

## Directions for Use of this Worksheet

The purpose of this worksheet is to assist in gathering the information needed to complete the Outstanding Patroller Award form. The worksheet is designed to assist with sections 1 through 13 of the form and additional documentation needed. The more you can identify on the worksheet, the more likely the nomination will be approved by Region, Division, and National Award Committees.

There are nine categories for Outstanding Patrollers (ten counting the Central Division Outstanding Nordic Patrol Representative): Young Adult Patroller, Patroller, Alpine, Nordic, Paid, Instructor, OEC Instructor, Administrative, and Patrol Representative.

Always use the current year's forms. Font size on the forms is 9 point Times New Roman. Do not use smaller font size. If you do, when the font is changed back to 9 point, this could affect the number of pages on your award and may result in the nomination being disqualified. Additional supporting information for the nominee may be attached when space on the form is insufficient, but it must not exceed two single-side pages. This means the Outstanding Patroller submissions cannot exceed the signed cover sheet and 4 additional pages. The letter of recommendation is no longer required. In place is Section 13 where this same information should be placed. It should be brief but complete. It should cross reference supplemental data to the numbered sections on the nomination form. Superfluous and repeated information from the form only takes up space and annoys the reviewers.

**NATIONAL OUTSTANDING SKI PATROLLER of the YEAR**

Select	<input type="checkbox"/> Patroller	<input type="checkbox"/> Alpine	<input type="checkbox"/> Nordic	<input type="checkbox"/> Administrative	<input type="checkbox"/> Young Adult (age 15-19)
One:	<input type="checkbox"/> Paid	<input type="checkbox"/> Instructor – OEC	<input type="checkbox"/> Instructor - non-OEC	<input type="checkbox"/> NSP Patrol Representative	

The nomination begins with the selection of the nomination category. Only **ONE** checkbox should be checked. Please note that the Patroller, formerly Auxiliary, is only check for that category. Alpine and Nordic checkboxes apply to Alpine and Nordic patrollers who have passed their respective Hill and Trail portions of the proficiency exams.

In order to ensure fairness in the selection process, with the except for Section 1, none of the sections of the form should include specific names of people, places, regions, patrols, etc. For example, instead of using "Western Region," write "Region." Instead of writing "Central Division," write "Division." For Section 13, do not use "they" when referring to the patroller's accomplishments. While not specially prohibited it is best to not use "he/she" or "his/her", the nomination is more readable using "he" and "she" and is considered appropriate.

The key to success with these nominations is outstanding service in individual events and for extended service to the National Ski Patrol within a time period that includes the current season as well as three previous seasons. For example, this means you can use the 2013-2014 season(if this is the current season), 2012-2013 season, 2011-2012 season, and finally, 2010-2011 season. Any mention of involvement prior to these seasons must be removed from the submission. The only exception is in Section 5; refer to section 5 in the Guidelines for details.

A National Appointment or Leadership Commendation Appointment is **not** a requirement to receive an Outstanding award. No individual may be nominated for more than one outstanding award in any year.

A winner of a National Outstanding award, either an individual or a patrol, cannot reapply for any outstanding award for the following four seasons.

If a nominee has service as a dually-registered volunteer and paid patroller, and is nominated for any outstanding award other than Outstanding Paid Patroller, the nomination must be considered on the merits of the volunteer service and experience alone. For Outstanding Paid patroller, the patroller must be registered as paid and all hours and NSP related efforts used in the submission must be done in that capacity as a paid patroller.

Young Adult Patrollers must be registered as Alpine Patroller, Nordic Patroller, or Patroller (or Senior if applicable in these membership categories). Young Adult Patrollers must be less than 20 years of age on June 1 of the year nominated. Candidates are not eligible for Outstanding Awards.

For Outstanding Patroller, Outstanding Alpine, or Outstanding Nordic patrollers, the nominee cannot hold positions or advisorships above patrol level. If they do, they are ineligible for these awards. Outstanding Instructor, Outstanding OEC Instructor, Outstanding Administrative and Outstanding Patrol Representative can hold positions above patrol level.

Check member pages to ensure the nominee is current on dues and refreshers. This is especially important if the nominee has taken refreshers at another patrol and this information did not get to the National office.

Make sure the proper individuals sign and print their names on the forms. Either the Awards Advisor or Region Director can sign as review board chair, but National strongly prefers the Region Awards Advisor be the Chair.

For purposes of the award, the current list of Credentialed Programs is as follows:

- CPR (American Heart Association, Red Cross or National Safety Council)
- Avalanche
- Mountain Travel and Rescue
- Nordic
- Outdoor Emergency Care
- Instructor
- Instructor Mentoring
- Instructor Development
- Introduction to Patrolling
- Transportation
- Accredited Senior Evaluator (ASE)
- PSIA
- AASI

These are examples of programs that are NOT credentialed:

- Awards
- Chair Evacuation
- Snowmobile
- Patrol Board of Directors
- Skiing and Snowboarding Proficiency
- CSIM

## Newsletter

Please note that as you type in any table, if you pass the end of the space it will expand automatically.  
Note: "Thru Date" must be an actual year, NOT "present."

### Sections 1-4 – Nominees Information and Signatures

The nominees contact information and Patrol registration should be filled out accurately. Use the Patrollers name as it is registered in the National database. **Do not use nicknames.**

**Section 3** - Date of Birth is only applicable for Young Adult nominations. The nominee cannot be older than 20 years of age at the time of submission to the National Awards Advisor.

The appropriate Approval names and Signatures list the correct hierarchy. The only exception is when nominee holds one of these positions. In this case print Nominee in the appropriate field.

### Public Posting Date

This is usually the date the award will be presented. After which the award will be entered on the Patrollers profile in the National database.

### Section 5 – Ski Patrol Service

#### 5. Ski Patrol Service

		A L P I N E	N O R D I C	P A T R O L L E R	Y O U N G A D U L T	V O L U N T E E R	P A I D
Dates							
1983 - 1984	Candidate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1984 - 1986	Patroller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1986 - 2018	Senior	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1990 - 1995	Patroller	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1995 - 2018	Senior	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
-	Certified / Nordic Master	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1994 - 2018	Appointment <input checked="" type="checkbox"/> NA <input type="checkbox"/> LCA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- List dates above and check all applicable boxes.
- Explain below, as needed, any unusual circumstances that may not be reflected on above grid, i.e., nominee transferred to another patrol, changed discipline, dual membership, etc.
- For both Outstanding Instructor categories **only** (insert date of instructor certification applicable to this nomination in appropriate fields)
 

Avalanche:   
 Instructor Development:   
 Other (please identify):

MTR:   
 Outdoor Emergency Care:

Nordic:   
 Alpine Toboggan:   
 Patroller Enrichment Seminar:

This is the only section where the 4 year rule does not apply. Use part B to describe and define the specifics of breaks in service to the NSP.

Please take note that this example states the patroller is recorded as both an Alpine and Nordic for a few years of service. Also note the different years of which the patroller attained different levels of Senior classification. The Alpine and Nordic columns are for those discipline categories. The Patroller column is what was formerly the Auxiliary category, it is only used when the nominee has not passed the Hill or Trail portion of the exam.

Part **c** is for use ONLY for Outstanding Instructor - OEC and Outstanding Instructor - Non-OEC. Fill in **all** the dates and **all** instructorships (including CPR and PSIA) the nominee has ever had. It shows the reviewers a strong career and adds to their overall feel about the nominee.

### Section 6 – NSP Service Time

a.	Number of hours on hill duty this season:		days open:		last season:		days open:	
b.	Number of hours off hill duty this season:		last season:					

Use last season's actual on and off hill duty hours and days open for the area. Use an estimate for this season based on projected hours the nominee is expected to serve. *If the nomination is passed on to Division and the current years estimates are found to be lower then actual, these numbers can be adjusted before the nomination is sent out to the Division judges. The corrected numbers must be passed up through the Region Awards Advisor and Division Awards Advisor.*

### Section 7 – Ski Patrol training courses successfully completed and/or instructed

Start Date (Year)	Thru Date (Year)	Describe the ski patrol-related courses taught, including dates of classes (most recent listed first), number of students—local, region, or division level
		A. Completed
		B. Instructed

Here are some examples of successful entries for the patrol-related courses completed and/or taught:

a. Completed

20xx - 20xx: Annual Patrol OEC Refresher and On the Hill Refresher;  
20xx - 20xx: Annual Chair Evacuation Refresher;  
20xx - 20xx: Annual CPR certification;  
20xx: Region Senior Alpine Skiing;  
20xx - 20xx: Division Women's Clinic;  
20xx: Division OEC Instructor/ IT Conference;  
20xx: Region Toboggan Enhancement Seminar;  
20xx: Division Ski Trainer's Workshop;  
20xx: Region Senior Alpine Toboggan.

b. Instructed

20xx - 20xx: Basic OEC candidate class instructor at nearly every class. Patrol classes have included 10-15 candidates each year  
20xx - 20xx: American Heart Association CPR BLS for Healthcare Providers (8 classes each year with 10-15 participants);  
2007 - 20xx: Annual Patrol OEC Refresher (100+ patrollers attending each year)

### Section 8 – NSP leadership positions held

Start	Thru	List patrol leadership positions and any past leadership positions above patrol level
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Date (Year)	Date (Year)	that may be applicable within the 4 year time window. List offices, advisorships, committee chairmanships, etc. Show dates starting with most recent

Here are samples of successful entries for the NSP Leadership question:

20xx - 20xx: Local Patrol Assistant Patrol Director  
 20xx - 20xx: Local Patrol Awards Committee Chair  
 20xx - 20xx: Instructor of Record for OEC Candidate class  
 20xx - 20xx: Patrol Shift Leader  
 20xx - 20xx: Region Board Recording Secretary

### Section 9 – NSP Awards Received

Year	List NSP Awards showing dates starting with the most recent.

Here are samples of successful entries for the Awards question:

20xx: Division Director's Program Award for Instructor Development Program Development  
 20xx: Division Director's Program Award for Nordic Program Development  
 20xx: Region Outstanding OEC Instructor  
 20xx: Region Outstanding Service Award  
 20xx: Local Patrol Bravo Award

### Section 10 – Support of NSP

Year	List the NSP programs the nominee was involved in showing dates starting with the most recent; specific ones being the following:
	<ul style="list-style-type: none"> <li>▪ Promotion of ski safety, accident prevention, and public relations</li> <li>▪ Involvement in instruction and evaluation.</li> <li>▪ Development of new equipment or procedures.</li> <li>▪ Participation in section, region, division, and national committees or programs</li> </ul>

Here are samples of successful entries for the support of NSP question:

20xx - 20xx: Coordinates and delivers a minimum of 4-5 Region Instructor Development courses per year  
 20xx - 20xx: Mentors Instructor Development candidates throughout the Region  
 20xx - 20xx: Provides Quality Assurance oversight for multiple annual patrol refreshers, OEC instructor annual refreshers and OEC basic candidate evaluations within the region  
 20xx - 20xx: Serves as a trainer and evaluator for the Region Senior Emergency Management (SEM) training and evaluations  
 20xx - 20xx: Coordinator of Regional Nordic ski examinations for candidates  
 20xx - 20xx: Attends Regional and Divisional Nordic ski clinics  
 20xx - 20xx: Certified Nordic Examiner for basic and senior candidates at Region and Division events

20xx - 20xx: Ski Patrol Planning Committee Member

20xx - 20xx: Volunteers many hours to 3-4 Regional Alpine Patrols to assist in OEC candidate training, even when no Nordic candidates have been registered with the classes

20xx: Attended NSP Division Meeting

20xx - 20xx: Active participant at Region Meetings Serves on the committee planning board for an annual International Nordic Race event that attracts 8500 + participants yearly

### Section 11 – Contribution to skiing outside of NSP

Year	Show where the nominee has interacted with the community and has contributed as it relates to the skiing industry. This would include Special Olympics, ski clubs, church ski programs, Boy/Girl Scouts, etc

Here are samples of successful entries for the contribution to skiing outside of NSP question:

20xx - 20xx: Coordinates Trail Rescue Simulations for a Regional Park District

20xx - 20xx: Serves as Race coordinator for Regional Park District sponsored Nordic Race Events

20xx - 20xx: Patrols 50+ hours yearly on Regional Park District trails (in addition to his NSP hours)

### Section 12 – Relationship with cooperating agencies

Year	Show how the nominee has supported and cooperated with agencies affiliated with the NSP. Show cooperation with: Ski area management, government, Ski instructors, Allied agencies – i.e. NSAA, SIA, PSIA, etc.

Here are samples of successful entries for the relationship with cooperating agencies question:

20xx - 20xx: AHA CPR Instructor who has taught CPR classes to countless Park District employees, park patrollers, Regional Park Public Safety officers

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20xx - 20xx: Has helped instruct American Heart Association first aid to participants who attend class at the state registered training center that was created by the area Patrol Representative to serve the needs of community members including municipal area police departments

20xx - 20xx: Member of the Regional Park District Bike Patrol that provides first aid assistance to injured park visitors

20xx - 20xx: Conducted surveys with visiting area patrons as requested by area management to collect data to help with identifying and responding to ski and snowboard industry trends

20xx - 20xx: Works closely with ambulance and emergency medical providers who service the ski area

20xx - 20xx: Volunteers and provides medical assistance / first aid skills at an internationally recognized marathon event

20xx - 20xx: Is a member of the local Certified Emergency Response Team (CERT Team).

### Section 13 – Why is this patroller outstanding?

In replace of a nomination letter, use this section to highlight and cross reference the qualities of the nominated individual. As stated previously regurgitating information above only wastes space and slows the process by the reviewers. Here is where you put the gravy on the nomination and sell the nominee as the best of the best.