

Directions for use of this Worksheet

The purpose of this worksheet is to assist in gathering the information needed to complete the Meritorious Service Award nomination.

This award has good instructions on the award form. Below are a few important points.

- The Meritorious Service Award may be awarded to a patroller who has demonstrated extraordinary and outstanding service and leadership as a Division or Region staff member. The Meritorious Service Award can be nominated only by **Region** and **Division Directors**.
- Nominations for this award need not be reviewed by the Region Awards Committee, The nomination should be sent directly to the Division Awards Advisor for review.
- Follow instructions in the form and ensure the following:
 - Nominee must have served a minimum of 3 years in a Region or Division staff position.
 - Requires a sponsoring letter.
 - Describe the reasons, event, place, and dates, indicating exactly what the patroller did to deserve this recognition.