

**NATIONAL SKI PATROL
CENTRAL DIVISION SPRING MEETING Minutes
April 8-10, 2016, Lisle, Illinois**

Friday Executive Committee meeting 6:30 PM (Chicago time)

Invited: Division Director, ADDs, Treasurer, Legal, Admin Assistant, Region Directors for Eastern Michigan, North Central, and Western.

Actual Attending: DD-John (JT) Thomas, ADDs-Tom Anderson, Chris Raudabaugh, Julie Stone, RDs - Eastern Michigan (Mike S), North Central (Les R), Western (Jim R), Legal - Kevin McQuillan, Finance – Marty Jarvi, Admin - Cheryl Raudabaugh, Meeting Coordinator - Ken Meldahl

General: JT opened the meeting at 6:29pm.

Cheryl called roll call, Kevin was appointed parliamentarian and Tom A as sergeant-at-arms.

Agenda: JT reviewed planned agenda for board meeting and made changes as needed based on discussion with the group.

Move to approve agenda: Kevin, second Les. Vote: all in favor

Proposals Review:

Mike proposed that all proposals be discussed at one time, Kevin 2nd. All agreed.

S16 P001 Financial Reporting to Division – Marty Jarvi

The proposal is to have patrol treasurers send along a bank statement attached to their year-end report. Proposal is based on conversations with our CPA who recommended that balances be validated. Kevin recommended some revisions as the documented proposal does not match the intent of the proposal.

- Motion to re-write and submit revision tomorrow: Mike, 2nd Kevin. Vote: All in favor

S16 P002 Certified Manual Update for Lifetime Achievement – Patrick Perlman

This proposal and form is set to align with national.

- Motion to move to meeting: Tom, 2nd Les, Vote: All in favor. (Kevin abstained)

S16 P003 Certified Manual Update for Skiing Score Sheet – Patrick Perlman

New form is noted by dates at bottom of form.

- Motion to move to meeting: Tom, 2nd Chris; Vote: All in favor

S16 P004 Job Descriptions Annual Review/Revisions – Cheryl Raudabaugh

- Motion to move to meeting: Kevin, 2nd Chris; Vote: All in favor

Initial Budget Review: Marty Jarvi

Marty highlighted information as shown on the excel file for activity from prior year, current year, and proposed for next year. Many programs were influenced by cancelled events this year. Further discussion occurred on budget items by area.. Marty will add a line item for the Mountain Host program and the Young Adult Advisor, but not enough information is known to determine a budget at this time. The programs were reviewed to determine in most cases to pass forward budgets based on past activity. Marty clarified that the 700 accounts are for the individual advisors expenses to attend required meetings/events, then the 600 accounts would be for any other program expenses to advance or provide the program. The current year actual is projected to breakeven.

ACTION ITEM: Marty to develop summary report by division program for financials..

- Motion to move to budget forward to meeting: Tom, 2nd Mike ; Vote: All in favor

Financial portfolios were provided by Marty for board review. JT noted there is a review committee established to review with Marty as well as the financial advisors. JT reviewed the PnP to highlight financial strategies and actions as they relate to the investment fund. Several questioned the value of keeping money in these investments in a volatile market and the returns that have been evidenced. It was agreed that this will be discussed further with full board Saturday.

Registration process discussion - JT provided some background to the development of the new national process, and plans for meeting review Sat.

Meeting closed by JT at 9 PM Chicago Time Mike moved, and Kevin seconded to adjourn the meeting. Vote: All in favor.

Central Division Board Meeting

Saturday April 9, 2016

CALL TO ORDER: John (JT) Thomas called the meeting to order at 8:30 AM (Chicago time)

Note: Meeting materials were available to all participating via Google Drive over the previous two weeks through meeting time. Files included: Meeting Agenda, updated Fall Action Item List, EOY reports and summary, Financial Investment Review, 16-17 projected Budget, Proposals, Survey Results, Central Division P&P, and reference materials from previous meetings.

Board Roll Call – Roll was called by Cheryl:

BOARD MEMBERS PRESENT: (any exceptions noted - none)

| | |
|------------------|-----------------------------|
| John Thomas | Division Director |
| Mike Schons | Eastern Michigan |
| Les Robinson | North Central |
| Dick Jacques | Northern Michigan |
| Guy Day | Ohio |
| Ron Plumer | South Central |
| Don Steen | Southern |
| Chip Knappen | Western Michigan |
| Jim Ruzicka | Western |
| Tom Anderson | Assistant Division Director |
| Chris Raudabaugh | Assistant Division Director |
| Julie Stone | Assistant Division Director |
| Kevin McQuillan | Division Legal Supervisor |
| Marty Jarvi | Division Treasurer |

ALSO PRESENT: (any exceptions noted - none)

| | |
|-------------------|--|
| Ken Meldahl | MCAA Liaison |
| Cheryl Raudabaugh | Administrative Assistant |
| Jim Woodrum | Past Division Director, Nat'l Board Member |
| Chuck Martschinke | Past Division Director |
| Ty Damon | Nat'l Board Member |

PROXY ANNOUNCEMENT: *Per Article 1.4 of the CD Bylaws, Directors can provide written notice (or via email) to the board, appointing a proxy. No proxies were required for this meeting.*

Other Guests: No other guests.

JT welcomed everyone to the meeting and introduced guests. Housekeeping items were addressed.

MEETING APPOINTMENTS:

| | |
|-------------------|------------------------|
| Parliamentarian: | Kevin McQuillan |
| Sergeant-at-Arms: | Tom Anderson |

AGENDA: Adjusted agenda from last night is posted to Google Drive.

MOTION # 1 by Ron to approve agenda as presented. **2nd** Guy

BOARD ACTION: Motion Passed unanimously. (8 for 0 against)

Registration Process Review: National has signed a contract with an outside company that is rebuilding the registration process. Their goal is to do as much as possible with off-the-shelf software. The process is tied into the member profiles and education process. JT explained how the process would work for online registration. PR sends in initial approval for who can register. Then the individuals log in, update their profile, and pay dues. Once money is received, the individual can print their own card. The PR can then review for status. Monthly, National will ACH funds to Division, who can then distribute to regions. Section/Local dues will need to be collected separately on their own. Jim W indicated that the board has passed that by Division, you could separate and Division can collect on their own, but National dues will still be separate. There is no provision for when patrols are covering dues for individual patrollers. Announced timeline is currently July 1st.

Conference call was initiated with Dean Brandt and Kent Anderson to assist in the further discussion. JT and Dean explained results of a survey of regions in Central Division in response to the process and additional work that each of the areas will need to do in order to accommodate. Concern was also expressed about the cost of credit card fees. Dean also presented a power point which identified differences between the current and new process. JT reviewed the current ACH process for Central Division as well.

Jim W asked the board to work together to provide suggestions for what could be taken to national as proposals for how this could work. Options were discussed further to determine if Division could get the list instead, collect internally as currently done, then forward the funds via ACH to national. Individuals would only go onto the system to update their profile and print their card.

MOTION #2 : to propose that this board directs JT to advise national that Central Division will pay its member dues in batch mode.

MOVED: Dick SECOND: Ron

Discussion: Need to be able to single/batch pay for the patrol or any group, then the individual would register only with national, not pay. Central division also needs the data at division level so that we can reconcile collection and what needs to be distributed to Regions. 30% of the CD patrols pay for their patrollers vs individually.

BOARD ACTION: Motion Passed unanimously. (8 for 0 against)

JT would like to share the survey data with PRs. Discussion - remove any identifiers but then share. Recommended giving the results back in the same manner in which it was collected.

MOTION # 3 Take the data collected in JT's survey and send back to participants in the same manner as collected, after being redacted for identifying information.

MOVED: Guy SECOND: Dick **BOARD ACTION: Motion Passed unanimously. (8 for 0 against)**

Treasurers Financial Report

Marty Jarvi provided an update on current account balances. Discussion on how much should we keep in our checking vs investment accounts. Historically, goal was to maintain two times annual expenses. Current balances provide that coverage.

Marty raised question about our investment portfolio based on the volatility of the market over the last few years. Chuck - the portfolio was established in the early 90s to maximize fund growth and hedge against inflation within safe investment guidelines. Recommend that investment committee continue to work with our advisor recognizing that we are still in a flat market.

Consideration of Proposals

S16 P002 Certified Manual Update for lifetime achievement

MOTION #4: to accept proposal as presented

MOVED: Don SECOND: Mike

Discussion: This is to update scoring for an existing program.

BOARD ACTION: Motion Passed unanimously (8 for 0 against)

S16 P003 Certified proposal for new Skiing Score Card

MOTION #5: to accept proposal as presented

MOVED: Les SECOND: Don

Discussion: Attachment A is the new card.

BOARD ACTION: Motion Passed unanimously (8 for 0 against)

S16 P004 Job Descriptions Revisions, Annual Updates

MOTION #6: to accept proposal as presented, with attachment detail as amended

MOVED: Don SECOND: Ron

Discussion: Advisors are asked to provide description updates when they submit their annual reports. REVISIONS to initial draft submitted: 1. Nordic - Add Nordic Master Patroller 2. Take "reporting to" off all job descriptions, add line to the top, *Position will report as designated by the Central Division board.*

BOARD ACTION: Motion Passed unanimously (8 for 0 against)

ACTION ITEM: Cheryl to revise text as defined, then update PnP Appendix C.

National Board Update - Jim Woodrum

We now have a new way to classify STW's - they will be called OET Workshop, then you can select Ski/Board or Toboggan. Jim is on National Safety Team which has done a lot of work on incident investigation and they are working with risk managers across the country. Information has been updated to NSAA manuals and is available for use. Chair lift evacuation manual is still pending. Good results from the Central Division for elections which increased representation. Powderfall selection not yet final, but dates will be first week of April.

General Discussion led by Ty Damon - Encourage any who wish to run for national board to begin now to look at filling out the application and to think about what they can offer etc. Would like to see some talented women to consider running. Chuck recommended that we should extend offer to National Board to send an official board representative to attend our meetings that is outside of our division. General agreement to this approach for future meetings.

PROPOSALS Resumed

S16 P001 Financial Reporting to Division – Marty Jarvi

MOTION #7: to accept proposal as presented, and amended.

MOVED: Don SECOND: Les

Discussion: The proposal is for patrol treasurers to send a copy of bank statements along with their annual reports, which would then be validated by the region treasurer. Then region would send their statements along with report to division. This was recommended by our outside CPA.

Friendly amendment to the motion to change test to "as of June 30th" All Agreed.

Friendly amendment to qualify that this relates only to those accounts that are NSP Division 501C3 account. All Agreed.

Proposal was withdrawn to determine additional adjustments needed for Chapter 5 to be re-presented on Sunday.

National Board OEC Committee Update - Ty Damon

Ty provided an update on a new committee for OEC developed at the request of MSAA to address issues with what is contained in the course and the extent of requirements. There are representatives from MSAA and NSP on the committee. It is agreed by all participating that changes do need to be made.

break for lunch

OEC Discussion continues: JT - The national OEC committee is meeting in Denver now. Sue Hayes and two ROA's are representing CD. Working on the online education and testing. Kevin - in development of Version 5 (legal committee support) the intent was to be above first responder, but below an EMT-B. Areas want focused winter emergency care. Dick - the new outdoor first care course - would like to see what that would be teaching. We need a clear definition of OEC, making sure that we teach all of whatever book is ultimately defined. New online course is working well. Jim - definite progress is being made by the committee and all input considered.

RD Reports

1. Ron Plumer (South Central).

Short winter, late starting. Trainer clinic did reschedule and occurred in Jan. Good turnout for Women's clinic - 28 attendees. Three board meetings and spring banquet in a couple weeks.

2. Jim Ruzicho (Western):

Plenty of snow now, Lutsen will be open until May! New patrol in region. Senior was flat, not too many candidates. Need to work more on interest level. Women's program growing ~30 this year. Hosting fall meeting next year. Online registration available now.

3. Mike Schons (Eastern Michigan):

35 registered for senior program, 2 new sr patrollers and 13 senior alpine patrollers. Introduced electronic waiver for all events this year, included an email verification, well received. Mike will share the program they are using with other board members.

4. Don Steen (Southern):

Short season for Southern. Shortest was only 52 days. Areas are looking forward to better weather next year. PR seminar went well - Jim W, Kevin and Julie participated. Revisiting senior training and pre-qualification before testing to hopefully increase pass rate. 940 skier/patrollers in region 46.8% of which voted - great turnout! Each refresher had a CD board representative there.

5. Chip Knappen (Western Michigan).

Busy schedule even though short, TES, SES, STW's held. Five new Senior Alpine Patrollers. Filled two advisory positions for telemark and boarding. Thx to Mike for their group producing the small toboggans. Have been used extensively in class training. Hosted Division Women's program at Crystal. They also have a host program, now with six participants and are using as a recruiting tool. Five of eight passed Senior OEC module.

6. Les Robinson (North Central):

Same issues as others with late start, cancelled and deferred events. Held one region STW. Did hold several TES and SES's. Senior clinics - large group of candidates, 79% pass rate on ski. Looking to move clinics to the test hills to provide more challenge. 63% pass rate on OEC. Three areas still open.

7. Dick Jacques (Northern Michigan)

By January got all events in after delayed start. Senior program was one of the largest ever. 14 candidates, good pass rate. 7 tested for OEC clinic, 6 passed. Nubs still skiing.

8. Guy Day (Ohio):

Had successful folks at senior events, although numbers were down this year. Difficult to get sign-offs with the weather issues. Due to one key run closing at PNS, we deferred rotation of Certified exam there. Three patrollers earned certified status this year, 19 total now in Ohio region. Women's program event did not happen, will try again next year. Will be adding region YAP advisor from Mad River where they pulled in 3 new this year. PD retreat planned for August.

Senior Program discussion - JT: would a fall meeting group round table be of benefit to discuss what works, what ideas have been tried, etc? Senior program advisors or others tasked with helping the program would potentially attend. Mike would be willing to share some of what they have done that works - they have put on the largest event in the division the last three years. Guy - who funds attendance? Board has approved funding for rotation of programs for meeting. Might look at this being one.

Division Report - JT

Registration process revisions at national has taken lots of time recently. Serving on finance committee with national. Need to continue to work on responsiveness to ski areas and our membership. Meeting in Minneapolis coming up. Next spring meeting may be in this same location as moved to this year. Date potentially April 7-9, 2017. ASE Program - needs modification, Tom will present on this later. Regions need to create a training program for these folks so that Division is more of a check off, not a training program.

2015-2016 End of Year Program Reports (All reports were available electronically and will be posted to the website after the meeting)

DD Direct Reports: See online reports, no verbal reviews given.

- a. Administrative Assistant – Cheryl Raudabaugh
- b. Awards – Gregg Reese
- c. Legal/Risk Management - Kevin McQuillan
- d. MSAA/Elections - Ken Meldahl
- e. Treasurer – Marty Jarvi
- f. Registration – Dean Brandt
- g. Rusty Parka News – Tim Zimmerman
- h. Social Media – Darcy Hanley

Assistant DD's Reporting for Programs *

– Chris Raudabaugh, Julie Stone, Tom Anderson

*Programs, including Supervisor's Name (by ADD reporting):

| | |
|-------------------------------|-------------------------|
| <u>Asst Division Director</u> | <u>Chris Raudabaugh</u> |
| Avalanche | Dan Hamilton |
| Certified | Patrick Perlman |
| Nordic | Peter Wollan |
| PSIA Liaison | Dan Moss |
| Safety Team | Mike Husar |
| Snow Sports School | Marty Blaszkowski |
| Webmaster | Kent Anderson |

| | |
|-------------------------------|---------------------|
| <u>Asst Division Director</u> | <u>Tom Anderson</u> |
| Alumni | Open |
| Instructor Development | Virginia Rodeman |
| Senior | Daren Lukes |
| Skills Development | Britt Gustafson |
| Telecommunications | Paul Botnen |
| Toboggan (OET) | Dave Bramel |
| Women's Seminar | Kerstin Hammarberg |

| | |
|-------------------------------|--------------------|
| <u>Asst Division Director</u> | <u>Julie Stone</u> |
| Patroller 101 | Vicki Zierden |
| Medical Advisor | Steve Werner |
| MTR | John Wachter |
| OEC | Sue Hayes |
| Public Relations | Russ Livermore |
| Young Adult Program | Jane Bickerstaff |

ADD Report - Tom Anderson:

Had a great start last fall with what was planned for STW's, targeted to specific people and their back-ups, by discipline. The forced weather cancellation of both events was very disappointing; but program is ready to go for implementation next year. Britt, Daren, Dave, and Harold are all resigned from current positions, but still brainstorming ideas going forward. Looking at Toboggan Trainers Workshop vs Ski/Board Trainers Workshop. Might do one event in Dec, one in Jan. ASE Program: has continued much longer than originally intended, per board direction. Reviewing what that certification is and how do you maintain it? Need to encourage further development within the regions - vs done at division level.

short break

ADD Report - Julie Stone

Went to a couple refreshers and set up voting stations; stressed the importance of becoming a knowledgeable voter. Attended region STW. Did QA at Western senior event and met more people. OEC is the busiest program for Julie. Monthly phone calls and great job by Sue Hayes leading this program. Dr. Werner offering to continue as medical advisor. Intro to patrolling will now be led by Brian Ulrich. New public relations person, Russ Livermore - not yet real active/needed. New program for Young Adults to be led by Jane from Mt Brighton.

ADD Report - Chris Raudabaugh

Season was not as active as previous seasons, but allowed a point of re-focus locally. Personal medical issue of being in the aid room provided an updated understanding of those needs in all our areas. Re-cert completed as Certified this year. For programs managed, Avalanche was going to have a level 2 in Rocky Mountain area, but this did not occur and supervisor has resigned. Level 1 & 2 continue to fluctuate for national requirements. Dale Mahuta has made progress towards a possible L1-Module 2 event at Mt Bohemia. Snow Sports School transition from Harold Park (left for Texas). Marty Blaszkowski will be taking over the program and should be very active to promote development programs to the regions. Nordic - provided services at junior national championship this year. Website: Kent active in a variety of projects; the email process is fully working now - still need to move

from Dick Jacques machine to website. PSIA Liaison - Dan Moss still handling, lives in CO, but still active with Central Div PSIA events and is in div during winter. Certified - three passes (all from OH Region), working with national program. Pilot program has been cancelled due to lack of participation and further interest - see Patrick's report online.

Chuck Martschinke, Past DD: First want to thank all that are participating in this leadership. Second: cleaning efforts provided division records from 1987 to latest 1990's. Guy Day offered to take and scan. Thanks for scanning all the old Rusty Parka News - this project from last spring meeting is now complete.

Jim Woodrum, Past DD: Used to lead Div Director team and some divisions are so small they would not have enough votes within their division to win representation in an election. We need to consider looking at those candidates too and make sure we are supporting overall the best candidates regardless of division.

JT: Program Leadership Development - We need to all work to bring people up from the ranks, to encourage good people to step up, and for the long term experienced people to instead be mentors to these newer people. Asking for volunteers isn't enough, we need to reach out for leaders.

OLD Business

S16 Action Item List was reviewed line by line. Completed items previously reviewed after the fall meeting were removed and new items added. See updated Action Item Log.

ASE Program Review: Tom A. It appears we want to keep it running. Re-calibration is with other PSIA Level 2 and 3 re-calibrations. With last year's cancel, this year could be very large. JT - encouraged more ski school support across divisions, interest by Southern Division.

Dan Somalski Fund: Tom A: Current balance is \$24,578, still have Don Loerch on the committee as alumni. Bringing in some new folks to help grow the fund and work on ideas for furthering the program. While in Dan's name, the key is this is a scholarship education fund to support development of our patrollers. It is year round to help those that need the funding. Jim W - may want to do more "pass the boot" at events to raise money as well. Could add donation option on registrations online for events. Chuck - we all know in this meeting that this is an education fund; but not everyone out there does and we need to advertise that going forward. Jim W - will add to PR 101 fall training also. **ACTION:** PR advisor to lead a public relations campaign on telling the division what the program is and benefits, then review in fall for registration add on options. Tom A to coordinate with Russ.

No other Old Business required.

MOTION #8 to create a division director's award for Chris Stoddard, who is resigning from MSAA
MOVED Dick **SECOND** Ron **BOARD ACTION: Motion Passed unanimously. (8 for 0 against)**

Calendar review, see below.

Next Meetings/Dates/Locations:

| Region | Date | Location | RD | CD Staff Attending |
|---------------|---------------------|---|--------------|--|
| North Central | April 23 | Minocqua, WI | Les Robinson | Jim Woodrum, Tom A. |
| Western MI | May 14 | Cannonsburg Ski Area (Grand Rapids, MI) | Chip Knappen | Jim W |
| Southern | April 30 / May 1 | Isle of Capri Casino Hotel, Bettendorf, IA | Don Steen | Brian Rull, Julie, JT |
| Western | April 30 | SkiGull | Jim Ruzicka | Ok, business mtg only Fall Mtg is Sept 24 |
| Ohio | April 23 | Lawrenceburg Event Center in Lawrenceburg, Indiana | Guy Day | Chris R, Brian Rull (later removed) |
| South Central | April 30 | Christmas Mountain Resort, Wisconsin Dells, WI | Ron Plumer | Tom A (later removed) |
| Eastern MI | May 14 | Alpine Valley East, White Lake, MI | Mike Schons | Chris R, Ty Damon |
| Northern MI | April 30 | Nubs Nob | Dick Jacques | Jim W |

- MSAA -Shanty Creek, August 21 - 24, 2016 (planning to attend: JT, Chris R, Ken M, Kevin, Julie, Tom, plus RD's: Dick J, Don S, Jeannine, plus Ty Damon..
- Fall Division Meeting - September 9-11, 2016, Minneapolis, MN Western (swap with 2018)
- Powderfall - starts Thurs April 6th, with classes Fri-Sun 4/7 - 4/9.
- Spring Board Meeting - March 31-April 2, 2017, Lisle, IL
- Fall Division Meeting - September 8-10, 2017, Boyne Mountain, Northern Michigan
- Fall Division Meeting - September, 2018, Wisc Dells, South Central

Meeting adjourned for the day at 5pm.

Board Meeting Resumed Sunday, 8am

New Business

Budget review for 2016-2017. Board members were taken through excel files by Marty Jarvi to review activity to date for 2015-2016 by category and submissions for the upcoming year. Most programs and categories are expected to carry forward with similar revenue and expenses to previous years.

The program supervisors meeting budget (\$4,000 to be rotated among programs) was reviewed to determine which program(s) are to receive funding for this year. OEC has requested to meet again this year due to all the changes that will result from actions with the national OEC committee and they need to relay information to the instructors that need it. Discussion within board that we need to find better ways to carry information throughout the regions, and to educate on the importance of how and what, to teach in the OEC classes/course.

OEC needs can be reviewed in a face-to-face meeting and strategically carried through in subsequent meetings within each region. Regions can call on Division staff to help support these meetings. We should have a joint region meeting on each side of the lake early to review current OEC committee meeting activities. The regions will fund attendance to this meeting.

ACTION ITEM: Division budget funds for the programs will be reviewed again in the fall for determination of which program will meet in the spring and receive the funds. DD/ADD's to meet with their supervisors before then to present a plan supporting any request to meet.

ACTION ITEM: Each side of the lake will have an OEC conference over the next three months to support the OEC committee work and determine how to best implement required changes. Mike S and Ron P will drive the two programs.

MOTION#9: Central Division to provide \$1,000 to fund each of the two OEC program meetings planned. **MOVED**: Mike **SECOND**: Dick **BOARD ACTION: 7 for 1 against Motion Passed.**

MOTION#10: Propose that line 523 change from Fall Supervisor meeting to Annual meeting **MOVED**: Guy Day **SECOND**: Jim R **BOARD ACTION: Motion Passed unanimously. (8 for 0 against)**

ACTION ITEM: - Dick to review PnP language and prepare proposal as needed to modify.

Revised budget incorporating adjustments discussed earlier was posted to Google Drive for final board review.

MOTION #11 to approve the budget for 2016-17:

MOVED Don **SECOND** Mike

Discussion - The budget reflects a loss as stated, but actual activities are reviewed as they occur and normal result is breakeven.

BOARD ACTION: Motion Passed unanimously. (8 for 0 against)

PROPOSALS Review Resumed

S16 P001 Financial Reporting to Division changes to Chapter 5 of PnP – Marty Jarvi/Kevin McQuillan

MOTION #12: to accept proposal as presented, with amendments.

Kevin reviewed the detail of changes made in Chapter 5 to provide consistency of language and set a clear time schedule of reporting requirements for the annual Financial Reports. In addition, the sign off statement at the bottom of the form had additional language added for appropriate use of funds.

MOVED: Don **SECOND**: Ron

Discussion:

Amendment: by Chip 2nd by Ron, agreed to by original parties - to strike line related to registration units.

BOARD ACTION: Motion Passed. (6 for 2 against - (Mike and Les)

break

Further new business:

Program Advisors: JT referenced a listing of Advisors of all programs and names of those re-applying for positions. Programs and suggestions for advisors now and upcoming were reviewed by board. Reminder on PSIA program - there is a PSIA offering for Patroller continuing education. Need to get that information out to the patrollers.

National Dues: Jim Woodrum provided a summary of reasons for the \$5 national dues increase as listed by the national board. (Will now be \$55 for national portion yearly). These also align to the strategic plan. One area discussed was the limited budgets for national program directors and need to support their requests for funds. RD's can re-distribute these bullet points as appropriate.

ACTION ITEM: JT to pursue the state non-profit registration issues with national.

No other new business

MOTION #13: TO ADJOURN

MOVED: Don **SECOND:** Guy

BOARD ACTION: Motion Passed (8 for 0 against) Meeting Adjourned at 12:00pm, Sunday.

**Respectfully submitted,
Cheryl Raudabaugh
Administrative Assistant**

NOTE: These minutes represent the notes recorded during the meeting and unanimously approved by the Central Division Board of Directors via email as of April 18, 2016.