetime Achievement Award

TEMPLATE INSTRUCTIONS: Use this template to nominate a person for the **Central Division Lifetime Achievement Award**. This template is typewritten and the font size should not be smaller than 9 point. **Submit this template as the original .doc file format and ALL other supporting artifacts (such as scanned .PDF signature pages) to the applicable review/approval officers in accordance with local Division Policy.**

NOTE: This template is “protected” to prevent alteration and to preserve the structure and format integrity. The .doc file extension is backward compatible to MS Office Word 97-2003. If file protection is disabled, enable it again before submitting to the Approval chain. **DO NOT change any template field structure/format/titles or file extensions.**

• **Date prepared:** The date the submission is prepared by the Sponsor.
(Date prepared format = Mmm DD YYYY) Example: Mar 09 2020

• Check the appropriate box for an **individual or an organization.**

Section 1-2 – Fill out sections accurately. **Enter the name as currently reflected on the nominee's National profile.** Do not use nicknames.

Section 3 – State the nominee’s current Patrol registration and total years as NSP member.

Section 4 – Fill out **ALL** info fields in the “Send this award to” section with a **Name, Mailing Address** and the **Date Needed**. **At least 45 days prior to award presentation is required for processing.**
(Date Needed format = Mmm DD YYYY) Example: Mar 09 2020

Mailing Address: Because the National office uses the UPS for their shipments, all mailing addresses **MUST** be a valid physical residence address. **NO PO boxes.** The **ONLY EXCEPTION** are APO, FPO and DPO customers as these shipments **MUST** be handled via the US Postal Service.

• **Public Posting Date:** The date the National office makes the award publicly visible in the recipient’s National profile Awards section. **(Public Posting Date format = Mmm DD YYYY) Example: Mar 09 2020**

APPROVAL CHAIN. When signing/dating the nomination form, the sponsor certifies that he or she knows the nominee personally and can vouch for the soundness of the nomination. **(Date Signed format = Mmm DD YYYY) Example: Mar 09 2020**

This section is used for the signature of the Sponsor. 1 to 3 supporting signatures can come from local patrol. 1 to 3 supporting signatures must come from Region. 1 to 3 supporting signatures must come from Division. Final signature is the Central Division Director All signatories must be currently registered NSP members. All sponsoring and supporting members sign to indicate their personal support of the nomination and to vouch for the eligibility of the nominee. No more than 10 supporting members must sign this form.

Section 5 – Use these sections if this nomination is for an individual. If the nominee is or was not a member of the NSP, some of these questions are not applicable and need not be answered.

a, b, & c. – Self explanatory.

d. - List the nominee’s specific contributions to the NSP at all levels. This should include offices held, committee work, patrol activities, awards, etc. Indicate NSP all patrol membership at ski areas, include secondary registrations.

e. - List training courses or workshops such as:

- OEC Instructor, Instructor Trainer, Program Administrator
- Region or Division Continuing Education Seminars
- Region or Division Ski and Toboggan Clinics
- NSP Management Training Course and/or Professional Ski Instructor Pre-Course
- ARC or AHA CPR Instructor Trainer
- NSP Instructor Development
- Avalanche and Mountaineering Courses

Provide any additional information about the courses or examinations taken that may assist in the evaluation of the nominee and his or her specific accomplishments.

Section 6 List the nominee’s significant support and/or contributions that have been beneficial to the Central Division and NSP organization as a whole.

Section 7 - Sponsor’s Recommendation - All nominations must include a sponsor’s recommendation. The recommendation should be brief but complete and cross reference supplemental data to the numbered sections on the nomination form.

Submit this template as the original .doc file format and ALL other supporting artifacts (such as scanned .PDF signature pages) to the applicable review/approval officers in accordance with local Division Policy.

DIVISION WILL REMOVE THIS INSTRUCTION PAGE



NATIONAL SKI PATROL
133 South Van Gordon, Suite 100
Lakewood, CO 80228-1706

Date prepared: _____

**Please refer to the current version of NSP Policies and Procedures
for award guidelines before completing this form.**

45 DAYS ARE REQUIRED BY THE DIVISION FOR PROCESSING AND MAILING OF AWARDS FROM THE DATE RECEIVED

NOMINATION
CENTRAL DIVISION LIFETIME ACHIEVEMENT AWARD

1. Nominee's Name: _____ NSP ID: # _____
2. Mailing Address: _____
3. Registered with _____ Patrol _____ Region Total Years Patrolling: _____
4. Send this award to: _____ Date Needed: _____
Mailing Address: _____ Public Posting Date: _____
(NO PO Boxes) _____

5. APPROVALS *Appt. #* *Print* *Sign*

Sponsor			Date Signed	
Supporting Patroller #1			Date Signed	
Supporting Patroller #2			Date Signed	
Supporting Patroller #3			Date Signed	
Supporting Patroller Region #4			Date Signed	
Supporting Patroller Region #5			Date Signed	
Supporting Patroller Region #6			Date Signed	
Supporting Patroller Division #7			Date Signed	
Supporting Patroller Division #8			Date Signed	
Supporting Patroller Division #9			Date Signed	
Division Awards Supervisor			Date Signed	
Central Division Director			Date Signed	

Indicate the starting and ending Year first, then list/describe the pertinent information for Sections 5 & 6 below:

6. Ski Patrol Membership History (NSP member)
- a. Total Years Patrolling: _____ at a Senior classification: _____ at a Certified or Master classification: _____
- b. Original Registration Date: _____ as a member of the _____ Patrol _____ Division
- c. Now Registered with the _____ Patrol _____ Region _____ Division
- d. NSP History - (list leadership positions, committee assignments, patrol activities, awards, etc.)
- e. Training courses or workshops (include location and a description):
7. Support and beneficial contributions affecting the Central Division and/or NSP as a whole:
8. Sponsor's Recommendation (**Emphasize "EXCEPTIONAL" Contribution/Leadership**):